

MINUTES OF THE HULL TOWN BOARD  
COUNTY OF PORTAGE, WI HELD ON  
MONDAY JULY 13, 2015 – 5:30 P.M.

- 1) Call to order by Chairperson John Holdridge at 5:30 p.m. at the Hull Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point, WI 54482.
- 2) Pledge of Allegiance
- 3) Swearing in of Rick Stautz as new Supervisor of the Town of Hull Board (Rick fills the open position created by the retirement of Mel Bembenek).

Rick Stautz was sworn in as the new Supervisor on the Hull Town Board. The Oath of Office was given by Clerk Janet Wolle.

Present: Chair Holdridge and Supervisors David Pederson, Dave Wilz, Jan Way and Rick Stautz.

Others present: Clerk Janet Wolle, Treasurer Jim Kruziki and Road Foreman Pete Kaminski.

Excused: Fire Chief Mark Kluck and EMS President/Administrator Mark Fritsche.

- 4) Minutes –June 1, 2015 meeting

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- Need to do a better job of informing/educating the people when they feel **need** by government

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- Culvert designed to take drainage from snow storage

Page 8 Pete Kaminski:

- ↓ Ditch was put in. To get the back ~~en~~ **end** elevated up would cost \$38,000 for that small section.

Motion Supervisor Wilz, second Supervisor Pederson, **approve the minutes of the June 1, 2015 meeting as corrected.** Motion carried.

- 5) Vouchers

D Wilz: Page 3

Milestone Materials – RD: ¾" graded base - \$662.28

P Kaminski – the base is for stockpiling

D Pederson: Pg 1

Accent Investigation – Legal fees private investigator - \$2,943.75

J Holdridge – John White was hired by Anderson Law Firm to investigate Well #11 – talk with well drillers, etc.

Cardmember Service – RD: Flex gun/repair kit/semi gloss - \$322.71  
P Kaminski – paint sprayer needed repair – bought kit and made repairs.

Charter Communication: FD: Broadcast surcharge - \$3.82  
No one quite sure what the charge is for however Jim Kruziki thinks he saw that on his bill as well.

Motion Supervisor Wilz, second Supervisor Way, **approve vouchers as presented and discussed**. Motion carried.

6) Citizens wishing to address the board non-agenda items. Agenda items are for discussion with possible action.

No one present regarding non-agenda items.

7) Topics, issues, opinions of Interest – Citizens, Hull Staff, Hull Elected or Appointed Officials

J Holdridge:

- Meeting with Sheriff Mike Lucas July 15 at 8 a.m.
- Plan Commission meets July 21 at 5:30 p.m.
- WTA – Portage County Unit will meet in Hull on July 27
- Mark Erwin will have to pay Hull for disturbing Hull road right-of-way (ROW) on North Second Drive without a permit and removing trees in Hull's ROW
- Selection of Supervisors process worked well
  - o Six good candidates
  - o Interviews were held on July 1
  - o Questions asked during the interviews were put together by Jan Way
  - o Rick Stautz who was selected to fill the vacancy was the former Director of Public Works in Shawano , WI (25 years)
- Article on Waukesha water plan
- Read was a thank you from Sandy Besiada to the hard working road crew
- Correspondence to Nate Sandwick with populations (prepared by Janet Wolle) of municipalities in 70<sup>th</sup> Assembly District
- Email from Bill DeVita re: new Portage County Water Resources Specialist and the attempt to move that position from Portage County Planning and Zoning Department into Land and Water Conservation
- PBS News Hour article re: aquaponic farming saves water
  - o J Way – UWSP has aquaponic farming

8) Reports:

- Hull Clerk – No report
- Treasurer report with presentation of accounts
- Road Foreman – No report
- Fire Chief - Not present

- EMS Administrator/President – Not present

9) Award of bid for striping of Old Highway 18

Bids received and opened on July 10, 2015 from:

Fahrner Asphalt Sealers	\$ 3,766.00 (water base paint lasts 4 to 5 years)
Century Fence	\$11,438.00 (epoxy paint lasts 7 to 10 years)

P Kaminski - \$8,640.00 in budget

Striping Old Highway 18 from Kwik Trip east to boundary with the city of Stevens Point. The area to be stripped is where Hull has wide asphalt shoulders.

