

MINUTES TOWN OF HULL BOARD MEETING
COUNTY OF PORTAGE, WISCONSIN HELD ON
MONDAY FEBRUARY 6, 2012

1. Call to order by Chairperson John Holdridge at 5:30 p.m. at the Town of Hull Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point WI 54482.

Present: Chairperson Holdridge, Supervisors Melvin Bembenek, Dave Pederson, Dave Wilz and LaVerne Syens.

Excused:

Others present: Clerk Janet Wolle, Treasurer Jim Kruziki, and Fire Chief Mark Kluck .

Excused: Road Foreman Pete Kaminski and EMS President/Administrator Mark Fritsche.

2. Pledge of Allegiance
3. Minutes of the January 9 and 4, 2012 meeting

Motion L Syens, second D Wilz, approve minutes of the January 9, 2012 board meeting. Motion carried unanimously.

Motion M Bembenek, second D Pederson, approve minutes of the January 4, 2012 board meeting. Motion carried unanimously.

4. Vouchers

D Pederson:

Page 1 Batteries Plus – batteries for the army 6x6 – cost due to shape and amount of power (Referred to Barb)

CNA Surety – Renewal bond for Clerk and Treasurer

Page 2 Copy Center – FD Fire hydrant pocket locator – 8x4 MABAS quick reference cards for FD equipment

Frank's Hardware – Circle cutter – drill > redoing break lights on FD truck

Page 4 – Oshkosh Fire & Police – Akron > replacement parts

Point Trophy – Award/Engraving > 20 year retirement for Curt Aisbet

RCO Computers > replacement for FD laptop that fell and got wet

Motion D Wilz, second L Syens, approve the vouchers as presented and as discussed. Motion carried unanimously.

5. Citizens wishing to address the Town Board non-agenda items. Agenda items are for discussion with possible action.

John Rechner, 5847 Clark Street and James Damask, 1317 Blackberry Lane present to request a letter of support to Wisconsin Department of Transportation, from the Hull Board regarding Badger Ave and Highway 10 becoming a controlled intersection.

- Exit subdivisions
- Multitude of traffic flow
- Dangerous intersection
- Traffic speeding
- Hundreds of cars exiting from the north when tournaments are held at the Sports Complex

DOT is planning upgrades to Highway 10 from Country Club Drive to County Road J.

J Holdridge requests correspondence from John Rechner. D Wilz suggests getting signatures on correspondence by taking the latter around in the neighborhood.

Correspondence from the Town of Hull to be sent to:

- Debra Webb-Franseen, P.E. Wisconsin Department of Transportation
- Christopher Rossmiller, P.E. Mead & Hunt Inc
- Dave Katzner of DOT will begin heading the project

6. Announcements – Chairperson and Supervisors

J Holdridge:

- Collective Bargaining meeting will be held on Wednesday February 15 at 11 a.m. at the Fire Department
- North Second Drive public hearing to be held February 8 at 6:30 p.m. at SPASH
- Three individuals will be meeting with the assessor on February 13 at 9 a.m. to discuss work needed to be entered for Electronic Filing Requirements for Assessments
- 5 year budget plan – any thoughts how to design?
- Budget/Finance Group to meet Wednesday February 15 at 9 a.m.
- Article regarding health card – 1 in 20 patients get infections when in hospital
- Email regarding SB129 send to Senator Lassa - contiguous annexations

D Wilz – request agenda item 12 be placed ahead of item 11

7. Certified Survey Map for Kurt and Jessica Groholski, land in Section 25, Town 24 North, Range 8 E, abutting Rainbow Drive.

Present Kurt Groholski. Currently have a mobile home on site. Will be building a home but want that separate from the farm therefore creating 2 lots

Motion M Bembenek, second D Wilz, approve the Certified Survey Map for Kurt and Jessica Groholski, land in Section 25, Town 24 North, Range 8 E, abutting Rainbow Drive. Motion carried unanimously.

8. Certified Survey Map for Bennie and Rita Bean, land in Section 6, Town 24 North, Range 8 E, abutting North Second Drive and Evergreen Drive

Surveyor Don Buza represented Bennie and Rita Bean.

- Lot 3 of the CSM (20 acre parcel) will be sold by Realtor Todd Reilly

Motion D Wilz, second M Bembenek, approve the Certified Survey Map for Bennie and Rita Bean, land in Section 6, Town 24 North, Range 8 E, abutting North Second Drive and Evergreen Drive. Motion carried unanimously.

