

MINUTES OF TOWN OF HULL BOARD MEETING  
COUNTY OF PORTAGE WISCONSIN  
HELD ON MONDAY FEBRUARY 3, 2014

- 1) Call to order by Chairperson John Holdridge at 5:30 p.m. at Hull Municipal Building, 4550 Wojcik Memorial Drive, Stevens Point WI 54482.

Present: Chairperson Holdridge, Supervisors Melvin Bembenek, David Pederson, Dave Wilz and LaVerne Syens.

Others present: Clerk Janet Wolle, Road Foreman Pete Kaminski, Fire Chief Mark Kluck and EMS President/Administrator Mark Fritsche.

Excused: Treasurer Jim Kruziki

- 2) Pledge of Allegiance

Chairperson Holdridge – with the permission of the board I would like to move up agenda Item 9 certified survey map for Randy & Tammy Grezenski. The CSM was on the agenda of the January 28 Plan Commission, however due to the weather that meeting was canceled.

Randy Grezenski present - land located in Section 7, Town 24 North, Range 8 East abutting Orderinda Court.

Motion Supervisor Bembenek, second Supervisor Syens, approve the certified survey map for Randy & Tammy Grezenski, land located in Section 7, Town 24 North, Range 8 East abutting Orderinda Court.

Motion carried unanimously.

- 3) Minutes: January 9 and January 13, 2014 board meeting

Motion Supervisor Wilz, second Supervisor Pederson, approve the minutes of the January 9, 2014 meeting. Motion carried by unanimous vote.

Motion Supervisor Wilz, second Supervisor Syens, approve the minutes of the January 13, 2014 meeting. Motion carried by unanimous vote.

- 4) Vouchers – Tabled from January 13, 2014 meeting

Dave Wilz – Page 2                      Pete Kaminski answered all questions relating to road items.

Cardmember Service – Rd – Jackpost \$39.98 → Temporary fix for vent eave

Page 5 – Medin Soil Testing - \$1,500 → Janet Wolle – fees for plumbing work/design and permits required  
Metal Crafters Inc – Rd - \$1,631.63 → Crafer melter wand shot – had to replace parts (includes 8 hours of labor \$544.00)  
Page 7-Truck Equipment - \$790.40 → Auger on Randy’s truck worn out

Dave Pederson – Page 2 Cardmember Services – Rd: Slight Roads \$43.98→ Site rods for wings on trucks  
Cardmember Services – BLDG: Wick \$29.90 → Air Freshner for restrooms  
RD: Rear springs for '94 Ford (\$574.80 & 562.00)→springs had to be replaced in Bill’s truck  
Cargill, Inc – Bulk Salt - \$7275.56→bulk salt is trucked in for \$65 a ton  
County Materials Co – RD - \$2,418.87→concrete sand used to mix with salt for roads  
Page 3 – Dolce Digital Imaging – FIN ADM: Refuse/recycling Calendar - \$319.00→ J Wolle – not paid for by the county – the cost for recycling guides (\$153) used to be paid for by Portage County however that discontinued a couple of years ago

Motion Supervisor Wilz, second Supervisor Pederson, approve the vouchers (12/01/13-12/31/13) tabled at the January 13, 1014 meeting as presented and discussed. Motion carried by unanimous vote.

Vouchers – Presented for February 3, 2014 meeting

D Pederson- Page 2 – Heartland Label – Mailmax for computers \$42.00 → J Wolle Spam protection for computers  
Page 4 – Rural Insurance – what is WFBF Membership \$45 →J Wolle it’s Wisconsin Farmers Bureau Federation; Laverne Syens – it’s a membership required to be paid in order to receive coverage through Rural Insurance

Motion Supervisor Bembenek, second Supervisor Pederson, approve vouchers as presented and discussed. Motion carried unanimously.

- 5) Citizens wishing to address the board non-agenda items. Agenda items are for discussion with possible action.

No citizens present regarding non-agenda items.

- 6) Topics, issues, opinions of Interest – Citizens, Hull Staff, Hull Elected or Appointed Officials  
Chairperson Holdridge:
  - Maple Bluff Road citizens putting together expectations relating to 527 Maple Bluff Road
  - Hull Water Committee – Melvin will be member however need others from throughout the town

- Article re: people over worked
- Memo to Patty Amman going back through minutes to ensure all ordinances and policies are in place
- Memo to Jim Schuh relating to comments he shared in the Gazette (1/24) on water service insurance letters being sent to households
- Article re: Harley Davidson
- Email from Bill Beaversdorf problem with sidewalk adjacent to his property on Brilowski Rd (County Road R) not being kept clean by the county following snow falls
- Address signs in the Town of Hull → Information from Mark Kluck – will be on the April agenda
- TRIP-D letters received from DOT regarding each part of North Second Drive - Hulls application for funds rejected as being incomplete. John will send a formal letter to DOT requesting information.

