

MINUTES TOWN OF HULL BOARD MEETING
COUNTY OF PORTAGE WI, HELD ON
MONDAY JULY 7, 2014

- 1) Call to order by Chairperson Holdridge at 5:30 p.m. at Hull Municipal Building, 4550 Wojcik Memorial Dr, Stevens Point, WI 54482

Present: Chairperson Holdridge, Supervisors Mel Bembenek, David Pederson and Dave Wilz.

Others: Clerk Janet Wolle, Treasurer Jim Kruziki, Road Foreman Pete Kaminski and EMS President/Administrator Mark Fritsche.

Excused: Fire Chief Mark Kluck.

- 2) Pledge of Allegiance
- 3) Minutes May 5, June 2 and June 17 board meetings
May 5 minutes not complete

Motion Supervisor Wilz, second Supervisor Pederson, **approve the minutes of the June 2, 2014 board meeting**. Motion carried.

Motion Supervisor Wilz, second Supervisor Pederson, **approve the minutes of the June 17, 2014 board meeting**. Motion carried.

- 4) Vouchers

Dave W Page 4 RD: Marathon Co. UWEX \$125
Pete K – chainsaw safety training – sending Bill Omernik

Pg 6 Sherwin Industries RD: New pump/parts for Craftco \$2,944.91
Pete K – Parts for the Craftco Tar Kettle – pump went out

Mel B Pg 5 Pukall Lumber Co BLDG: Roof trusses \$12,220.86
Janet W – these are trusses for the Building Addition

David P Page 1 Cardmember Service RD: Chamber, Clevice, Fuel Kit \$130.21
Pete K - new brake chamber for '07 Sterling; put, on a 3 point hitch, a Clevice and put a chain on

Cardmember Service FD: RHYNO Windshield Cutter \$708.18

Jack Elsing – a device for doing extrications – cut through windshields with it as all glass is going from glass that will shatter glass will now have a plastic laminate. It is like a scissors that will cut the windshield.

Dave P – how cut now?

Jack E – a lot of the glass we can just saw, even use a hand saw. With the new glass we will not be able to. It is a lot better glass but also harder for us to get to. This cutter is very impressive – I've seen in operation.

Cardmember Service RD: Hearing protection wiring K \$134.88

Pete K – they have radios on – it's an earmuff when mowing in the parks – the wiring is for the radio.

Cardmember Service FD: Metal Push Button Buckle \$51.83

Jack E – do not know

Cardmember Service FD: Four way original bomber ja \$218.03

Janet W – jacket for FD

Dave P – is that part of the equipment they wear at the fires? FD has several banners under fire safety education – I believe fire education is important, I just wonder how we go about doing that.

Jack E – it is a volunteer thing. Whoever wants to go can go. We do a lot of things with schools the lower grades. Whoever can get away will go to a school, take fire equipment. The big thing is to have the fire fighters in turn-out gear so if the children are in a fire, they don't run away from the fire fighters – they understand we are there to help them rather than frighten them.

Dave P – do we do anything specifically with homeowners? I was curious if they had an education prevention program.

Jack E – mainly through the Open House where demonstrations are done.

Page 4 Milestone Materials RD: 121.01 ton $\frac{3}{4}$ " dense grade \$629.25

Pete K – chiseler stone to stockpile – hauled in from the Mosinee pit

Northway Communications FD: new pagers (2) + battery \$804.00

FD: new pagers (8) + 4 batteries \$4,226.00

Does the FD turn in the old pagers when we get new ones?

Jack E – Not sure what Mark does – would think that some departments that don't have them would be interested – have a new pager now and my old one was in good working condition – sure they will not be thrown out. The pagers can be reprogrammed.

Dave P – we are getting in to dairy now with milking gloves!?

Pete K – use them when the kids pick up garbage on the roads (Adopt-A-Hwy).

Mel B – Page 6 Unemployment Compensation \$28.09

Janet W – unemployment for a member of the FD. Hull has so much we are responsible for and whoever else he has worked for has a certain percentage as well.

John H – Page 1 Cardmember Service Legal for Maple Bluff Rd, Copp's Lease and Nuisance Ordinance – aren't these direct mailings from Anderson, O'Brien?

Janet W – Barb paid the bills via credit card

Jim K – we get a rebate of 1% from the credit card company. In 2013 the rebate was \$700 + dollars.

