

Town of Hull

County of Portage, Wisconsin

BOARD OF REVIEW

Thursday June 15, 2023 – 5:30 p.m.

(Must be in session a minimum of 2 hours)

Hull Municipal Building
4550 Wojcik Memorial Dr.
Stevens Point, WI 54482

Agenda

01. Call 2023 Board of Review to order
02. Roll Call.
03. Confirmation of appropriate Board of Review and Open Meetings notices.
04. Select a Chairperson for Board of Review
05. Select a Vice-Chairperson for Board of Review
06. Verify that a member has met the mandatory training requirements
07. Verify that the Town has an ordinance for the confidentiality of income and expense information provided to the assessor under state law (sec. 70.47(7)(af))
08. Review of new laws
09. Adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony
10. Adoption of policy regarding the procedure for waiver of Board of Review hearing requests
11. Receipt of the Assessment Roll by Clerk from the Assessor
12. Receive the Assessment Roll and sworn statements from the Clerk
13. Review the Assessment Roll and Perform Statutory Duties:
 - a. Examine the roll,
 - b. Correct description or calculation errors,
 - c. Add omitted property, and
 - d. Eliminate double assessed property
14. Discussion/Action – Certify all corrections of error under state law (sec. 70.43, Wis. Stats.) **Clerk's notation: Occasionally an assessment(s) is changed following BOR adjournment and before the tax roll is complete**
15. Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll
16. Allow taxpayers to examine assessment data
17. During the first two hours, consideration of:
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
 - b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court,
 - c. Subpoena requests, and
 - d. Act on any other legally allowed/required Board of Review matters
18. Review Notice of Intent to File Objection
19. Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date
20. Consider/act on scheduling additional Board of Review Date(s)
21. Adjourn (to future date if necessary)

Dated this 1st day of June, 2023


Desiree Redditt, Town of Hull Clerk

NOTICE

IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE-STATED MEETING TO GATHER INFORMATION; NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY AT THE ABOVE-STATED MEETING OTHER THAN THE GOVERNMENTAL BODY SPECIFICALLY REFERRED TO ABOVE IN THIS NOTICE.

ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. IF A PERSON WITH A DISABILITY REQUIRES THAT THE MEETING BE ACCESSIBLE OR THAT MATERIALS AT THE MEETING BE IN AN ACCESSIBLE FORMAT, CALL THE HULL CLERK'S OFFICE AT LEAST 48 HOURS IN ADVANCE TO REQUEST ADEQUATE ACCOMMODATIONS. PHONE #: 715-344-8280