

MINUTES OF THE HULL TOWN BOARD MEETING
COUNTY OF PORTAGE, WISCONSIN
HELD ON MONDAY JUNE 11, 2018

01) Call to order by Chairperson John Holdridge at 5:30 p.m. at the Hull Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point, WI 54482.

Present: Chair Holdridge, Supervisor David Pederson, Dave Wilz, Jan Way and John Koshnick.

Others present: Clerk Janet Wolle, Treasurer Jim Kruziki, Road Foreman Pete Kaminski, Fire Chief Ken Sadogierski and EMS President/Administrator Mark Fritsche.

02) Pledge of Allegiance

03) Minutes

Motion Supervisor Pederson, **approve the minutes of the May 14, 2018 board meeting**. Second by Supervisor Wilz. Motion carried by voice vote.

04) Vouchers

Motion Supervisor Pederson, **approve for payment the vouchers presented**. Second by Supervisor Wilz.

J Way – when making payments to Jewell Engineering, where does the money come from?

J Wolle – there is a line item for engineering in the Capital Outlay budget

Motion carried by voice vote.

05) Public Comments. Agenda items are for discussion with possible action. Those in attendance who would like to talk to an agenda item, please indicate that now. Non-agenda items may be raised under Opinions of Interest (Item 7 below)

Dean Schmitt, 1861 to speak at public hearing re: A Doescher variance request.

Mark Weber, 1773 Clarice's Circle was present regarding his driveway situation after Hull did some work there a couple of years ago.

Chair Holdridge - Item to be on July agenda.

06) Report of public issues facing Town of Hull:

a. Hull Chairperson

- North Point Drive and Division Street intersection are closed until August 30, 2018 for installation of a round-about
 1. Concerned about wear and tear on Hull roads because of this (people using other routes)
- Mike Reid in Meadow Manor Subdivision will have his shed moved by the end of summer after their garage is finished – as per Chris Mrdutt of PCP&Z
- Planning and Zoning Committee has approved the rezoning of property owned by Robert Rutta off of Willow Spring Drive – now will go to the County Board for final approval
- Listing of people having impact on Hull should also have names of officials from Hull, Portage County and Stevens Point
- Lady called John annoyed by the city re: concern about road situation. Wants to detach and come back to Hull
- Letter received from the North Central Regional Planning looking at meeting on June 21 re: transportation for handicap and elderly
- Public nuisance issues remain at 527 Maple Bluff Road

b. Hull Town Clerk

Thursday May 24, 2018 Barb and I attended a class called ‘ACTIVE SHOOTER’ sponsored by the Portage County Sheriff’s Office. This was the first class. People from churches, businesses and citizens were in attendance. We attended due to an incident in our building of which Barb/we were told a call should have been made to the Sheriff’s Department (finally was done by a member of the Fire Department as the individual was in the ambulance outside of the station).

Videos watched:

- 1) Columbine High School shooting
- 2) Man coming in with a gun to a school board meeting upset because his wife had been fired – ultimately he was shot and killed by a security officer of which we watched.

Talked about the incident at Ben Franklin Jr High School including Social Media impact.

How to respond in an active situation: 1) Run: Have an escape route and plan in mind; 2) Hide; 3) Fight: Fight back as a last resort and only when your life is in imminent danger.

Sheriff Lucas stated it is not “if” it will happen but “when” it will happen.

Always be aware of what is going on around you – know where exit doors are wherever you go.

I feel very strongly as Hull has spent the money we have on security; doors should be locked at all times. Glass should be made out of bullet proof glass.

Students/teachers at schools in Portage County have had training by officer(s). Churches have individuals trained in security. It is really sad things in the U.S. and around the world have come to this.

07) Opinions of Interest – citizens, Hull citizens, Hull staff, Hull elected officials or appointed officials

D Pederson:

- Received quotes from local vendors re: solar system for Hull Municipal Building
 - o Public Service has grant to cover quite a bit of cost, however applications are due by the end of June 2018
 - o Look at having solar panels on the roof facing to south
 - Have learned we could install for storage to provide backup – probably would not need a generator
 - o Would have to be put out on bids

J Holdridge – Portage County Gazette published Hull's entire agenda

Jim Warner – Board minutes are not posted on-line since November.

