

# Town of Hull

## Board Meeting

The Town of Hull Board met **Tuesday, October 25, 2022**, at the Municipal Building, 4550 Wojcik Memorial Drive. All persons required to be notified of the meeting were given such notice. Chairman Dave Wilz called the meeting to order at **9:00 AM** and the Pledge of Allegiance was recited.

### **Agenda Item #1: Roll Call – Call to Order by Dave Wilz.**

- Present:
  - Board Members- Dave Wilz (Chairman), Jan Way, Mark Fritsche, Robin Lipski, Barb Brilowski.
  - Desiree Redditt (Deputy Clerk), Kim Hetzer (Treasurer), Pete Kaminski (Road Foreman).
  - Residents- Jim Kalpinski.

### **Agenda Item #4: Announcements**

- The inspection of 527 Maple Bluff Road, is being outsourced, since our previous inspector has not turned in the report and can't be found.
- Melissa Clark is engaging to help with teaching the Treasurer.
- Update: Park Ridge has decided to move forward with the City of Stevens Point. They took into consideration the long-term effects, full-time Fire Department, and quicker response time.
- Jan Way- North Wind (solar conversion), we'll have a conversation after the first of the year. Staples does not do consulting for visual equipment in the conference room. Best Buy does however and Jan has been speaking with them.

### **Agenda Item #5: Vouchers**

- Motion to approve vouchers
- 1<sup>st</sup> Mark            2<sup>nd</sup> Barb            Motion carried unanimously roll call vote

### **Agenda Item #6: Minutes from 9/12/22**

- Motion to approve minutes.

- 1<sup>st</sup> Jan                      2<sup>nd</sup> Barb                      Motion carried unanimously roll call vote

**Agenda Item #7: Building Inspection Services**

- Check with our insurance carrier to determine if we need liability insurance for Building Inspectors. Since they will be acting as employees of the Town of Hull.
- Motion to approve building services contract with Eric and Ethan.
- 1<sup>st</sup> Mark                      2<sup>nd</sup> Jan                      Motion carried unanimously roll call vote

**Agenda Item #8: Sanitation and Recycling Contact for Five Years**

- Barb commented that if garbage isn't picked up (or missed) the contract states they will pick it up within 10 days, this is completely unacceptable. The following were items not incorporated in the new contract: Performance bond, Insurance Policy, and Non-Compliance accessed by Hull.
- This contract is up 15% more from last year.
- We had one other company bid and that company was \$88,000.00 more than Harter's.
- Motion made by Dave to consider tabling sanitation discussion.
- 1<sup>st</sup> Dave                      2<sup>nd</sup> Robin                      Motion carried unanimously roll call vote

**Agenda Item #9: Unitel Phone System Proposal Review**

- Motion made by Mark to approve Barb and the office staff to evaluate proposals of the phone services and make a recommendation to the Board within 30 days.
- 1<sup>st</sup> Mark                      2<sup>nd</sup> Robin                      Motion carried unanimously roll call vote

**Agenda Item #10: Hidden Brook Subdivision Mailbox/Plowing Unresolved Issue**

- Pete (road foreman) provided a picture of the mailbox for an example.
- The Builder had the mailbox installed before the road.
- \$50,000 wing on the plow would be taken out because the cement sticks up 4-5 inches.
- Town of Hull has not excepted the road as ours.
- Last year, we charged \$150.00 each time we plowed this subdivision.
  - Colin K. says he no longer owns the property.
  - Developer won't work with us.
- Our Ordinance states:
  - Dedicate
  - If we hit the mailbox, we replace it.
    - \$1700-3000

- Dave (chairman) tried to talk with the Post Office, and they wouldn't get back to him.
- Mark's statements:
  - No obligation over the road because it wasn't dedicated.
  - In order to dedicate their road, they have to comply and come to a board meeting and board approves.
  - Developer is responsible. (Barb agrees)
- Robin's statements:
  - Can we mail/contact all the home owners?
    - Let them go after Jim the developer.
    - Send a letter to the developer as well.
    - Prices need to go up for the plowing.
    - The mailboxes are within our right-of-way doesn't meet our standards.
- Send a letter to all home owners stating we won't plow by the mailboxes; it is their responsibility to clear snow.
- Motion by Dave that he writes a letter from the Town to the home owners informing them that we will plow their road, but we will stay so many feet away from the mailbox. Send a letter, put on an Agenda and invite them all to a board meeting.
- 1<sup>st</sup> Dave          2<sup>nd</sup> Mark          Motion carried unanimously roll call vote