Jim Kruziki feels striping of roads encourages more traffic.

J Holdridge – contact Mayor Mike Wiza, inquire when city will put in asphalt shoulders.

Motion Supervisor Pederson, second Supervisor Stautz, **accept the bid from Fahrner Asphalt Sealers in the amount of \$3,766.00.** Motion carried.

P Kaminski – with extra money in the budget would like to get the county to stripe Brilowski Road.

10) Update on status of Community Room/addition to Municipal Building – Bill Yudchitz

- Need plumbers

- o Hazardous waste to holding tank/washroom to septic system

- Electrician still needed to finish work

- Re: exterior finish of building, have a letter from SCS stating due to modeling on the concrete SCS is willing to forgo the \$1,000.00 retention Hull has

- o Have been working with County Concrete – cost \$1,000
- o Take 8 to 12 hours to do spatter
- o Wash building first
- o Will happen not later than next week (Week of July 20)

- Need lock sets for several doors

- Eagle Construction will do shelving

- Occupancy switch needs to be installed

- 1 more coat of finish needed on table in Conference Room (will deliver Wednesday)

- Look at landscape

11) Request from Paul Gwidt – chip seal roadways in northwest Hull including Driftwood Drive – tabled from June 1, 2015

Preliminary Construction Cost Estimates for:

**Granite Ridge Road (Casimir to Driftwood)**

- \$27,000.00 includes \$13,125 for paving

o Assumptions:

- 22' roadway – 10' surfaced lane with 1' gravel shoulder

- 4" gravel over existing granite base
- Sandy soils, no excavation below subgrade
- 750' total length

**Driftwood Drive**

- \$145,000.00 includes \$60,000 for paving
  - o Assumptions:
  - o 22' roadway – 10' surfaced lane with 1' gravel shoulder
  - o 4" gravel over existing granite base
  - o Sandy soils, no excavation below subgrade
  - o 3500' total length/500' roadway raise area
  - o Cut existing unsuitable material from shoulder area

**Granite Ridge Road (Casimir to Driftwood)**

- \$17,000.00 includes \$5,250 for double seal coat

**Driftwood Drive**

- \$103,000/00 includes \$24,600 for double seal coat

D Pederson – rock needs to be removed, this is an added cost.

R Stautz – look into long term budget.

D Wilz – Hull resurfaced with 4" lift put in 2 years ago as well as a culvert.

P Kaminski – also need \$4,000 to pave intersection.

Motion Supervisor Pederson, **consider project if in our budget and plan for this year. Do not know this can be done. Put in to budget project for next year and closely define project.** Motion seconded by Supervisor Stautz. Motion carried.

12) Recognition of life of Richard “Dodo” Borski retired Hull road crew member

Dick was an employee of the Town of Hull for approximately 20 years.

Motion Supervisor Wilz, second Supervisor Way, **send a donation in the amount of \$100.00 in Richard Borski’s name to the Veterans Recreation Fund: WI Veterans Home, King, WI 54946.** Motion carried.

13) Endorsement of letter to Patty Dreier Portage County Executive re: protection of groundwater in Portage County

Discussion:

- Encourage Patty Dreier to get Portage County into ground water protection
- Hull is looking at own wellhead protection
- Fuel leak was detected at Schierl station on Highway 10 E in 2014

TO: Patty Dreier, Portage County Executive  
 FROM: Town of Hull Board  
 DATE: July 8, 2015  
 RE: Protection of Ground Water in Portage County

The recently reported fuel spill at The Store on Highway 10 and Badger Avenue brings attention to water quality concerns and Portage County's role in protection of ground water.

The Town of Hull Board asks Portage County to be vigilant with respect to water quality, especially in areas of development that pose risk to water safety. Two areas in particular are the Kwik Trip on Old Highway 18 near Highway 10 and the aforementioned The Store on Highway 10 and Badger Avenue. Both of these gas stations are built in wellhead protection areas and the latter is located adjacent to wetlands that feed the aquifer providing municipal well-water to Stevens Point households and to 2,000 plus Hull residents.