Pg 2 – Phil Deffenbaugh Building Inspection Fee \$1,749.44 Is that a quarterly payment? I noted that account was over.

Janet W – it depends upon the number of building inspections he has done. Some things that happen – building permits taken out end of 2013 – inspections are done in 2014.

Pg 3 Gannett Wisconsin Ads for Alcohol Beverage Notice \$91.85 Is that something published because of people needing licensing?

Janet W – yes the alcohol licenses.

John H – is that a cost that could be justly placed on those people who get the license?

Janet W – they are charged for the publication fee.

Johnson's Septic BLDG: Pump Septic Tank \$130.00

Pete K – until the addition is hooked up to the septic system, all materials are going in to the holding tank which must be pumped and taken to Stevens Point Water Dept.

Pg 4 Ladick Road Material RD: 18 yards of granite \$71.10

Pete K – we pick up from Dave Ladick's pit out of Mosinee

Page 5 Riiser Energy FD and RD: Diesel fuel and Unleaded fuel \$2,058.98

Feel we should see where Stevens Point/Portage County etc. purchase fuel. Possibly could get a better cost if purchased in larger quantities. Dave Pederson will take on the project.

Scott Construction RD: Seal coating Hull roads \$88,276.00

Pete K – final bill for seal coating of the roads. I will use some of the remaining monies to get seal coated roads swept.

Dave P – Mark Fritsche, what is a metal push button buckle is

Mark F – air bottles that are held in seats on the fire truck, there is a release. You put those on, strap yourself in and that acts as your seat belt. When you get on scene you reach around and pull a cord and it releases the bottle from the seat so you can get out.

Motion Supervisor Bembenek, second Supervisor Pederson, **approve vouchers as presented and discussed**. Motion carried.

- 5) Citizens wishing to address the board non-agenda items. Agenda items are for discussion with possible action.

No citizens present regarding non-agenda items.

- 6) Topics, issues, opinions of Interest – Citizens, Hull Staff, Hull Elected or Appointed Officials

Chairperson Holdridge:

- July 15 Budget Task Force meeting at 8 a.m.
- July 24 Plan Commission meeting at 5:30 p.m.
- Three applicants to get fireworks permits
- Sent confidential documents to board re: Well #11
- Six people applied for the Seasonal Mowing job
- Letter from Fire Chief Tim Kluck Village of Plover and Stevens Point Acting Chief Robert Finn re: location of Hull Fire Department – only if you consider relocating the Fire Station would the Metro Fire District appreciate the opportunity to comment on the proposed location
- Article in Stevens Point Journal re: looking for new Fire Chief – the medical background is crucial because more than 80% of FD calls are health related
- Letter from Gremmer re: a nuclear density meter (Mark F – it is in the Medical Art's Plaza – it is on site for a certain time frame out of the year – by all of the regulations they have to notify the municipality and the Fire Department – This piece of equipment is a hazard – it is a piece of equipment for the medical industry. FD's need to be aware of it being there because of its radio activity)
- Wisconsin Public Service is running lateral down Brilowski Road for gas line
- Letter from TRIP re: Torun Road project - Hull will receive \$43,000
- Barb has issued a lot of weight limit permits – 2013 – 1,125 permits issued; 2012 – 1,280 permits issued
- Taking action against cancer in the fire service – high incidents of cancer among fire fighters – article sent to John

- 7) Appearance of Jim Grubba candidate for Portage County Sheriff

John H – welcome to Jim Grubba candidate for PC Sheriff. Candidate Mike Lucas was at the June meeting. Candidate Kevin Sorenson will be at the August meeting

- Lifelong resident of Portage County
- 34 years at Portage County Sheriff's Office
 - o Began in 1978 as Patrol Deputy and climbing the ladder to Lieutenant, Administrative Services
- Advocate of deputies getting out to talk with the public
- Sheriff's Dept provides service – people need to know who provides that service and the Sheriff's Department needs to know who we are providing that service for – this is how a dialogue begins
- The biggest things solved or gotten involved with or found out about as far crimes and issues in our county, has through dialogue that somebody didn't think was important
- Professional Training: Professional Supervisory Development Training; SWAT Supervision & Command Decision making; Critical Incident Management Training; Incident Command System, etc.
- Affiliated with Law Enforcement Training Officer Association; Wisconsin Professional Police Association; Wisconsin Sheriff's & Deputy Sheriff's Association; PC Coalition on Alcohol & Drug Abuse; PC EMS Association
- Worked closely with John H getting extra patrols in Hull when Jim in charge of grants
- Unique in Hull with close proximity to the north side Hull has runners, walkers, joggers and anytime there is an organized event you can bet it will go through the Town of Hull – Hull is great town, perfectly located and is a scenic place for the events

Dave W – where are you on the potential need for new jail or are you anywhere on that?

