

MINUTES OF THE TOWN OF HULL BOARD
MEETING, COUNTY OF PORTAGE, WISCONSIN
HELD ON MONDAY MARCH 7, 2016

- 1) Call to order by temporary Chairperson Dave Wilz at 5:30 p.m. at the Hull Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point, WI 54482.

Present: temporary Chair Dave Wilz, Supervisors Jan Way and Rick Stautz.

Excused: Chairperson John Holdridge and Supervisor David Pederson.

Others present: Clerk Janet Wolle, Treasurer Jim Kruziki, acting Road Foreman Nick Kaminski and EMS President/Administrator Mark Fritsche.

Excused: Fire Chief Mark Kluck.

02) Pledge of Allegiance

03) Minutes – no minutes

04) Vouchers

D Wilz – Pg 2

Custom Fab – Auto primer for the FD pumper

Pg 4 Fire Appreciation – Point Bowl

Held there this year, great time and expense less than the Sky Club

Pg 5 St. Casimir Church - Metro training on March 23 \$50

R Stautz – Pg 1

Axley Brynelson, LLP – amount of \$451.10 not same as the invoice

B Brilowski – Hull requested the 2015 expenses for payment in 2015. The \$451.10 is the remaining amount of the bill.

Motion Supervisor Way, second Supervisor Stautz, **approve the vouchers as presented and discussed.** Motion carried.

05) Citizens wishing to address the board non-agenda items. Agenda items are for discussion with possible action.

No on present re: non-agenda items.

06) Topics, issues, opinions of Interest – Citizens, Hull Staff, Hull Elected or Appointed Officials

D Wilz – Board of Adjustment notice received relating to the proposed cell Tower on Jordan Road →notice to be sent to citizens of the area.

Thank you to Barb Brilowski for putting together a recap for certain 2015 expenses.

7) Reports/Comments - Hull Clerk, Treasurer, Road Foreman, Fire Chief and EMS

Clerk Wolle – 48 absentee ballots for the April 5, 2016 election were mailed on 3-7-16; 1 emailed to military voter; 1 permanent overseas voter down loaded a Pres. Preference only ballot in February – permanent overseas voter can vote for federal offices only; waiting for 2 military voters to download their ballot online.

Treasurer Kruziki – tax collections complete. Only received 3 receipts from Portage County for taxes collected in 2015.

- Through the cooperation of Chase Bank giving Hull a scanner, now scanning checks for deposit at no fee. (Actually takes more time than hand processing)☺

Fire Chief Kluck – last month Fire Department actually had more calls than EMS.

B Brilowski – received a quote of \$500 for easy access to board emails.

J Kruziki – look at getting another computer and have for any board member to use and for webinar use.

D Wilz – when want to look at emails don't want to have to come over to Hull. Wants to look at emails wherever he is.

8) Form CT 2015 Financial Report

Reason Form CT Financial Report is to ensure all municipalities receive General Transportation Aids.

It also provides data relating to indebtedness of a municipality.

Jeff Kropp reviews all financial data from Hull's Peachtree Accounting system. He will make some general journal adjustments as necessary, gets them to Janet who adjusts the town's system. General Journal Ledgers are then compared.

Motion Supervisor Stautz, second Supervisor Way, **accept 2015 Form CT as prepared by Jeff Kropp of Accounting Workshop.** Motion carried.

9) Seal coating proposed for the summer of 2016

Acting Road Foreman Nick Kaminski recommends the following roads for chip sealing in 2016:

Garden Ln, Hawk Haven Rd, Golden Eagle Ct. plus cul-de-sac. Airport Rd, Meadow View Ln, Claret Dr. plus cul-de-sac. Bonanza Dr, South Ponderosa Dr plus cul-de-sac, Golla Rd – west side of Brilowski Rd, Regent St,- west side of Brilowski Rd, Clarice's Cir plus cul-de-sac, Infinity Ln, plus cul-de-sac, Pinewood dr, plus cul-de-sac (both ends), Scenic Dr to town line.

4.15 miles @ \$18,000 per mile = \$74,700 (estimate).

Also Granite Ridge Road North from Sawmill Road going east needs new blacktop on the corner (800 feet) at a cost of \$20,000.

Hull road crew would take out old chip seal and put in geo-grid. American Asphalt would do the blacktopping.

Hull's 2016 chip seal budget is \$101,000.