The wellhead protection area in which these gas stations are located are intended to protect the well water of Stevens Point, not residents of Portage County who live in other municipalities or unincorporated areas.

The Town of Hull Board requests that Portage County leaders develop a community approach to water protection that includes advocacy of water protection for all residents of Portage County, not just those who reside in Stevens Point or in other areas that have municipal systems.

The Town of Hull Board asks that Portage County water specialists be directed to take strong professional positions on water protection and serve as advocates for County water quality protection.

With respect to the two gas stations built within wellhead protection areas, the Town of Hull Board requests support from Portage County for the following:

- The installation of county monitoring wells in locations designed to detect contamination of water in Portage County.
- That Portage County professionals be knowledgeable about the protocols for water testing at gas station type establishments.
- Frequent testing at regular intervals of the aquifers fed by the wetlands adjacent to The Store on Highway 10 and Badger Avenue.
- That the same information on water testing sent to the Department of Natural Resources and the City of Stevens Point be sent to Portage County officials including municipal officials and residents potentially affected by contamination events.
- That an event management plan be developed to inform County residents of what to do when a spill or leak of contaminating substances has occurred.
- The development of a clear statement of responsibility for spills or leaks, that cover cleanup, the provision of safe water, and impact on property values.
- Testing of private wells whenever contamination has been detected in gas station monitoring wells (including the recent spill at The Store).
- The installation of monitoring wells in locations judged appropriate by Portage County water specialists for the protection of County water.
- The establishment of an emergency water plan for County residents in the event of contamination of private wells.

Thank you in advance for your attention to this critical issue. Please provide a timely response to this Town of Hull proposal.

Motion Supervisor Wilz, **approve the general intent and add points board approved. John, Bob Enright and Dave Wilz will meet to discuss the final document.** Second by Supervisor Pederson. Motion carried.

R Stautz – suggests talking with WTA re: wellhead ordinance in other towns without municipal wells.

#### 14)Hull government leadership on R-2 Single Family Zoning revision

- Memo from John Holdridge re: R-2 Single Family Residential Zoning District (zoning code)
- Current requirements/how change?
- Different levels of R-2 zoning?

TO: Hull Board of Supervisors  
FROM: John Holdridge, Chairperson  
DATE: July 6, 2015  
RE: Hull's Leadership on Revision of R-2 Single Family Residential Zoning District

Recently Portage County officials have suggested the Town of Hull provide leadership in the revision of the R-2 Single Family Residential zoning classification.

Hull's experience with the R-2 Single Family district has been expansive and troubling beginning with 527 Maple Bluff Drive and continuing with 5116 State Hwy. 66. Hull officials recognize that Portage County personnel enforcing zoning classifications need to follow the zoning code as it was approved of by the Portage County Board. From Hull's perspective, the current R-2 Single Family code needs to be revised to better meet the standards of the neighborhoods.

I envision Hull's role and the following process:

1. Approval of the rezoning process and support from the Portage County Executive, the Portage County Planning & Zoning Committee and the Portage County Planning & Zoning Department.
2. A commitment from the Portage County Planning & Zoning Department to provide personnel to assist the Hull R-2 Zoning group in its revision efforts.
3. Creation of a task force consisting of representatives from the Hull Plan Commission and Hull R-2 residential neighborhoods to develop the standards for the revised R-2 zoning code. Representation from towns having R-2 zoning districts will be asked to participate.
4. Approval of the revised zoning code by the Hull Plan Commission and Hull Board of Supervisors.
5. Submission of the R-2 zoning code revisions to the Portage County Planning and Zoning Committee for approval and ultimate approval by the Portage County Board of Supervisors before implementation.

I will be meeting with the Portage County Planning & Zoning Committee on Tuesday, July 28<sup>th</sup> to present this proposal.

I submit this preliminary outline of the process for your review and approval.

Motion Supervisor Wilz, **take suggestions of John Holdridge re; R-2 Single Family Zoning procedure.** Motion carried.