9. Resolution moving location of voting poll to the Town Municipal Building, 4550 Wojcik Memorial Drive

Motion M Bembenek, second D Pederson, approve the resolution moving location of voting poll to the Town Municipal Building, 4550 Wojcik Memorial Drive. Motion carried unanimously.

10. Ordinance Establishing No Parking Area west end of DuBay Avenue as it intersects with Old Wausau Road

Chairperson Holdridge – received call from citizen living along Old Wausau Road with the question of if that ordinance is in effect with No Parking on a portion of DuBay, where will the people park? The citizens concern was people will start parking on Old Wausau.

Dave Wilz also received a phone call with basically the same as John's caller along with it was his feeling, where these ice fishermen parking there?

Darren Burant, 101 DuBay Ave, called about the no parking ordinance. Darren's father-in-law Fred Gollon and Darren allow people to use their property to be able to drive out on to the ice.

- Certain times of the year it is not safe to drive on the ice.
- For the last 6 years have been asking people not to park right at the end of my driveway. The front edge of the driveway is 50' from the corner.

- When people park closer than that it makes it hard for people walking, biking to see around the hazard.
- Also have a daughter who drives a handicap van and backing out of the driveway trying not to hit cars parked there, while you have people coming around the corner, it gets congested.
- Asking for 100' from the corner for No Parking

Fred Gollon – part of Old Wausau Road has no parking now.

D Pederson – there are signs. The distance in the ordinance is 250'.

D Burant – 150' feet would be sufficient.

F Gollon – isn't there something where it states you have to be so far away from a stop sign?

D Wilz – it doesn't make sense to have anybody parking close to a stop sign. Are there No Parking signs north of the stop sign on Old Wausau?

D Burant – no.

Holdridge – the ordinance can be approved subject to looking at the distances and also the status of No Parking. We don't want to switch the problem from DuBay on to Old Wausau.

Motion D Wilz, second L Syens, approve the ordinance subject to looking at the other roads coming in and out and review the footage to establish No Parking Area west end of DuBay Avenue as it intersects with Old Wausau Road. Motion carried unanimously.

11. Item 12 moved to 11 Summary of Revenues and Projections for Budget Year 2011 and Proposed Budget 2012

D Wilz:

- ✓ Bottom of page 3 Net Revenues minus expenditures – is this a negative \$261,000

J Kruziki – yes and no

- Page 2 on the bottom – Other financing
 - 1st item is transfer from undesignated revenue
 - The 2011 budget approved we transfer \$616,571 into Hull's revenue budget – the transfer is not on the report
 - If the \$616,571 revenue is transferred there is not a deficit
 - Hull ends up with a surplus

D Wilz – do we know what that number would be?

J Kruziki - \$355,084

D Wilz – when talked about this a few months ago Jim was projecting possibly close to \$400,000. The board then made some purchases close to year end that would have affected that.

- Freeze was put on all capital expenditures
- With all normal revenue coming in and the normal expenses going out we did have a surplus of \$355,084

J Kruziki – looking at the normal revenue we would have a deficit. The transfer from existing funds

J Holdridge – when you say normal revenue do you mean operational budget?

J Kruziki – right.

J Holdridge – based on the operational budget you would have a deficit so therefore you have to transfer in from contingency

J Kruziki – from the undesignated reserve. It is a matter of terminology how you want to look at the undesignated reserve.

D Wilz – let's forget about the undesignated reserve – look at normal revenues tax levies, shared revenues, etc coming in along with normal yearly expenses and what we purchased and maybe we bought a little of equipment and maybe we did not – and we did not have a surplus this year? Using that.

J Kruziki – using just that we would then have a surplus of about \$45,000 looking at just normal revenues for the year. I show under the expenditures we transferred out \$400,000 to designated funds. If we cancelled out the \$400,000 and cancel out the transfer in of \$616,571 we then have a slight positive.

D Wilz – it was a good thing we put a freeze on major equipment.

J Holdridge – staying on the general contingency the report shows \$37,182 but up above (a summary account) you do not have figures – should that \$37,182 be opposite general contingency?

J Kruziki – correct. The general contingency was \$36,071; salary adjustments were \$1,111.

J Holdridge – looking at the revenue part – Intergovernmental Revenue – State Shared Revenue in 2011 \$208,500 – in 2012 Shared Revenue is \$156,492 (about \$50,000 less)

Transportation Aids 2011 \$170,376 in 2012 \$170,926

D Pederson – the \$61,000 FEMA grant is not coming through. Hull does not gain the \$61,000, if we use that in our figures, but we gain back Hull's share of \$3,050.