Jim G – I'm somewhere on that – worked in the jail when it was already antiquated.

- Involved in home detention, that was the beginning of alternative sentencing
- Look to home monitoring to help overcrowding in jail
- Behind Justice Works 100% however the judges still send a certain that don't fit those program criteria
- Portage County is paying for 35 beds in Waupaca County jail (cost upwards of \$500,000 a year)
- Keep jail close to courts
- Build main core infrastructure and spoke out with the housing – like a pod where one person can see so much more of what is going on – as the need for more space goes up, you add another spoke to that wheel
- The County Board decided we are moving on, we are moving in 2015 on a jail – Jim's part will be, okay, but it has to meet our needs

Dave P – see the potential for more alternatives to jail coming down the line?

Jim G – yes because this is in the lime light now, Portage County is looked at as one of the leaders for that type of sentencing.

Thank you for attending the meeting.

- 8) Update on Municipal building addition/remodeling – Bill Yudchitz, Architect
- Protect entries with cameras
 - Discussion re location of cameras in and around the building
 - Need to contact Kevin Judd re: hard spot locations
 - o When will he or someone from Affiliated get here to begin cabling work?

Change orders:

Motion Supervisor Wilz, second Supervisor Pederson, **delete automatic opener on west side door (deduct of \$1,042).** Motion carried.

Motion Supervisor Pederson, second Supervisor Wilz, **approve installation of side light by door leading in to the lobby and relocation of light switch (+\$1,110+).** Motion carried.

Bill Y – feel addition will be finished September 1, 2014.

- Put out on bid specifications for remodeling after November election
- Will take 45 days to 2 months to redo the meeting room

John H – need to replace the toilet in the women’s restroom. We have elections coming up and for general convenience.

Dave P –what we have is adequate

Motion Supervisor Wilz, second Chairperson Holdridge, to **reset up the current women’s restroom temporarily with an existing piece of plumbing that is being purchased for the new building and the labor associated with that not to exceed \$300.00.**

Aye – Wilz and Holdridge

Nay – Pederson and Bembenek

Motion fails.

Bill Y – thank Pete and the crew, they got everything exposed, had tons of cave ins on the sand when doing the well connection. Had Rutkowski come in for 2 hours. When got all the way down we found old valve that was falling off and rusty and there was only a ¾” line coming to the building – we needed a 1” pipe. Need 2 or 3” conduit for running under sidewalk.

9) Update on work to be done on damaged garage eaves – Bill Yudchitz

Pete and Jerry of SCS who has worked on a lot of metal buildings have an idea of extending the frame out with a rigid piece of steel/bolted or welded/would have to take apart the insulation at the points where the frames are – recommend Pete’s research is good. Where there are frames are, there is plenty of meet there to attach a solid piece of steel and from there, set another beam of purlin on the end. When you slip the purlin in get under all and raise the roof at one time.

- Documents ready to go out on bid in 1 to 2 weeks
- Project entire length of garage
- Talk with SCS about price

Motion Supervisor Pederson, second Supervisor Wilz, **explore with SCS regarding cost estimate for work to be done on damaged garage eaves**. Motion carried unanimously.

10) Roundy’s lease modification – Janet Wolle/John Holdridge

- Roundy’s wants to refinance
- Document reviewed by Attorney Konkol – modifications made

Motion Supervisor Wilz, second Supervisor Bembenek, **approve Roundy’s lease modification request subject to continued discussions with Attorney Bob Konkol. Chairperson Holdridge and Clerk Wolle to work with Attorney Konkol**. Motion carried unanimously.

11) Hull road crew status report by road sectors – spring 2014 – Pete Kaminski

- Talked about road crew going through their sectors in the fall and spring
- Identify anything that needs to be corrected
- Over time the list will shrink

Dave P – approve vision at Granite Ridge N where meets with Granite Ridge W, that corner is always a concern – can the vision be improved?

Pete K – want to add granite and make the corner a little wider

- Put up sign “caution hidden driveways”
- Need to talk with Dan Kontos re speed limit by the “Pipe”

Motion Supervisor Wilz, second Supervisor Bembenek, **accept the report**. Motion carried unanimously.