**Agenda Item #11: Tobacco License Approval Request for Morey's Bar**

- Motion to approve.
- 1<sup>st</sup> Jan          2<sup>nd</sup> Mark          Motion carried unanimously roll call vote

**Agenda Item #12: Compost Halloween Candy Approval**

- Patti (Compost Attendant), requested \$25.00 for Halloween candy for the kids.
- Jim K. (Citizen) asked if we have seen the price of candy?
- Motion to allow Patti to work with office staff to purchase Halloween candy not to exceed \$35.00 for yard waste site.
- 1<sup>st</sup> Dave          2<sup>nd</sup> Jan          Motion carried unanimously roll call vote

**Agenda Item #13: Town of Hull Board Approval to Publish 2023 Budget**

- Updated highlights from Dave:
  - Road Crew – went from a 4-man crew down to a 3-man crew.
    - Supplement with part-time workers.
    - Total increase 0%.
  - Sanitation
  - Full-time Treasurer.
  - Operational deficit down to \$157,109.00.

- Page 3 – LOANS – to purchase in 2023:
  - Chip seal, half-ton pick-up, Badger Books, Town Audit, phone system, commercial box scrapper, small John Deer, plow/harness/pump box for 2007.
  - Totaling: \$272,985.12
- Robin's Statements:
  - Page 1 – take \$10,000 out for training in the General Admin.
  - Jan is in agreement.
  - Barb – doesn't want anyone to feel like no one is trained for their jobs.
  - Dave- changed to \$5,000.00.
- Dave handed out the purchase agreement and debt service schedule.
  - If we can keep the Debt Loan Payment = \$570,000.
    - Have an extra \$162,964 for our deficit in our Budget.
    - 2 Year Loan.
    - This would NOT increase taxes.
- Jim K. (citizen) – Can you cross over Budgets?
  - Act 10 says it is against the law to have our debt load and Operation Budget together.
  - It has to go to a referendum and be approved by the voters.
- We have gotten \$0.01 more in our Operational Budget in 12 years.
- Dave handed out the Town of Hull Levy Information Sheet.
  - Debt Service can increase or lower.
  - Operational Budget cannot change.
- Motion by Mark to approve the \$272,985.12.
- 1<sup>st</sup> Mark            2<sup>nd</sup> Robin            Motion carried unanimously roll call vote

**Agenda Item #14: Approval of the Town of Hull's participation with Portage County Clerk Office for the Express Vote System.**

- Jan has concerns on the educational challenge on/for voters.
- Motion – Town votes to approve our participation with the County Clerk's Office for Express Vote System.
- 1<sup>st</sup> Dave            2<sup>nd</sup> Jan            Motion carried unanimously roll call vote

**Agenda Item #15: The Board will immediately convene in Closed Executive Session as allowed by Wisconsin State Statue 19.85 (1) © discussing personnel.**

- 1<sup>st</sup> Mark            2<sup>nd</sup> Jan            Motion carried unanimously roll call vote
- At 10:34 AM

**Agenda Item #16: The Board will reconvene in Open Session as allowed by Wisconsin State Statue 19.85 (2) with possible action.**

- 1<sup>st</sup> Jan            2<sup>nd</sup> Mark            Motion carried unanimously roll call vote
- At 12:17 PM
  
- Motion to approve Janet Wolle to continue as Interim Clerk 10/18/2022 through 11/16/2022 at noon.
  - 1<sup>st</sup> Mark            2<sup>nd</sup> Barb            Motion carried unanimously roll call vote
  
- Motion to reappoint Kim Hetzer as Treasurer effective 10-19-2022 through 10-28-2022 at noon. The Board may extend for up to 30 days.
  - 1<sup>st</sup> Dave            2<sup>nd</sup> Robin            Motion carried unanimously roll call vote

**Agenda Item #17: Adjournment**

- Motion to Adjourn the Board Meeting at 12:22pm.
- 1<sup>st</sup> Jan            2<sup>nd</sup> Mark            Motion carried unanimously roll call vote

Kim Hetzer

Treasurer