Supervisor Bembenek:

- Hull has until 2018 to complete the Torun Road project and receive funding from the state

Supervisor Wilz:

- Information received regarding an annexation – what is location?
- Why is Stevens Point purchasing land in the Town of Hull?

J Wolle – annexation of property owned by Jim Jakusz located at 1901 Brilowski Road (former Mocadlo property)

- According to the Plan Commission documents land is being purchased to protect city wells

7) Reports:

➤ Clerk Janet Wolle

- Memo to John and email to all others as reminder of getting Hull work hours for January in to me – thank you to Dave W and LaVerne for responding so quickly. I have not received a return call from Mark Seitz of Ron Kind's office regarding Affordable Care Act (ACA)
- Please put your thoughts together for the Spring Newsletter – Barb requests info in by March 24<sup>th</sup>
- Market Drive is up and running for both real estate and mobile homes – first time since Hull went to Market Drive 10+ years ago
- Between October 21, 2013 and January 27, 2014 I have participated in 7 webinars presented by The Government Accountability Board relating to elections (SVRS Mapping; MyVote WI; SVRS Maint. List; What's New for 2014 Elections; SVRS Data Requests & Reports; ABC's of Absentee Ballot Voting; Election Day Duties: Special

Topics & Situations) and 1 presented by the Department of Justice relating to Open Meetings law and Public Records

- Wisconsin's Elections Performance Index (EPI) 83% was the highest index based on 2008-2010 PEW Charitable Trusts first-ever comprehensive assessment of election administration in all 50 states and the District of Columbia – How WONDERFUL being a part of that

- Government Accountability Board press release “Presidential Commission on Election Administration Recognized Wisconsin's Innovations

- John, Mel, Jim, Barb and I met with Bill Yudchitz this morning regarding the building project

- Year-end reports filed: Retirement and Sales Tax

- Jim K forwarded an email from Jeff Kropp indicating Jeff cannot file the form CT until it is available on the Wisconsin Department of Revenue website in February. He also needs the state aid register from WDR (not issued yet)

- Sent forms to Tax Exempt properties as required by law

- Completed the Clerk's portion of Fire Dues Self-Certification Form – required to ensure FD receives 2% Dues from State (Fire Chief must complete his portion of the form for FD)

➤ Treasurer – Not present

➤ Road Foreman Pete Kaminski (January 2014 work)

- Replace front springs on '94 plow truck

- Tighten up wings on all trucks

- Plow drifts

- Mix sand salt – haul sand in

- Thaw out culvert on Brilowski Road at the intersection with the private road – problem is beyond the right-of-way in the ditch water frozen solid so can't get through to the culvert – Chuck Fenske will get someone to dig out

- Replace heater core in '94 Ford

- Service '94 Ford take to V&H – replace fan bearing (suggest take to Scaffidi as is closer)

- F250 to Scaffidi to replace fuel pump and modulator
- Service '97 Ford and '02 Sterling – changed work on front pins
- Push salt in shed
- Replaced water pump & thermostat in GMC
- Adjust all brakes
- Clean snow from overpasses
- Move snow to open vision triangles
- Plowed 7 times in December and 7 time in January
- Worked on plow **trunion** plate on '02 Sterling plus changed cylinder on plow (leaking oil – get rebuilt)
- Cleaned shop floor
- Dave Tutton, new part-time snow plow driver, did good job in Pete's absence
- Have stuck \$12,000 in the '94 Ford within past several years
  - Feel the truck will last through this winter season
- Fire Chief Mark Kluck
  - Incidents at FD
    - Water main froze up for about 2 hours – city water department came and thawed out
    - Ken Sadogierski was present and stated Matt Schneeberg had 120V go through him as outlet was not grounded. Outlet was hooked up backwards – stray voltage in building.

**(Email received from K Sadogierski re: above: Electrical shock of Matt Schneeberg on Jan. 9, 2014**  
 Matt and I (Ken) were replacing two GFI outlets in the UTV trailer that were not working for unknown reasons. The trailer was plugged in and the breakers off in the trailer breaker box.