J Wolle – True, Barb mentioned that to me.

08) Public Hearing/Neighborhood Review – Audrey Doescher property, 420 Helen Lane – Request for Portage County Board of Adjustment variance from the 30-foot setback requirement for a 20'x26' detached garage. Ms. Doescher also is applying for a zoning permit.

Holdridge: Public hearing called to enable neighborhood review of request from Audrey Doescher, 420 Helen Lane, for a variance from the 30-foot building setback requirement from right-of-way. This request will go to the Portage County Board of Adjustment.

Gary Scharrer, 1824 Bobby Ln, before building on property, had Tracy Pelky out from Portage County Planning & Zoning making sure set-backs were met.

- Filled out paperwork re: drainage, etc. before could get a zoning permit

Daniel Rucinski, 1832 Bobby Ln, have to follow set-back rules (33' + 33')

- This 20' x 26' shed was put up without a permit
- It does not meet set-backs and should be moved

Dean Schmitt, 1862 Bobby Lane, real safety issue with the building located where it is on Doescher property. There is a visibility issue.

Holdridge: Assume road right-of-way (ROW) in Meadow Manor is not 66'.
Measuring from the center line on Helen Lane, the right of way is next to the garage.

Chris Mrdutt, Portage County Planning & Zoning Department:

- Property was surveyed
- The garage is outside of the ROW
- It does not meet building set-backs
- Should be set-back 30' from the ROW

Audrey Doescher, 420 Helen Lane:

- This is a carport
- Was told by person who sold me the carport a permit was not needed
- Could move in to far corner

Holdridge: This was a referral from the Plan Commission.

Mrdutt: Board of Adjustment likes to see:

- Are there certain conditions
- Aware a permit is needed
- Can be moved to meet set-backs
- Should building be removed from the property

Mark Fritsche – The subdivision has covenants and detached structures must match color of home.

Discussed:

- Covenants are civil, government does not become involved
- The 20' x 26' structure has a green tarp on the back

David Pederson: Move the carport/garage/shed to a different area.

Doescher: Would need a variance off of Bobby Lane.

Motion Supervisor Way, **adjourn the public hearing**. Second by Supervisor Koshnick. Motion carried by voice vote.

09) Action by Hull Board on Audrey Doescher, 420 Helen Lane, variance request to Portage County Board of Adjustment

Wilz: Chris, please provide us with the options we have.

Mrdutt:

- 1) Denial – building would have to be moved from property
- 2) Approve variance allow to stay
- 3) Require be moved to different location

Way: Variance was referred to this board as the Plan Commission did not have a chance to hear from the citizens.

Wilz: Board of Adjustment sometimes will make determination of variance and sometimes local boards do.

Mrdutt: What Board of Adjustment looks at, is the variance unique to property characteristics; is there a hardship; public welfare and safety.

Holdridge – Vision triangle is not an issue, as can see pretty well.

Pederson – Having a clear vision triangle is important

- Look at alternative placement and look for access off of Bobby Lane

Wilz: when driving on Bobby's to Helen's the trees and building block the stop sign.

Doescher: Chose this area because of:

- Gas line location
- Septic location
- Pool – fence is right next to

John Koshnick: Concerned about this as had a friend who went through the same thing. That building had to be removed due to set-backs.

Motion Supervisor Pederson, **recommend going with option of moving structure to different location and provide variance as still would not meet setbacks.**

Second by Supervisor Way.

Way – Structure needs to be moved but still is a question of wishes of neighbors and the compatibility.

Pederson – Do not see this as being relevant.

Wilz – We do not know where it would be moved. Would she go through the variance process again?

Mrdutt – Yes.

Holdridge – Have problem with moving and still needing variance.

Pederson – Would have to cover set-backs from Bobby's Ln and provide access off Bobby's Ln.