12) Bridge cost for inspections Portage County Highway Department – Pete Kaminski

Inspections are required once every two years - the inspection cycle of municipal bridges in the even numbered years and county bridges in odd years.

Motion Supervisor Wilz, second Bembenek, **approve the 1 year agreement and \$700 bridge cost for inspections by Portage County Highway Department.** Motion carried unanimously.

13)Purchase of road paint sprayer – Pete Kaminski/John Holdridge

- With purchase of sprayer will cut labor costs about \$4,500
- If Portage County and Stevens Point use sprayers – Hull doesn't want to buy and then find out should have purchased a different brand sprayer

Motion Supervisor Pederson, second Supervisor Bembenek, **authorize Road Foreman Pete Kaminski to explore experience with this piece of equipment with other municipalities and authorize moving forward if information received is positive.** Motion carried unanimously.

14)2014 budget status report – Budget Task Force

Janet W – put together the information I received from each of the departments (the over/under) as you see in column E. On line 22 it shows where we appear to be ending this year (2014).

‡ After last Task Force meeting we still had to come up with the capital outlay

‡ Talked with Dave Wilz who wondered if I took into consideration the revenue - of which I had not. At Dave's request Jim K and I talked – Jim put together the second page which shows the budget along with other revenue sources as well as the capital outlay expenditures.

‡ This has given us a pretty good overview of what is happening now

Jim K – if we can stick to the cuts of estimated expenditures and if we stick with capital outlay that we have, we would have a \$90,000 surplus

Dave P – that would negate the shortfall.

Jim k – keep in mind: 1) looking at other revenue sources, but Jim could make it be \$250,000 very easily by just putting something differently in to one of the revenue sources from the designated funds; 2) other thing to keep in mind when looking at the bottom of the first page, we have cut expenditures by almost \$90,000.

Dave W – 1st page shows \$89,668 – think most of that is against our current operating budget 2nd page doesn't mean anything to me as we are taking money out of reserves to buy things. Yes we will beat the budget, but our reserves are dwindled by hundreds of thousands of dollars.

- 1) Concentrate on the 1st page because that is where the rubber hits the road
- 1) Go outside of our operating budget (2nd page) it is a matter of what capital outlays are we going to make this year and that money is going to come out of our reserves

John H – look at end of 3rd quarter to see where we are at.

Dave W – matrix looks at one piece, it is looking at the remainder of 2014. The challenge I see is moving forward are we going to be able to live within our income? That will be the challenge. Also, what are other needs: more trucks, fire equipment, whatever that is not part of this budget, where are those funds coming from?

Motion Supervisor Bembenek, second Pederson, **accept the report.** Motion carried unanimously.

15) Review of 2014 road equipment expenditures – Pete Kaminski

Motion Supervisor Wilz, second Supervisor Bembenek, **get new dump truck, however, get new prices/other info/and sit in the MAC truck.** Motion carried unanimously.

16) Appointment process to select Supervisor for the Hull Board – John Holdridge

- 2 candidates
- Interview Monday July 14
- 20 minute interviews – ½ hour apart

Motion Supervisor Pederson, second Supervisor Bembenek, **conduct interviews as discussed.** Motion carried unanimously.

17) Operator's license applications from Peggy Flaherty, Dolores Disher, Paula Wisinski, Kyle Heck, Tracey Loucks – Janet Wolle

Motion Supervisor Bembenek, second Supervisor Wilz, **grant Operator's Licenses to applicants Peggy Flaherty, Dolores Disher, Paula Wisinski, Kyle Heck, Tracey Loucks.** Motion carried unanimously.

18) Open and award striping bids

Bid received from Century Fence Co. of Pewaukee
Amount \$12,259

Motion Supervisor Wilz, second Supervisor Pederson, **award to Century Fence with epoxy paint with intent of supervision.** Motion carried unanimously.

19) Reports:

- a. Clerk – No Report
- b. Treasurer – Monthly financial report presented
- c. Road Foreman
 - Request soon interview applicants for Seasonal Mowing position
- d. Fire Chief – No present
- e. EMS President/Administrator – No report

20) Adjournment: Motion Supervisor Pederson, second Supervisor Wilz, **adjourn the meeting**. Motion carried unanimously. Meeting adjourned at 8:01 p.m.

Janet Wolle, Clerk