15) Revision of Hull Weight Limit Ordinance I-39 access

Dennis Hintz, Chairperson of Town of Dewey, was in contact with John Holdridge re: Jim Grezenski Forest Products firm on County Road X. Chair Hintz requests Grezenski vehicles be allowed to use North Second Drive/Casimir Road from County Road X to I-39. Currently Hull's ordinance states use of Hull road(s) permitted to those traveling to property in Hull, not driving through.

Suggested revisions to the ordinance are in red and underlined.

- C. Vehicles with Hull weight permits may be required to travel no faster than 25 mph on Hull Roads when such limits are imposed as a condition of receiving a permit.
- D. Special permits are required for projects involving frequent heavy loads exceeding Weight Limit and frequent trips from one specific location on Hull roads including but not limited to construction of ponds and logging operations. Special fee and bonds may be imposed to cover Hull cost for road monitoring and potential damage to roads. Such roads may be designated as "haul roads" and be marked and monitored accordingly. Wisconsin DOT procedures for "haul roads" will be followed as closely as possible.
- E. Businesses located in the Town of Hull operating vehicles exceeding the weight limits will be required to have a special permit. Such permit may be issued semi-annually or annually.
- F. Owners and/or operators of trucks exceeding the weight limit (WL) who store their vehicle(s) at their residence or place of business in the Town of Hull will need a special permit that may be a semi-annual or annual permit. Semi trucks, for example that exceed the WL, will need a permit.
- G. Vehicles exceeding the weight limit traveling from one municipality to another through the Town of Hull but not delivering product/service to Hull households/businesses shall not use Town of Hull roads. No permits exceeding the Class B or seasonal 7 ½-ton weight restriction will be issued.
- H. **I-39 Access to the I-39/Casimir Interchange.**  
**Overweight vehicles exceeding the Class B Weight Limit using the I-39/Casimir Interchange for a destination outside of the Town of Hull will be granted a permit to travel Hull roads on a case by case basis. A permit may be issued on a daily, monthly, quarterly or annual basis. No permits shall exceed a year. The spring 7½ ton weight restrictions will apply. Other Hull road restrictions may also apply as stated on the road permit.**
- I. Because of the variety of road surfaces and sub-soils and state/federal requirement, the Town of Hull reserves the right to impose emergency restrictions on Hull roads that

becomes effective upon posting. Special WL, for example, may be imposed west of I-39 at 7 ½ ton during the non-spring period because of road deterioration.

### **Section III. Weight Limitation**

The Hull Road Foreman is responsible for designating roads and imposing weight limits subject to review by the Hull Town Board.

#### **A. Year Around Limitation**

All Town roads within the Town of Hull, Portage County, Wisconsin are considered Class B roads as defined by Wisconsin Statute. Class B roads limit usage without a permit to 60% of the weight authorized for Class A road. Class B roads have a maximum total weight limit of 48,000 pounds. Trucks exceeding the applicable weights are required to have a permit from the Town of Hull to operate on Hull roads. **Class B roads require an axle weight not to exceed 12,000 lbs (60% of Class A axle weight of 20,000).**

#### **B. Special Weight Restriction** (see attached flow chart)

1. Any motor vehicle whose operation is pickup or delivery, including operation for the purpose of moving or delivering supplies or commodities to or from any place of business or residence that has an entrance on a Class “B” highway, may pick up or deliver on a Class “B” highway provided they meet the gross vehicle weight limitations. However the following special weight limits shall apply and require a permit to operate:

(A.) Operation on listed roads (new roads) is limited to a maximum of 15,000 lbs. per axle.

*Examples:*

Quad-axle (5 axles) x 15,000 lbs. / axle = 75,000 lbs.

Tri-axle (4 axles) x 15,000 lbs / axle = 60,000 lbs.

Listed roads are the following:

- Wilshire Drive – North Point Drive to Jordan Road
- Jordan Road – County Road Y to North Second Drive
- North Reserve Drive – City limits to Jordan Road
- Brilowski Road – State Highway 66 to Walter Street
- Old Highway 18 – U.S. Highway 10 E to City Limits
- Golla Road – Maple Bluff Road to Brilowski Road
- Old Wausau Road – City limit to Dubay Avenue
- **North Second Drive – City limits to County Road X**

(B.) Operation on non-listed roads (old roads) is limited to a maximum of 12,000 lbs. per axle.