Matt was changing the first outlet when he was shocked from the ground to neutral wire. Not knowing why he was shocked I checked for voltage with my multimeter and found 117 volts between the ground and neutral at the outlet and in the fuse box. Thinking there

was a wiring problem in the trailer we unplugged the trailer till we could get an electrician there.

January 17: Matt and I had Matt's dad (Tom) which is an electrician come to the FD to help us. Tom found voltage at the ground as we did. Tom started checking backwards from the trailer breaker box to the outlet and found the outlet was not grounded and not wired correct. After correcting the outlet wires we still had one (1) volt at the ground wire in the trailer and other outlets in the building which he called loose voltage. Tom believes this is from no ground wires and poor building ground or no ground at all.")

➤ As Emergency Management Director for Hull, have followed the snow totals and frost depth. If there is a fast thaw the town needs to be ready for flooding. (25.9 inches snow in Dec – Approx; 24.5 inches snow in Jan – Approx) (Frost depth approx 25+ inches deep; A friend of Mark Fritsche, off of Brilowski Road, said the frost depth is close to 7 feet deep)

- EMS President/Administrator Mark Fritsche:
  - 15 calls in January
  - 117 calls in 2013
  - 133 calls in 2012

- 8) Discussion with Fire Chiefs from Plover, Stevens Point and Hull regarding update on Metro Fire District

Presentation canceled – Chief Tim Kluck has been ill.

Mark Kluck:

End of March ISO will be in place (Randy Spurlin leading). All ISO testing will be complete by end of October 2014.

Motion Supervisor Syens, second Supervisor Bembenek, table presentation to April board meeting. Motion carried unanimously.

- 9) Certified survey map for Randy & Tammy Grezenski, land located in Section 7, Town 24 North, Range 8 East abutting Orderinda Court

#### **MOVED TO BEGINNING OF AGENDA**

~~Motion Supervisor \_\_\_\_\_, second Supervisor \_\_\_\_\_, approve the certified survey map for Randy & Tammy Grezenski, land located in Section 7, Town 24 North, Range 8 East abutting Orderinda Court.  
Motion carried unanimously.~~

- 10) Protocol (policy) for snow plowing, salting, sanding and winter road maintenance in the Town of Hull – Item tabled from the 01/13/14 board meeting

**Pete Kaminski: Protocol Policy**

We plow all Town of Hull roads if there is one (1) inch or more of snow. If there is less than one (1) inch of snow we sand the intersections, curves and hills. We **do** plow our main roads if there is less than one (1) inch of snow. These roads include:

Torun Road	Jordan Road	Wilshire Dr.
North Reserve (south end)	Old Wausau Road	Casimir Rd. up to church
Wojcik Memorial Dr.	Brilowski Road	Old Highway 18
Golla Road	North Second Dr.	

These roads get salt/sanded in entirety including the intersections. Every intersection gets salt/sand plus 100-200 feet prior to the intersection. In our subdivisions, we like to plow the main outlet and sand so we don't get a buildup of ice. The remaining gets sanded at intersections.

If we get an ice storm, we use the grader to cut the ice. This involves the main roads only. The rest of the town gets sanded.

**FACTS**

- County runs average straight salt – 100-200 lbs. per lane mile.  
Use 4 to 1 ratio
- Town of Hull - Sand/salt mixture. Ration 4 to 1  
4 sand scoops to 1 scoop salt  
1 salt – 3 yards  
25% per load going out
- 1 yard sand/salt per mile of road
- 1 yard salt weights 2,000#
- 2,700# sand/salt in a cubic yard
- 12 ton per load – 6 yd. truck – single axle
- '09-'10 – 450 ton with reserves
- '08-'09 - \$45.66 per ton
- '09 -'10 - \$65.20 per ton
- '12-'13 - \$63.80 per ton
- '13-'14 - \$65.24 per ton

Above protocol for plowing snow adopted 11-02-09

Revised – 2/28/2013

Revised – 1/13/2014

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Pete:

- Hull has 25 miles of main roads
- It takes 6.5 to 8 hours to completely plow roads in each section (4)
- Roads are in good shape.

Motion Supervisor Wilz, second Supervisor Syens, accept the report.  
Motion carried unanimously.

- 11) Adjournment: Motion Supervisor Wilz, second Supervisor Pederson, adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:48 p.m.

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Janet Wolle, Clerk