Roll call vote called for by Chairperson Holdridge:

Koshnick – Nay

Pederson – Aye

Wilz – Aye
Way – Aye
Holdridge – Nay

Motion carried by roll call vote.

- 10) Annual Investigation of Hull Roads Conditions Policy 2014-0406, (Revised 11-13-17)
- Pete Kaminski Hull Road Foreman

Kaminski – Will have crew do their section (Annual Road Inspection) for July agenda

Pederson – Places on Pinewood Drive pictures have been taken of damaged areas. However, at the crest of the hill on Pinewood there is also damage.

Kaminski – Was done by cable guys and have talked with them.

Holdridge – The color coded map shows the snow plow routes for each road crew member. The route is the section each is to cover for the annual investigation.

Chairperson Holdridge requests motion to accept the report.

Motion Supervisor Way, **accept the report**. Second by Supervisor Pederson.

Motion carried by voice vote.

- 11) Review – Kluck Subdivision Process Portage County Planning and Zoning meeting (5-29-18) and status of future steps to implementation – John Holdridge, Chairperson

Holdridge:

- Major hearing on the proposed Kluck subdivision held by Portage County Planning and Zoning Committee on May 29, 2018
- Received support
- Rettler Engineering is in the process of getting the storm water management plan complete as well as the final plat

Pederson – Money's or grants are available for putting in sewer/water (thought saw in Wisconsin Town's Association Newsletter).

Bruce Niemi, 5435 Claret Dr., when is the work on the subdivision going to be complete? Want to buy a lot!

Holdridge – Also looking at extra-territorial jurisdiction

- Storm water management plan and final plat has to go back to Portage County Planning & Zoning Department

Pederson – Look at septic system requirements.

Holdridge – Kyle is looking at best arrangement as possible to keep septic down gradient from well.

Mrdutt – There are different types of septic systems, but remember until a particular system is approved by the state it cannot be installed.

Request by Chairperson Holdridge for motion to accept the report.

Motion Supervisor Wilz, **accept the report**. Second by Supervisor Koshnick.

Motion carried by voice vote.

- 12) Pete Klismith Certified Survey Map, land in Section 17, T24N, R8E, abutting North Reserve Dr. – Referred from Hull Plan Commission.

Tom Trzinski, surveyor was present. The current certified survey map for Pete Klismith is taking 5 acres out of a forty (40).

Pederson – Will house be required to be built up instead of down?

Trzinski – Correct.

Wilz – Reading minutes of the Plan Commission, Kent Worzalla voiced concern about buildings sinking overtime due to the wetlands in the area.

Trziinski – Anywhere you build could have sink holes. You modify the footing and foundation when buildings are required to have a mound system.

Motion Supervisor Wilz, **request approval of the certified survey map for Pete Klismith, land in S17, T24N, R8E, abutting North Reserve Dr.** Second by Supervisor Pederson. Motion carried by voice vote.

- 13) Fire Department Roof and Update on other possible mechanical, electrical condition at Hull Fire Station – Ken Sadogierski, Fire Chief

Holdridge – Need to get sense of challenges at the fire station.

Ken Sadogierski:

- Have had issues for years
- Study has been done several times
- Problem with roof
- Problem with electrical system
- Not insulated
- Go through \$500 worth of lighting per year

Mark Fritsche:

- At code when was built (1967 metal part)

- Some bullet points mentioned in study have been met i.e. installation of generator; condition of septic system

Wilz – Never gotten validation of data. Need to take assumptions and turn in to facts.

Sadogierski:

- Limited on space
- No exhaust system for trucks

Pederson:

- On committee when fire station was last studied
- Recently Portage County unit of Wisconsin Towns Association meeting was held in Bancroft
 - o That was a design built structure
 - o Hull was told could not use design built (builder would also be designer)

Wilz:

- Get 5 top big items – work thru the list of unknowns.

Motion Supervisor Way, **table to the July 9 meeting**. Second by Supervisor Wilz. Motion carried by voice vote.