J Holdridge – Highway Services for Residents, is that snowplowing?

J Wolle – yes.

J Holdridge – Fire Department Sale of Ambulance \$125.00. *

Mark Kluck – FD did not sell anything.

***Looked in to by Janet Wolle – this was for the sale of used hose to a private party along with sales tax.**

J Holdridge – Expenditures		
Item	2011 budget	Amount spent
Legal	\$10,000	\$17,000
Sanitation	\$279,000	To \$291,000 in 2012

Mel Bembenek – Public Health Service what is included in this item?

J Kruziki – the big thing is the Animal Control Contract.

J Holdridge – our problem is revenues.

D Wilz – the total capital outlay, Hull budgeted \$182,000 we only spent \$18,000 because we put on freeze on everything.

J Holdridge – with the levy limits, you could not do anything. Do we have a figure we can say on 12-31-11 and 1-1-12 what we have in a reserve outside of an operational budget?

J Kruziki - \$678,127.

J Holdridge – that is a lot of money. This is one of the ballparks we have to work within a 5 year budget plan. That is by far too much but we have to make sure if we even that out that we do not go too far. If our goal is to keep the tax rate around \$2.50 per thousand for town purposes

D Pederson – in part, but it also depends on what we are setting aside, what reserves we are setting aside and what for (category).

J Holdridge – those are all factors. You look at having to sustain that for awhile at least something happens at the state level. In 2013 we will have the same cuts as this year.

- How do we put the necessary symbols in for our formula to come up that gives us real guidance?
- If the board doesn't want to stay at \$2.55 or something, that is another question. Maybe as you look down the road you cannot. The demand for certain things is so great that you have to raise the levy.

LaVerne Syens – recently we agreed to apply for a grant for an \$800,000 road project – Hull's share would be 50% or \$400,000. I understand if we do the road project we would have to have \$400,000 exposure to the Town of Hull – we probably would not take that out of designated funds but we would borrow that money to do the project notwithstanding that still has to be paid back. We have to determine an amortization rate on the payback and what period of time. This all depends if we obtain the grant.

D Pederson – we are allowed to exceed levy limits on borrowed money.

D Wilz – clarification, if we borrow money and there is cost to that money to pay it back, we can add that on to the levy? That is not part of the 2%?

D Pederson & J Wolle – that is correct.

12. Proposal for purchase of tender/water tanker with the Village of Plover – Information from Mark Kluck:

- ✓ Save \$100,000 if go with the Village of Plover
- ✓ Truck will last 20-25 years out
- ✓ The request is supported by the firefighters
- ✓ If did not purchase truck option would be to use money in the reserve fund to repair 2 leaking tankers
 - \$16,000 poly tank
 - \$8,000 to 9,000 for spray with 5 to 7 year warranty

J Holdridge – if develop budget and the operating budget requires more funds, the reserve funds may need to be used to run the town.

M Kluck – fire protection part of operating town budget

- 1987 1,000 gallon tanker replaced with 2,000 gallon tanker
- 1955 army 6x6 1,000 gallons (leaking)
- 1963 army 6x6 1,000 gallons (leaking)
- 2005 tanker has 2,300 gallons

D Wilz – the board authorized permission to look in the potential purchase of truck with Plover.

- Miles is a good indicator on a truck but they pull a lot of weight
- Run engine but not while driving

M Kluck – understand budget consideration. Please consider letting the FD fix the leaking trucks. Not in an emergency situation to purchase, trying to project to the future. Going with Plover Hull has the opportunity for savings.

J Holdridge – have the opportunity but Hull has not money.

D Pederson – Plover would use the truck to serve the Town of Plover and Hull.

D Wilz – WTA looking at cooperation and consolidation. We need to know more for finance in the future. Hold off for 6 to 8 months.

M Kluck – this doesn't address the 2 tanks that are leaking.

D Wilz – are within a month or two?

M Kluck – 1 can limp by for a year. The other could blow the tank this spring – would put in poly tank.

D Wilz – look to possible evaluation for next meeting of miles, hours and costs.

D Pederson – third option is buying used.

J Holdridge – governing board are struggling with fire equipment.

D Wilz – what level service can we afford to give?

M Kluck – would like to continue to plan with Plover.