*Examples:*

Quad-axle (5 axles) x 12,000 lbs. / axle = 60,000 lbs.

Tri-axle (4 axles) x 12,000 lbs. / axle = 48,000 lbs.

Non listed roads (old roads) are all other Town roads not scheduled as a listed road in III.B. 1 (A). Examples of all old roads include but are not limited to:

- Granite Ridge Road
- North Star Drive
- Torun Road North of Jordan Road
- Casimir Road
- ~~North Second Drive — City limits to County Road X~~

## 2. Excessive Weight / Frequent Trips

The Town of Hull on a case-by-case basis will consider permitting vehicles that involve excessive weight/frequent trips above the limits defined in Section III.A and B.

Request to exceed the limitations may require special consideration as a “haul road” requiring additional documentation and observation. Pre-photo filming and post photo filming may be implemented to record any damage to Hull roads. The cost of these

Motion Supervisor Wilz, second Supervisor Way, **approve the revision to the Hull Weight Limit Ordinance I-39 access.** Motion carried.

## 16) Update – 18 month Goals and Objectives

### GOALS AND OBJECTIVES JULY 1, 2015 to DECEMBER 31, 2016 (18 Months)

- 1) Public Safety Plan review, revise, develop and implement
- 2) Ordinance and policies – review, revise, develop and implement
- 3) Management structure- review, revise, development compare/explore task assessment, modernize and implement
- 4) Hull water management plan – Hull Water Committee
- 5) Hull Comprehensive Plan – Hull Plan commission review, update add water chapter, urban focus, intergovernmental agreement (boundary agreement), promote Hull culture, other
- 6) Fire Dept. Building and out year requirements: needs assessment, future function (metro system), EMS/Fire service, remodeling/new building
- 7) Record review, disposal, storage, explore other systems and election storage

Motion Supervisor Wilz, second Supervisor Pederson, **accept the revisions to the 18 month Goals and Objectives**. Motion carried.

17) Reappointment of Shelley Binder to the Hull Plan Commission

Motion Supervisor Way, second Supervisor Wilz, **approve the reappointment of Shelley Binder to a 3 year term on the Hull Plan Commission**. Motion carried.

18) Purchase of 4 x 8 trailer – Pete Kaminski

Motion Supervisor Wilz, second Supervisor Stautz, **approve the purchase of a 4 x 8 trailer in the amount of \$ 550.00. Funds to come from the equipment maintenance budget**. Motion carried.

19) Review of the operation of Hull's Waste Disposal Site

- Hull received an email from Cindy and Tom Eagon. The yard waste disposal site was closed when they arrived.
  - o Inclement weather on June 29<sup>th</sup>. Attendant closed site at 6:30 p.m.

J Holdridge – there are set hours at the site and those hours must be kept.

Motion Supervisor Wilz, second Supervisor Pederson, **the only way hours at the yard waste disposal site can be changed is by the Hull Town Board**. Motion carried.

20) Operator's (Bartender's) License applications: Phillip Janowski, Tammy Kucharzak, Brooke Simonis, Jennifer Knecht, Kimberly Borski

Motion Supervisor Wilz, second Supervisor Pederson, **upon the recommendation of Janet Wolle, grant operator's (bartender's) licenses to Phillip Janowski, Tammy Kucharzak, Brooke Simonis, Jennifer Knecht and Kimberly Borski**. Motion carried.

21) Application for Cigarette License – Joe Hatch for Joe Hatch's Golf shop, LLC, 1628 Country Club Drive

Motion Supervisor Wilz, second Supervisor Way, **grant a cigarette license for Joe Hatch for Joe Hatch's Golf Shop, LLC, 1628 Country Club Drive, Stevens Point, WI 54481**. Motion carried.

22) Adjournment: Motion Supervisor Pederson, second Supervisor Wilz, **to adjourn the meeting**. Motion carried. Meeting adjourned at 7:40 p.m.

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Janet Wolle, Clerk