

MINUTES OF THE TOWN OF HULL BOARD MEETING  
COUNTY OF PORTAGE, WISCONSIN HELD ON  
MONDAY JANUARY 7, 2013

- 1) Call to order by Chairperson John Holdridge at 5:30 p.m. at the Town of Hull Municipal Building, 4550 Wojcik Memorial Drive, Stevens Point WI 54482.

Present: Chairperson Holdridge, Supervisors Mel Bembenek, Dave Pederson, Dave Wilz and LaVerne Syens.

Others present: Clerk Janet Wolle, Road Foreman Pete Kaminski, Fire Chief Mark Kluck and EMS President/Administrator Mark Fritsche.

Excused: Treasurer Jim Kruziki.

- 2) Pledge of Allegiance

- 3) Minutes

Page 4 of December 3, 2012 minutes

Update-Water Study Task Force Report – Task Force Recommendation

- Have found nitrates, atrazine and other compounds have been found in water
- High capacity wells not a lot of concern when there is not a lot of people around
- Where a lot of people around (such as Well #11) there is a real concern
- Diesel ~~fund~~**fuel** not a big deal – gasoline can contaminate
- Other contaminates from agriculture areas, septic systems or lawn fertilizers
- Necessary to determine how water moves
- Water is a valuable ~~element~~**compound**

Motion Supervisor Wilz, second Supervisor Syens, approve as corrected minutes of the December 3, 2012 board meeting. Motion carried unanimously.

- 4) Vouchers

D Wilz – the checks issued and being held are for projects started but not complete and are to come out of the 2012 budget?

Clerk Wolle – that is correct.

D Pederson:

Page 1 Cardmember Service – FD Calandro 2 shelf \$35.91

FD – Low rider helmets w/4” face \$204

Mark Fritsche – believe that is the style of

helmet

RD – Air Filter, Dual foot gauge \$81.70

Pete Kaminski – for tires

Pg 2 County Materials – Concrete Sand \$1,258.05 Pete Kaminski – sand to mix with salt

Pg 3 Hull Fire Dept – FD Soda -\$301.10 M Fritsche-is revenue from the pop machine to pay for soda

Galls, An Aramark Co – FD Bugles Pine (2) \$23.35 Mark Kluck-Ken Sadogierski has been promoted to Assistant Chief – these are pins for collar of his shirt

Pg 4Metal Crafters Inc RD-Repair skin on ramp door of \$530.00 P Kaminski-Road crew doing work at the FD taking old cement out – piece hit the ramp door of the FD trailer used for the gator

Pg 3 Dolce LEG ADM – Fall/Winter Newsletter \$1,126.67 Information relating to refuse/recycle carts is duplication as all information was delivered with the carts – why was this included in the newsletter?

Clerk Wolle – was done at the request of Chairperson Holdridge.

M Bembenek:

Page 1 Anderson, O'Brien – Legal Fees In the legal fee spreadsheet there is an Oct. 31, 2012 fee in the amount of \$543.75; On Dec. 28, 2012 there is another fee for the very same amount (\$543.75)

J Wolle with talk with Barb Brilowski about the entries.

Motion Supervisor Wilz, second Supervisor Syens, approve vouchers as discussed and presented. Motion carried unanimously.

5) Citizens wishing to address the board non-agenda items.

No citizens present regarding non-agenda items.

6) Topics, Issues, Opinions of Interest – Citizens, Hull Staff, Hull Elected or Appointed Officials

John Holdridge:

- Correspondence from Portage County Highway Department re: reflector strips on Stop sign posts
- Newspaper article re: Retirees could face 13 percent pension cut
- Portage County establishing a tax deed settlement procedure with municipalities for unpaid special assessments and charges – with place on agenda when Treasurer Jim Kruziki is present
- Correspondence from Charter Communication in process remove analog format of select channels.
- Letter from Department of health re: nitrates
- Issue re: resident along Jordan Road plowing snow across the road
- Engagement letter from Jeff Kropp of Accounting Workshop to compile state financial report form for 2012 year in 2013

7) Reports

a. Clerk

- Correspondence received from Kara McFerren, Program Manager WisDOT/Bureau of highway Maintenance
  1. Clerks are now involved in submitting State Trunk Highway Fire Call Claims
  2. I have talked with and emailed documentation to Mark Kluck. Documentation also emailed to Mark Fritsche.
- Hand out of memo to board relating to refuse/recycle collection long driveways/private roads

b. Treasurer – Excused

c. Road Foreman

- Plowed snow 5 times
- Will start excavation on North Reserve Drive next week

d. Fire Chief – No report

- 1 house fire in Dewey

e. EMS President/Administrator

- 11 call in December
- 133 calls year end 2012
- 124 calls year end 2011

Dave Wilz:

- On January 29 will attend the Portage County Bike Task Force member as citizen from Hull
- Large Serve Pro out of Waukesha interested in land adjacent to Spectra Print property (along I-39) as per Eric Hofmeister

Dave Pederson:

- Portage County is making available radon testing kits for homeowners

J Holdridge:

- Water Advisory Group will meet on January 17

8) Growing Democracy in Hull – Public involvement, participation of Hull citizens in their government

Chairperson Holdridge:

- Distrust of government
- Get more people involved in Hull government. Have Hull Plan Commission, Park Committee, Fire Department, Adopt-A-Highway, Adopt-A-Road
- Survey residents and ask questions about Hull operation; taxes
- Need relationship with citizens

9) Beyond 2013 – 5 year budget plan 2014 to 2019

J Holdridge – suggest budget study group led by Jim Kruziki look at 5 year budget plan.