14) North Second Drive Reconstruction Public Information Meeting for property owners along North Second Drive – Thursday June 21 from 5-7 p.m. at Hull Municipal Building – Jewell Engineering Organizing and Presentation

Holdridge:

- Jewell Engineering will conduct public information meeting re: the North Second Drive project on June 21 from 5 p.m. to 7 p.m. at the Hull Municipal Building
- Jewell will send out the notices
- Jewell will conduct the meeting

Pederson – Are they going to come up with a solution re: the spring?

Holdridge – There is an Indian burial site they must deal with as well.

Kaminski – The existing road will be rubilized

Motion Supervisor Pederson, **support the meeting on June 21 with the public**. Second by Supervisor Wilz. Motion carried by voice vote.

15) Parliamentary Procedure Review as part of Hull Rule of Law – Jan Way, Hull Supervisor

Holdridge – Will give a memo as to parts important to him from the copy of “A Guide to Parliamentary Procedure for Local Governments in Wisconsin”. Barb will order the book. We do not want to make parliamentary mistakes in the future.

Wilz – Like the ones we did this evening by accepting a report!

Motion Supervisor Wilz, **table action.** Second by Supervisor Koshnick. Motion carried by voice vote.

16) Alcohol Beverage renewal license applicants (Combination Class B liquor/beer):

- a. Lake Side Bar, 736 Old Wausau Road – Robert Cyran and Conrad Cyran applicants
- b. Backwoods Bar & Grill of Portage County Inc., 1511 N 2nd Dr, -Christine Almanza and Kayla LaRosa, Agents
- c. Jordan Bar & Grill Inc., 5696 State Hwy 66 – John Koshnick applicant
- d. Morey & Cote LLC for Morey’s Bar, 3601 E Maria Dr., Brenda Cote, Agent

Janet Wolle – John Koshnick cannot act on his license for Jordan Bar & Grill. I do not know if you want to act on all or act on Jordan Bar separately.

Holdridge – Act on Jordan Bar separately.

Motion Supervisor Pederson, **approve Alcohol Beverage renewal (Combination Class B liquor/beer) license to:**

- a. **Lake Side Bar, 736 Old Wausau Road – Robert Cyran and Conrad Cyran applicants**
- b. **Backwoods Bar & Grill of Portage County Inc., for Backwoods Bar & Grill, 1511 N 2nd Dr, -Christine Almanza and Kayla LaRosa, Agents**
- c. **Morey & Cote LLC for Morey’s Bar, 3601 E Maria Dr., Brenda Cote, Agent**

Second by Supervisor Pederson. Motion carried by voice vote.

Motion Supervisor Pederson, **approve Alcohol Beverage renewal (Combination Class B liquor/beer) license to: Jordan Bar & Grill Inc., for Jordan Bar & Grill, 5696 State Hwy 66 – John Koshnick applicant.** Second by Supervisor Wilz. Supervisor Koshnick abstained from voting. Motion carried.

17) Alcohol Beverage renewal license applicant (Class B Beer)

- a. Stevens Point Curling Club, 1628 Country Club Dr., Jack Edgerton, Agent

Motion Supervisor Wilz, **to grant a renewal alcohol beverage license (Class B Beer) to: Stevens Point Curling Club Inc. for Stevens Point Curling Club, 1628**

Country Club Dr., Jack Edgerton, Agent. Second by Supervisor Way. Motion carried by voice vote.

18) Cigarette license applicant(s)

- a. Lake Side Bar, 736 Old Wausau Rd – Conrad Cyran and Robert Cycran applicants
- b. Morey's Bar, 3601 E Maria Dr. – Brenda Cote, applicant

Motion Supervisor Wilz, **grant a cigarette license to:**

- a. **Lake Side Bar, 736 Old Wausau Rd – Conrad Cyran and Robert Cycran applicants**
- b. **Morey's Bar, 3601 E Maria Dr. – Brenda Cote, applicant**

Second by Supervisor Way. Motion carried by voice vote.

