

MINUTES OF TOWN OF HULL BOARD MEETING
COUNTY OF PORTAGE, WI HELD ON
MONDAY FEBRUARY 4, 2013

- 1) Call to order by Chairperson John Holdridge at 5:30 p.m. at the Town Municipal Building, 4550 Wojcik Memorial Drive, Stevens Point WI 54482.

Present: Chairperson Holdridge, Supervisors, Dave Pederson, Dave Wilz and LaVerne Syens.

Excused: Supervisor Mel Bembenek.

Others present: Clerk Janet Wolle, Treasurer Jim Kruziki, Road Foreman Pete Kaminski, Fire Chief Mark Kluck and EMS President/Administrator Mark Fritsche.

- 2) Pledge of Allegiance

- 3) Minutes

Motion Supervisor Wilz, second Supervisor Syens, approve as corrected minutes of the January 7, 2013 board meeting.

Item 17 on Page 6 of January 7, 2013 needs title of: **Hull cell phone plan and cell phones**

Page 2 Galls, An Aramark Co – FD Bugles Pine (2) **Pins**

Motion carried unanimously.

- 4) Vouchers

D Wilz:

Page 2 CRA \$197.88 – P Kaminski - Electric harness for the brush mowers.

Page 3 John Holdridge \$50 – annual meeting approved moving the car allowance to John's salary. J Wolle – that will take place in April following the election.

Page 4 Plover Fire Auxiliary \$500 firefighter helmets. M Kluck – replacement of helmets. Helmets should be replaced once every 10 years however because Hull's helmets are used much less than full-time departments the helmets are replaced less often. Six helmets were sold to Mid-State Tech and three more were sold to firefighters. FD saved \$1,150.

Rent-A-Flash \$994.00 Continued upgrade of signs.

D Pederson:

Page 1 California Contractor \$189.90 1 45 piece tap and die set

Cardmember Services FD Custom build shields \$76.00 – custom shields for Hull FD with Hull and number on each shield.

Two ton jack stands \$33.78 – did not have jack stands for the trailer if left at a scene.

Leg. Adm – Christmas Cards \$15.79 J Wolle – cards send at the request of Chairperson Holdridge.

Page 2 First Law Group \$837.88 Should this have been paid out of the 2012 budget? J Kruziki, yes if the bill is received prior to the new budget cycle beginning. Barb does an excellent job of trying to get bills sent in by years' end but occasionally there are late arriving bills.

Page 3 MADA Embroidery & SC FD – Adjustable unstructured cap \$161.76 Town of Hull FD baseball type caps that are sold to firefighters.

Page 5 U.S. Cellular – FD and RD call phone charges (\$200.13). Do they each pay part of the bill? J Wolle – no.

L Syens – sees a bookkeeping issue relating to general property tax payments when looking at budget report vs. vouchers.

Jim Kruziki Treasurer explained expenditures to Stevens Point School District, State of Wisconsin, Portage County and Mid-State are not shown in Hull's budget report because those taxes are not part of Hull's budget. This is per auditor Jeff Kropp. The only part show in Hull's budget is the amount Hull retains.

Motion Supervisor Pederson, second Supervisor Wilz, approve vouchers presented and discussed.

Motion carried unanimously.

- 5) Citizens wishing to address the board non- agenda items. Agenda items are for discussion with possible action.

No citizen(s) present regarding non-agenda items.

6) Topics, Issues, Opinions of Interest – Citizens, Hull Staff, Hull Elected or Appointed Officials

Chairperson Holdridge:

- Correspondence to Attorney Bob Konkol
- Town of Hull cell phone policy (to be on next agenda)
- Engineer company re: salt
- Funding local road projects webinar on February 19 (North 2nd Dr)
- John Gardner retired – Alex Beyer is the new Administrator of the PC Solid Waste Department
- Possible tax increase for road work
- Portage County Shoreland zoning is on hold

7) Reports

- a. Clerk – Cell phone plan changed to family plan and smart phone purchased for Pete to watch weather reports. Previous plan had 1 smart phone for Mark Kluck at monthly cost of \$50; the family plan enables us to have 2 smart phones at a cost of \$25 for each smart phone.

Elections:

Primary - February 19, 2013

Spring – April 2, 2013

- b. Treasurer – End of year fund balance

- Designated Funds
- First installment of General Highway Aids received
- First 2013 building permit issued for 1550 Meadow View Lane

- c. Road Foreman

After last snowstorm the 2002 Sterling leaf spring broke – truck taken in to Scaffidi at cost of \$2,685.00

- d. Fire Chief

- Army 6x6 back last week with new tank - specifications were met
- Monthly fire report – 1 fatality in crash
- Meet February 11 re: Metro
Holdridge - May or may not take action on Metro – lots of questions

- e. EMS President/Administrator

Call #6 – structure standby – went to box alarm – all EMS on call – non fire members set up triage just in case.

