

MINUTES OF TOWN OF HULL BOARD
MEETING, COUNTY OF PORTAGE WI
HELD ON MONDAY AUGUST 5, 2013

1. Call to order by Chairperson John Holdridge at 5:30 p.m. at the Hull Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point WI 54482.

Present: Chairperson Holdridge, Supervisors Melvin Bembenek, David Pederson, Dave Wilz and LaVerne Syens.

Others present: Clerk Janet Wolle, Treasurer Jim Kruziki, Road Foreman Pete Kaminski and Fire Chief Mark Kluck

Excused: EMS President/Administrator Mark Fritsche.

2. Pledge of Allegiance
3. Minutes

Motion Supervisor Syens, second Supervisor Pederson, approve the minutes of the July 1, 2013 meeting. Motion carried unanimously.

4. Vouchers
Dave Wilz – Page 4
Roland Machinery \$549.33 – Air recharge on grader

Pg 2 Fabco - \$8,187.02 – complete overhaul of catloader

Mel Bembenek Pg 1 Anderson Law Firm \$1,219.75
Attached bills of \$998.50 + 181.25 = \$1,179.75 The payment is \$40 more than the billings.
Barb Brilowski - \$40.00 less was paid the previous bill

D Pederson Pg 2 EO Johnson policy \$224.98 – EO Johnson policy Maintenance Contract
First Law Group S.C. – Legal Fees \$555.28 – For Badger Avenue/Highway 10 E annexation

Pg 3 KP Appliance \$270 – replacement refrigerator for the FD
Pg 4 Sherwin Industries – RD Carbide Cutter \$399.72 – Blades for router saw
Pg 5 Truck Equipment \$1,770 – RD Replace scissor hoist

Motion Supervisor Wilz, second Supervisor Syens, approve the vouchers as presented and discussed. Motion carried unanimously.

5. Citizens wishing to address the board non-agenda items. Agenda items are for discussion with possible action.

President of MREA gave a presentation on solar units.

6. Reports:
 - a. Clerk – No report

b. Treasurer
Fund balances quarter ended 06/30/13

Cash balances as of July 31, 2013

c. Road Foreman – No report

d. Fire Chief – No report

e. EMS President/Administrator – No report

7. Introduction of Keith Krueger new Emergency Government Director for Portage County
Barb Brilowski introduced her cousin Keith Krueger.

Discussion:

- Looks forward to new position in Portage County as Emergency Government Director
- Focus on agriculture and rural affairs emergency
- Grants looking for right resources
- Bring stake holders together re emergency

J Holdridge:

- How can we use your expertise to deal with emergency situations?
- I understand the regional part which is the county and that is where the leadership should come. Mark Kluck is Hull's Incident Commander.
- What does Hull have to have to make community room for Hull citizens, a center for elderly during extremely hot weather?

K Krueger –having an operation center is very important being able to communicate. During the summer months schools can be used during extreme weather..

J Holdridge – have a new facility, how can we utilize space?

Mark Kluck – a cooling center. Are you thinking about a tornado shelter?

J Holdridge – yeah but at this point it is sort of brain storming. What are the options?

M Kluck – recalls the year when we had to have a water container out here for people to come and get water.

K Krueger – thinking through customer in community. Think about recovery – have a plan is KEY. Talk with architects about tornado shelter to get in to design.

J Holdridge – not so sure we are talking about a tornado shelter situation. It could be a recovery center.

K Krueger – there is a recovery center in Stevens Point. It is important for everybody to know where they can go and to contact the right people. Thinking about the recovery is how you

turn what is considered a dreadful horrible day, that is a disaster, and make it an opportunity because you have a plan where it is going to go.

D Pederson – grant monies available to assist municipalities in planning?

K Krueger – Federal monies (FEMA) drying up

↓ Planning and understanding imperative

J Holdridge – not sure where want to go with community room – need your assistance to give us some ideas. We recognize there is an opportunity here by the nature of our new building.

M Kluck – Do you want to go to sleep enter? What level do you want to go to? Definitely want an information center.

J Holdridge – we will be in touch and appreciate your attendance at the meeting.

J Holdridge: Information

↓ Joe Bembenek from the Rhinelander office of DOT said there is not going to be any money under STP-Rural funds for the town of Hull.

○ Hull will have to look elsewhere for money for North Second Drive

↓ The vote at the July 29 Special town meeting was overwhelming in support of the building project

○ The vote happened Monday night but the relationship with the citizens present go back many number of years

○ We were involved in some fashion with a lot of the people present

○ The citizens were a group of people that knew us and understood us and have been in the building, etc

8. Update status report on remodeling/new addition to Hull Municipal Building – Bill Yudchitz, Revelations Architect
Bill Yudchitz not present

Motion Supervisor Wilz, second Supervisor Bembenek, table action. Motion carried unanimously.

9. Report of soil absorption system for the remodeled and new addition to the Hull Municipal Building – Bill Yudchitz
Bill Yudchitz not present

Motion Supervisor Wilz, second Supervisor Bembenek, table action. Motion carried unanimously.