R Stautz will look at Granite Ridge Road.

Motion Supervisor Way, second Supervisor Stautz, **follow recommendation given by Nick Kaminski re: chip sealing and reconstruction on 800' of Granite Ridge Rd.** Motion carried.

10) Sweeping of Hull roads proposed for spring/summer of 2016

Nick – will request quotes for sweeping at end of this month (March).

Motion Supervisor Stautz, second Supervisor Way, **accept report.**
Motion carried.

11) Repair to Casimir Road wood bridge

Discussion:

- Larry Stuczynski suggests waiting for driest month of summer to investigate Casimir bridge
- Exploratory for a hole is \$100 and hour by Stuczynski
- Wooden structure could be failing
- Move forward with Stuczynski
- Do we need to get Hull's engineer involved?
- Plan on inspection – don't wait for the driest month. Best to get to it sooner than later

Motion Supervisor Wilz, second Supervisor Way, **Nick Kaminski is to follow up with Larry Stuczynski to to the investigative work in the hole which is prior to the bridge and do what is suggested on the communication. When Chairperson Holdridge returns talk with him immediately about the concerns for the safety of that bridge in relationship to Stephen Schlice. Hull needs to move forward on the investigation as soon as we can and then validate the need for an engineer.** Motion carried.

12) Request for proposal to select a part-time hydrologist from a civil engineering firm to assist in water related matters

Rick Stautz:

Scope of Work drafted by Rick Stautz – send along with a letter to a number of engineering firms.

The Town is requesting proposals for Development of a Groundwater Monitoring Plan. The services associated with this project will consist of, but are not limited to, the development of a method to monitor

groundwater elevation and groundwater quality within specific areas of the Town.

The Plan shall present the following information for the Town:

- 1. Brief discussion of groundwater history and hydrogeology.
- 1. Summary of current monitoring system.
- 1. Tabulation of monitoring well construction data.
- 1. Tabulation of laboratory analysis
- 1. Design of Monitoring System (what to monitor for and where).
- 1. Monitoring schedule.
- 1. Recommended Field Equipment.
- 1. Recommended Sampling Methods and Frequency.
- 1. The majority of the towns acreage is residential property.

Send the Scope of Work to a number of firms. Do not have to bid out engineering services.

This recommendation is from the water committee.

Dave Wilz – why is this being suggested?

R Stautz

- Looked at a couple of wells (Emerald Forest and Stroik's Subdivisions)
- Can't tell the flow direction
- Will groundwater table be lowered if Somers put in a high-capacity well? (Agricultural uses)
- Do we look at the rest of the town?
- Learn groundwater depths
- This can help where we want to put wells in the remainder of the town.
- We want to get data as background as to what groundwater levels are and if somebody does something to affect those then we have data, which is what really helped us out with the Well 11 situation

D Wilz – the scope of the work is to take a larger approach, look at the whole town and say what are your water issues in the whole town?

R Stautz - Municipalities with water systems have wellhead protection zones – Hull does not have anything like that for individuals to protect their wells.

- ✓ Water Committee is saying we need this information so at least we have something, so whoever can say “it wasn’t us who did it”.

D Wilz – the proposal is to go out and seek information from hydrologists that want to work with us. They will then turn around and come back and say we can do this is what it is going to cost. We aren’t voting on putting it in place, we are voting on the investigation of ranking for hydrologists.

Motion Supervisor Stautz, second Supervisor Way, **get the approval to go ahead and solicit this to engineering firms, sit down with them and see what we can do. Motion carried.**

- 13) Request for the continued employment of Joe Wierzba as a temporary full-time position through October 1, 2016

Pete Kaminski has not been at work since October 19, 2015 due to health issues.

Previously Joe Wierzba was given okay to come in.

- Tasks needing to be done require minimum of 3 people
- Pay \$21.35 an hour
- Not union
- Not eligible for fringe benefits
- Joe would replace Pete Kaminski until Pete is able to return to a full-time status.

Motion Supervisor Wilz, second Supervisor Stautz, **follow all recommendations given by John Holdridge approve continued employment of Joe Wierzba as a temporary full-time position through October 1, 2016 . Begin date March 1, 2016.** Motion carried.

- 14) Adjournment: Motion Supervisor Way, second Supervisor Stautz, **adjourn the meeting.** Motion carried. Meeting adjourned at 6:31 p.m.

Janet Wolle, Clerk