- 8) Discontinuance of 33' road way running north from the end of Firkus Road, land to be transferred from Hull to Jerry and Teri Koziczowski – procedure adoption by Town Board

Jerry Koziczowski present

- Not less than 40 days notice to set public hearing date
- Use original survey for description
- Will have public hearing in April

Motion Supervisor Pederson, second Supervisor Wilz, go forward with abandonment/discontinue/vacation of property and take process supported by Hull's Plan Commission.

Motion carried unanimously.

- 9) Union contract agreement with Hull Road Crew January 1, 2013 to December 31, 2013 and salary adjustment for 2013

Correspondence received from Mitch Perkl, of Teamsters Union. They have accepted Hull's increase in wages of 1.25% for 2013.

Motion Supervisor Wilz, second Supervisor Syens, accept the pay increase of 1.25% for road crew members in 2013 retroaction to the first of the year. Motion carried unanimously.

Motion Supervisor Wilz, second Supervisor Syens, other members of Hull staff get same increase in wages as union members. Motion carried unanimously.

- 10) Return of Transitional Funds to Harter's Fox Valley Disposal and summary of contractual terms of new 5 year contract

- When Hull was with Wittenberg Disposal, instead of a performance bond, had transitional fund in the amount of \$15,666.17.

Motion Supervisor Wilz, second Supervisor Syens, approve return of transitional funds to Harter's Fox Valley Disposal once performance bond in place. Motion carried unanimously.

11) Form CT Financial Report

Motion Supervisor Pederson, second Supervisor Wilz, accept copy of Form CT and the filing by CPA Jeff Kropp. Motion carried unanimously.

12) Debt settlement procedure by Portage County

Motion Supervisor Pederson, second Supervisor Syens, accept the debt settlement procedure as required by Portage County for special assessment and/or special charges. Motion carried unanimously.

13) Annual Animal Control Report for 2012

Treasurer Jim Kruziki:

- Up to 579 dogs licensed
- Net cost to town \$10,882
- Will hold rabies clinic on March 16 at the Hull Municipal Building

Motion Supervisor Wilz, second Supervisor Syens, accept the report. Motion carried unanimously.

14) Charter Cable contract and responsiveness

- Letter from Roger Siskoff
- Advocate for citizens
- Letter to Charter Communication to invite to Hull to talk directly with citizens.

Motion Supervisor Wilz, second Supervisor Syens, explore possibility to invite Charter to Town of Hull.

Chairperson Holdridge – agencies have to be responsive.

Motion carried unanimously.

15) Crossroads Publication updating plows and weight limit view

- Good publication
- Plows would have to have 3 blades

- Cost to Hull would be \$15,200 for each truck

Motion Supervisor Wilz, second Supervisor Syens, accept the report. Motion carried unanimously.

16) Operator's License application from Amanda Bielen

Motion Supervisor Wilz, second Supervisor Syens, grant an Operator's license to Amanda Bielen. Motion carried unanimously.

17) Chairperson Holdridge, at approximately 6:30 p.m. the Town Board will convene in Closed Session as allowed by Wisconsin State Statute 19.85(1)(c) considering employment, compensation or performance evaluation data. To be discussed employment of Assessor/Building Inspector Phil Deffenbaugh.

Present: Attorney Robert Konkol.

Motion Supervisor Wilz, second Supervisor Syens, convene in closed session.

Bembenek – Aye
Holdridge – Aye
Pederson – Aye
Syens – Aye
Wilz – Aye

Motion carried by roll call vote.

Discussion:

- Memo received from Phil Deffenbaugh dated January 28, 2013
- Assessor certification problem (expires June 1, 2013)
- Building inspector certification expired June 30, 2014
- Phil willing to get Hull through 2013 BOR without electronic conversion of property record cards – how can the Assessor's Final Report be complete before certification expires
- Electronic conversion of property record cards
- Come up with plan fair for Hull and Phil
- If not satisfied look at getting replacement

Motion Supervisor Pederson, second Supervisor Wilz, reconvene in open session.

Bembenek – Aye
Holdridge – Aye
Pederson – Aye
Syens – Aye
Wilz – Aye

Motion carried by roll call vote.

18) Immediately following Closed Session the Board will reconvene in Open Session as allowed by Wisconsin State Statute 19.85(2). Possible discussion/action regarding employment of Assessor/Building inspector Phil Deffenbaugh.

No action.

19) Adjournment: Motion Supervisor Pederson, second Supervisor Wilz, adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:10 p.m.

Janet Wolle, Clerk