D Wilz – list things needed i.e. tires, etc. What is the most pressing equipment needed?

M Kluck – have aging equipment. Need a compressor for filling air tanks.

Motion D Wilz, second M Bembenek, table request and ask Chief Mark Kluck to work on the other information discussed. Motion carried unanimously.

13. Town of Dewey rabies vaccination clinic 2nd Saturday in March – review of Hull participation

Jim Kruziki – Dewey conducting rabies vaccination clinic on March 3, 2012.

- Incentive is to sell dog licenses
- Will put notice up on door
- Jim will view the event

J Holdridge – Hull need to conduct a clinic.

D Pederson – plan rabies vaccination clinic for after the newsletter goes out.

Have on the agenda of the March meeting.

Motion D Pederson, second M Bembenek, approve Jim attending the clinic and posting of Dewey's notice in Hull. Motion carried unanimously.

14. Reports

- a. Clerk
 - Will conduct a training session for Election Board members Monday February 13 at 5:30 p.m.
- b. Treasurer – monthly finance report
- c. Road Foreman – Not present
Mel Bembenek – Work Zone Flagger workshop to be attended by Pete and Mel on April 5
- d. Fire Chief
 - Siren coming in will have on agenda of next meeting
 - ATV has arrived
 - Trailer here in next 2 weeks
- e. EMS President/Administrator – Not present

15. Adjournment: Motion D Pederson, second D Wilz, adjourn the meeting. Motion carried. Meeting adjourned at 7:05 p.m.

Janet Wolle, Clerk

RESOLUTION

A resolution of the Town of Hull Board of Supervisors, County of Portage Wisconsin, for the purpose of moving the polling place location.

NOW THEREFORE, BE IT RESOLVED by the Town of Hull Board of Supervisors as follows:

BE IT RESOLVED commencing with the April 2012 election voting for all elections shall relocate to the Town of Hull Municipal Building, 4550 Wojcik Memorial, Stevens Point WI.

BE IT FURTHER RESOLVED, THE Town Clerk shall transmit a copy of this resolution to the Portage County clerk.

Dated this 6th day of February, 2012

John W Holdridge, Chairperson

Attest: _____
Janet R Wolle, Clerk

ORDINANCE NO. 2012-0206
NO PARKING
DUBAY AVENUE

No Parking zones are hereby established on DuBay Avenue in the Town of Hull, County of Portage, Wisconsin.

The reason for the No Parking zones is to address safety concerns at a busy intersection and to accommodate the needs of Hull snowplowing, school buses, Fire Department vehicles, ambulances and other vehicles to ensure safe passage.

A No Parking zone is hereby established on the west end of DuBay Avenue as it intersects with Old Wausau Road and will run east for approximately 225 feet. The No Parking area along DuBay Avenue shall be marked with signs on both the north and south sides of DuBay Avenue.

Persons violating this Ordinance will be subject to a forfeiture of \$20.00, plus court costs and the cost of prosecution for the first offense and a forfeiture of \$50.00, plus court costs and the cost of prosecution for any second or subsequent violation within one year of the first violation. Each and every day of a violation shall constitute a separate offense. Citations may be issued by any Portage County Sheriff's Department officer.

The No Parking signs will be erected and the ordinance shall take effect upon passage and publication as required by law.

Adopted: February 6, 2012
Published: February 24, 2012

John W Holdridge, Chairperson

Attest: _____
Janet R Wolle, Clerk

PK/jrw
01/20/12

TOWN OF HULL
2011--2013 Budget Projections

updated 1/27/2012	Approved 2011 Budget	2011 Year-end Actual	2012 Budget
REVENUES			
Taxes			
General Property Taxes	920,865	919,705	920,865
Mobile Home Fees (NET)	18,000	17,006	18,500
Interest & Penalties on Taxes		2	
Other Taxes - Delinquent P.P.		2,674	
Total Taxes	938,865	939,387	939,365
Intergovernmental Revenues			
FEMA Grant	49,650	-	61,000
FEMA Flood Damage		21,826	
State Shared Revenues	208,506	208,369	156,492
Municipal Services	-		
State Fire Insurance Tax (2% DUES)	11,000	22,978	11,000
General Transportation Aid -St	170,376	170,376	170,926
State - Recycling	14,000	9,470	9,470
Forest Cropland/Mgd For Land	-	890	
Exempt Computer Aid		918	
DNR Fire Dept Grant	2,000		
Govt Accountability Board Fund	-		
EMS Grant PC	5,500	5,790	6,000
Revenue--EMS Banquet	1,000	1,200	
Annexed Lands-Pymt from Ste Pt	2,375	1,812	2,277
DNR Park Grant		2,500	
First Responder Fund Raiser	300		
TRIP fund for Woodview Drive			39,500
Total Intergovernmental Revenues	464,707	446,130	456,665
Licenses and Permits			
Liquor Licenses	600	750	750
Beer Licenses	400	500	500
Operator Licenses	200	310	230
Cigarette Licenses	10	10	10
Cable TV Franchise	76,000	79,602	79,728
Mobile Home Park License	811	811	811
Salvage Yard Licenses	10	10	10
PEG Fees	10,000	3,292	-
Dog/Kennel Lic Fees-Local (NET)	862	1,075	1,317
Bicycle License	-	66	
Moving Permits	-	-	