19) Operator's license applicants: Lucas Draeger, Maycie Wiernik, Mark Falkowski, Noreen Stigen, Lillian Dahnke, Jaimie Vanderhei, Marie Sonnenberg, Kimberly Schliep, Anna Kral, Chelsea Aicher, Brooke Simonis, Lenore Haferman, Sandra Kawleski, Bianca Johannes, Adam Waltenberg, Gabrielle Mercado, Kimberly Friday, Elizabeth Nelson, Kathryn Lane-Browne, Andrew Stemple, Spencer Kraus, Katherine Radke

Motion Supervisor Pederson, **as per recommendation of Clerk Wolle grant Operator's license to: Lucas Draeger, Maycie Wiernik, Mark Falkowski, Noreen Stigen, Lillian Dahnke, Jaimie Vanderhei, Marie Sonnenberg, Kimberly Schliep, Anna Kral, Chelsea Aicher, Brooke Simonis, Lenore Haferman, Sandra Kawleski, Bianca Johannes, Adam Waltenberg, Gabrielle Mercado, Kimberly Friday, Elizabeth Nelson, Kathryn Lane-Browne, Andrew Stemple, Spencer Kraus, Katherine Radke**

Second by Supervisor Wilz. Motion carried by voice vote.

20) Salvage Yard License:

- a. James Firkus Auto Wrecking, 320 Casimir Road – Daniel Firkus applicant

Motion Supervisor Pederson, **grant a Salvage Yard License to: James Firkus Auto Wrecking, 320 Casimir Road – Daniel Firkus applicant**

Second by Supervisor Way. Motion carried by voice vote.

21) Refuse/recycle hauler license applicants:

- a. Harter's Fox Valley – W17620 County Rd Q, Wittenberg, WI 54499 – Andy Gayhart, applicant
- b. Plaski Disposal – 2475 Pioneer Rd – Travis Plaski, applicant
- c. Waste Management – 1372 Hwy 34, Mosinee, WI 54455 – Diana Reuter, applicant

- d. Advanced Disposal – 2510 Engel Rd, Wisconsin Rapids, WI 54495 – Michael Andrea, applicant

Motion Supervisor Wilz, **grant a Refuse/Recycle Hauler license to:**

- a. **Harter's Fox Valley – W17620 Cty Rd Q, Wittenberg, WI 54499 – Andy Gayhart, applicant**
- b. **Plaski Disposal – 2475 Pioneer Rd – Travis Plaski, applicant**
- c. **Waste Management – 1372 Hwy 34, Mosinee, WI 54455 – Diana Reuter, applicant**
- d. **Advanced Disposal – 2510 Engel Rd, Wisconsin Rapids, WI 54495 – Michael Andrea, applicant**

Second by Supervisor Pederson. Motion carried by voice vote.

22) - Operate a manufactured home community:

- a. Evergreen Villa, 1905 N 2nd Dr. – Robert Fitzgerald, applicant
- b. Recreacres MHC, LLC – 1540 Torun Rd. – Matthew Ricciardella, applicant

Motion Supervisor Pederson, **grant license to operate a manufactured home community to:**

- a. **Evergreen Villa, 1905 N 2nd Dr. – Robert Fitzgerald, applicant**
- b. **Recreacres MHC, LLC – 1540 Torun Rd. – Matthew Ricciardella, applicant**

Motion second by Supervisor Wilz.

Holdridge – Any problems?

Wolle – Yes, with Recreacres as in the past however not sure how to handle things for the residents if the license were denied. We have been watching the events at a mobile home park in the Wausau area.

Pederson – Hull's answer to lower public housing.

Motion carried by voice vote.

Chairperson Holdridge will not be at the Board of Review meeting on June 14, 2018 as has a doctor's appointment.

23) Adjournment: Motion Supervisor Way, **to adjourn the meeting.** Motion seconded by Supervisor Wilz. Motion carried by voice vote. Meeting adjourned at 7:22 p.m.