D Wilz – emailed and talked with Jim Kruziki 4 to 5 weeks ago about Dave assisting with the process. Jim was pleased to receive his assistance.

Motion Supervisor Wilz, second Supervisor Pederson, Finance/Budget group embrace the 5 year budget plan. Use resources available – have ready by March.

Motion carried unanimously.

10) Preliminary discussion Hull remodeling of Hull Municipal Building – planning, purpose, reasons, cost, timeline to construction

D Pederson:

- 1/ Spent better than 2 year looking at building needs in town
- 1/ Cost went from \$400,000 to \$4,000,000
- 1/ Find out what can afford to accomplish
- 1/ Municipal Building remodel/addition first
- 1/ Fire Department next
- 1/ Potential floor plans drawn up (3 different)
- 1/ Look at 30' expansion to the south
- 1/ Accommodate needs in that foot print
- 1/ Upgrade existing restrooms – too costly to move
- 1/ Utilize current offices
- 1/ Storage – double fire stop dry wall (used at Town of Stockton)
- 1/ In floor heat??
- 1/ Amount of insulation; energy efficient
- 1/ Costs in 2010: \$35 sq ft for remodeling; \$75 sq ft new building
- 1/ Half of building for meeting room
- 1/ 60 to 70 people
- 1/ Put another door in (double door) will increase the number of people allowed to be in building as per fire code
- 1/ Solves problem with voting
- 1/ Talked about including Pete's office in here – decided not a good idea as coming and going from work area
  - o Pete would like a small window in his office
- 1/ 2 of the 3 plans show storage areas – possibly half could be for storage and the other half for break room
- 1/ Decide on use/purposes of building – make available to other groups??
- 1/ Have a drawing showing a slanted roof to the front

M Bembenek:

- ✓ Village of Rosholt
- ✓ Was looking to remodel village building
- ✓ Due to low interest rates now looking to eliminate current building with a new construction
- ✓ Add on 3,600 sq ft

- ↓ Hull look to add pm 2,100 sq ft
- ↓ Double size of what currently have

Marilynn Kranig – have an office for the Chairperson, Clerk, Treasurer and Assessor.  
Where is the office for part-time clerical?

D Pederson – in the “open office” area..

D Wilz:

- If a little short of area and have opportunity, go 30’ south and also expand to the west

- Recommend windows in east wall
- How utilize meeting room?
- Look at possibility of 2<sup>nd</sup> story for storage, etc
- Get cost estimates and work back (quotes from different banks)
- Do 5 year budget projection – see what kind of debt load can handle
- Time line for building, shovel ready by spring

Motion Supervisor Syens, second Supervisor Wilz, authorize Dave Pederson and Mel Bembenek contact builders to get design cost proposal including the possibility of a 2<sup>nd</sup> story. Feedback from Hull staff is also to be obtained.

Motion carried unanimously.

#### 11) Press (Media) Release – Hull 2013 Property Tax, Newspaper Coverage, Some Reaction

J Holdridge:

- Stevens Point Journal article somewhat accurate.
- Response from PC Supervisor Jim Krems received

D Wilz – Article well written.

#### 12) Loose ends from 2012 – Unfinished business/task carryover from 2012

J Holdridge - loose ends from 2012:

- a. Water Study Task Force Implementation
- b. Public Road Safety Plan Implementation
- c. Roadside pickup of Brush and Road Right-of-Way Requirements
- d. Hull Monitoring Stevens Point Conditional use for the Development of Gas Station along Highway 10 East
- e. Legal Review of Park Donation at Highway 10 East and Badger Avenue Donation
- f. Other (could include building)

#### 13) Assessor/Building Inspector Function prior to and after May 2013

J Holdridge:

- Have agreement with Phil Deffenbaugh to May 31, 2013

- Need to get handle on electronic record keeping
  1. Direction from board
  2. Talk with other assessor's
- When Phil starts the electronic process how many can he do in a day

J Wolle:

- Do not believe the town can have a May 23 Board of Review unless the electronic assessment is complete – therefore the additional information sent to board members

Motion Supervisor Wilz, second Supervisor Syens, authorize Chairperson, clerk and other staff to do whatever needs to be done to meet obligations necessary.

Motion carried unanimously.

14) Date for metro Fire Services discussion with Hull Fire Department

Mark Kluck:

- Will have packet of materials re: metro to board before meeting
- Focus on agreement (man power/staff fire scene)

Motion Supervisor Bembenek, second Supervisor Syens, set date of February 11, 2013 at 5:30 p.m. for metro fire service discussion with Hull Fire Department. Motion carried unanimously.

15) Portage County All Hazards Mitigation Plan

Sarah Wallace, of Portage County Planning and Zoning Department, will be invited to attend a future Hull board meeting for explanation of plan.

Motion Supervisor Bembenek, second Pederson, the Town of Hull adopts the Portage County Hazard Mitigation Plan. Motion carried unanimously.

16) Calendar of Hull Official Activities – January through June 2013

Chairperson John Holdridge and Clerk Janet Wolle will put together January thru June calendar and send to board members.

17)

Cost: Repeater \$200 (one time)  
 Without fees cell phone costs from \$174.99 to \$199.99  
 Cost from smart phone \$100 to \$200

Motion Supervisor Wilz, second Supervisor Bembenek, upgrade to cell phone family plan, include texting on all cell phones, approve smart phone for Pete Kaminski for weather reports and purchase repeater to increase service for cell phones in Hull's Municipal Building.

Motion carried.

D Wilz – Cell Phone Policy will need revision.

18)Adjournment: Motion Supervisor Bembenek, second Supervisor Pederson, adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:23 p.m.

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Janet Wolle, Clerk