2011 Budget with 2012 Projection

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TOWN OF HULL
2011--2013 Budget Projections

1/27/2012

	Approved 2011 Budget	2011 Year-end Actual	2012 Budget
Waste Collection License	100	100	100
Building Permits	3,000	3,895	3,700
Bldg Inspection Penalty Fee	300	400	500
Dog License Late Fee	95	220	95
Comprehensive Plan Changes	75	-	
Rezone Fees	75	-	
Comprehensive Plan Changes	-	-	
Total Licenses and Permits	92,538	91,041	87,751
Public Charge for Services			
License Publication Fees	120	150	150
Other Gen Govt fees	-	14	
Hwy Maintenance & Construction	-		
Fire Protection Services	-	556	
Highway Services - Residents	2,250	4,100	3,000
Other Public Chg for Service		74	
Fireworks Permit	100	75	75
Total Public Charge for Services	2,470	4,969	3,225
Miscellaneous Revenue			
Interest Income - Investments	3,500	8,534	2,500
Rent	25,872	26,390	26,390
Miscellaneous Revenue	1,000	26,714	1,000
Insurance Claims		10,575	
Fire Dept Special Rev-sale of Ambul	-	125	
FD Supplemental Rev (Raffle)	11,000	34,371	11,000
Road Bonds	-		
DAMAGE - Recovery Costs	300		
Weight Limit Rd Recovery Costs	-		
Total Miscellaneous Revenue	41,672	106,709	40,890
Total Revenue before Reserves	1,540,252	1,588,236	1,527,896
Other Financing			
Transfer from Undesignated Reserves	616,571		42,560
Carry Over Raffle Rsv Funds - FD			18,000
Carry Over 2011 2% Dues Rsv - FD			1,832
Transfer from Road Project Reserve			39,500
Total Other Finance	616,571	-	101,892
Total Revenues	2,156,823	1,588,236	1,629,788

TOWN OF HULL
2011--2013 Budget Projections

1/27/2012

	Approved 2011 Budget	2011 Year-end Actual	2012 Budget
EXPENSES			
Total Legislative Expenses	48,251	46,112	48,751
Total Legal Expenses	10,000	17,451	12,000
Total General Administration	144,375	135,605	138,740
Total Financial Administration	37,910	32,249	37,464
Total General Building and Plant	51,373	22,519	25,967
Total General Government	33,400	50,694	36,500
Total Fire Protection	132,106	131,506	133,487
Total First Responders	21,801	15,943	18,824
Total Inspections	3,120	553	3,853
Total Highway & Street Maint	515,937	476,194	504,269
Total Road Related Facilities	7,500	6,725	7,500
Total Sanitation	279,000	277,460	291,893
Total Public Health Service	45,200	18,158	21,700
Total Other Culture	200	200	200
Total Parks	37,233	22,736	22,249
Total Recreation Programs & Events	1,900	1,840	1,700
Total Economic Development	1,500	1,500	400
Total Conservation & Development	150	150	
Total Capital Outlay	182,638	18,901	167,050
			FD FEMA + ATV +Woodview
Total Debt Service	120,058	120,059	120,059
Other Financing Uses--Transfers		-	
Transfers OUT to Reserve Funds	400,000	400,000	
		-	
General Contingency		-	
General Contingency	76,000	53,168	
Salary Adjustments	3,625		
Assessment of Vehicle Replace	3,000		
		-	
Total General Contingency	82,625	53,168	37,182
Total Expenses	2,156,276	1,849,722	1,629,788
Net Revenues (Expenditures)	547	(261,487)	-