Janet Wolle, Clerk

Vendor	Amount	Purpose	Credit Card
Anderson/O'Brien	\$216.00	Legal - 527 Maple Bluff	
	\$45.00	Legal - 420 Maple Bluff (Van Order)	
Donahoe, Shawn	\$125.00	EMS-PC Grant-Ed-Grant (Reimburse Shawn)	
Fleet Farm	\$6.26	RD-Parts&Eqp: Bulk Hrdwr & Bulk Nails	X
	\$97.98	RD-Mat&Maint:Vegetation Control and Grass Seed	
	\$29.97	Adopt-A-Hwy: Trash Bags	
	\$21.99	Parks: Plant Food	
Fleet Farm	\$126.65	Parks-Landscape:Wave Petunia, Weigela Shrub, Color Stay Mulch	X
Fleet Farm	\$30.98	Muni Bldg: Pesticide, Repellents	X
	\$29.79	Parks: Refuse Can	
Fleet Pride Truck & Trailer Parts	\$58.05	RD-Parts&Eqp: Work Lamp Par 36 Rubber Housing for 02 Sterling	X
Frank's Hardware	\$29.38	Parks Maint - Sharpening; Fasteners	X
Harter's Fox Valley Disposal	\$4,701.12	Recycle collection	
	\$12,099.84	Refuse collection	
Jewell Associates Engineers, Inc	\$12,440.11	N 2nd Dr Engineers: Design, Soil Borings, WDNR Permits, and Wetland Delineation	
LaCrosse Premium Water	\$12.00	Muni Bldg - Contract Supply: Water	
Midstate Lock & Safe Inc	\$732.95	FD-Bldg Maint: Service Call, Push button lock, Install	
Milestone Materials	\$435.07	RD - Materials: 69.060 tons 3/4" dense graded base	
Milestone Materials	\$74.28	RD - Materials: 11.790 tons 3/4" dense graded base	
Oshkosh Fire & Police Eqp. Inc	\$681.65	FD-Eqp Repair&Maint: Transducer for Class 1 Pressure Governor Gen Adm-Elec Supplies-Ballots 4-3-18 elec	
Portage County Clerk	\$277.92		
PC Finance/Solid Waste	\$2,082.37	Transfer Station Charge-Spring Cleanup 39.29 tons	
PC Finance/Solid Waste	\$7,792.06	Transfer Station Charge- 147.02 tons	
Rent-A-Flash	\$1,030.50	RD-Post,Signs&Supplies: Driveable Delineator-White, Fl Green Class II Vests. Stop signs, Speed limit signs, slow Children at Play	
Service Motor Co	\$35.28	Parks Maint: Kubota mower - Nut lockin,	X

		Assy roller, Shaft Gauge, Flat Washers	
South Area Fire District	\$917.81	EMS-PC Grant: Education-Equipment	
Stevens Point City Times & BG	\$26.23	FD - AD: chip Seal Bids	
	\$245.70	Fin Adm - Unclassified: Open Book BOR	
Swiderski Equipment Inc	\$302.27	ad	
		RD-Parts&Eq: Handle, Ring snap, Spring	X
Truck Equipment Inc	\$1,953.02	for New Holland Tractor	
		RD-Parts&Eq: Tank, Drive shaft Center	
		support, Universal Joint strap kit, Bolt,	
University of Wisconsin-St Pt	\$300.00	Flwshg imp, Stover nut - 07 Sterling truck	
		Leg Adm-Unclassified:Zoning Handbooks (6)	
		PC Handbooks (6), Attend PC Workshop	
		5-22-18 (18)	
V&H Inc Trucks	\$70.79	RD-Parts&Eq: 02 & 07 Sterling - Filters	
Village of Plover Fire/EMS			
Dept	\$165.00	FD-Eqp Repair & Maintenance	
Berely, Brian	\$15.95	FD-Eqp Repair&Maint: Recoil spring,	
		Rope bulk (Reimburse Brian Wereley)	
Wisconsin State Fire Chiefs'	\$190.00	FD-Education: 2018 Conference Reg	X
Association			
Wood Street Rental Center			
Inc	\$4.88	FD-Eqp Repair&Maint: Pulley	
	\$47,403.85		

Approved by the Hull Town Board
June 11 2018

Janet Wolle, Clerk