10. Approval of financing plan and selection of vendor for the remodeling/new addition to Hull Municipal Building

J Holdridge - the matrix prepared by Janet Wolle is excellent. John, LaVerne, Jim Kruziki and Janet met with representative of financial institutions considered for Hull's building project loan. Our top choice was Portage County Bank.

- No prepayment penalty

- Interest rate of 3.20
 - 15 year amortization/15 year term
- The others interviewed had something that was less than that.

Jim Kruziki presented a comparison with a 15 vs 20 year loan. The 20 year loan we originally started with was at 3.5%. \$80,000 less in interest will be paid out if go to 15 vs 20 year loan. Tax rate difference of 11¢ vs. 8¢ - For \$150,000 home tax would be a little over \$16 vs \$12.50. LaVerne asked what the cost would be over the full project for the homeowner. For 15 years it would be a little less than for 20 years.

J Holdridge – when the presentation was made at the Special Town Meeting we indicated 20 years using 3.5% but said that could be flexible depending on our negotiations. We are not coming back with a 15 year amortization at 3.2%. No origination fees.

D Wilz – these are projected proposals but depending on when the loan is actually struck it could be different?

L Syens – no we have a guaranteed rate.

J Kruziki – we can take construction draws so we do not have to take the money all up front.

D Wilz – if we finalize the loan in October, there will guarantee 3.2%?

J Holdridge – no we are going to formalize the loan right away.

D Wilz – we are going to loan the money now, we are going to get this done.

J Wolle – we will get the paperwork done.

J Holdridge – the loan is for \$600,000 but the draw maybe \$60,000 here and \$100,000 there.

D Pederson – and the interest doesn't accrue until we draw or does it begin now?

J Kruziki – if begins when we draw.

D Wilz – we are getting a construction loan at 3.2%. Pretty cool.

Motion Supervisor Bembenek, second Supervisor Pederson, approve Portage County Bank for funding of funds not to exceed \$600,000 for the Hull addition/remodel project at an interest rate of 3.20% for term of 15 years with 15 years amortization. Motion carried unanimously.

11. Approval of Building Construction Insurance for the remodeling/new addition to Hull Municipal Building

LaVerne Syens and Janet Wolle have talked with Jon Berger, agent with Rural Insurance.

- ‡ \$450,000 for construction of building (actual cost)
- ‡ Coverage on new construction similar to what have now
- ‡ Liability on existing will cover new building

1. Contact Jon Berger when know building materials will be delivered to site - coverage will then become effective
1. After project is complete the insurance company will do inspection and do coverage on replacement cost basis.

Motion Supervisor Wilz, second Supervisor Bembenek, approve Building Risk Insurance coverage from Rural Insurance in the amount of \$150 for the remodeling/new addition to Hull Municipal Building. Motion carried unanimously.

12. Report of ISO Fire rating system and impact on Hull homeowners re insurance costs - LaVerne Syens

ISO Report by LaVerne Syens:

“There has been a great deal of conversation in the past few years regarding joining METRO and the effect joining may have on ISO rating and Building insurance costs for the citizens of the Town of Hull.

Contact has been made with ISO, Alex Schuert, which revealed the Hull Fire Department was last surveyed in 1993. Hull was given a Fire Rating of 8 and 10 following that survey.

Buildings located within 5 miles of the Fire Department are rated an 8, those buildings located over 5 miles from the Fire Department are rated 10. (Stevens Point is rated 3) In questioning Alex as to the effect joining METRO may have on the ISO rating of Hull, he opined the rating would lower, yet would not speculate as to a number or percentage of reduction, stating the only way to determine a revised rating is for a survey to be carried out by ISO. Surveys are conducted at no cost to the town and will be done at request of the town Chairperson or Fire Chief.

Since Hull has agreed to become a member of METRO, any survey would include all member Departments, utilizing the information ISO has on hand for Point and Plover Departments, or doing an onsite survey if information on hand is not current. However, Hull’s survey would be onsite due to the 20 year time lapse since the last survey.

Insurance Companies were also contacted to determine Rating practices. The contacts reveal, companys do not follow a hard, fast uniform practice as respects rating. Some companies do not subscribe to ISO ratings, rather have developed an in house rating system unique to the individual company. Other companies utilize the ISO system but deviate from that system based on experience. One company contracted rates buildings within 5 miles of the Department a 7 rather than 8 as suggested by ISO. Some companies rate buildings based on location of the building, such as Town of Hull or City of Stevens Point without consideration to distance from a fire hydrant. Other company’s rate buildings on distance from a fire hydrant with 1000 feet being the criteria for the most favorable rate, regardless of the municipality in which the building is located.

Mr. Schubert stated hull will not receive a rate of 3 when joining METRO, based on water supply. Only those areas having hydrants, and their department meeting other qualifications, receive a 3 rating.

I would suggest the Hull Fire Department request ISO to survey the Department to establish a current ISO rating taking into consideration METRO. The updated survey will no doubt result in a more favorable ISO rate for the Town of Hull.” Respectfully submitted, LaVerne Syens.
Mark Kluck – has made a formal request for an ISO survey.

- Have to use tender shuttle
- Will take 3 to 6 months to get survey done

Motion Supervisor Wilz, second Supervisor Bembenek, accept report from LaVerne and support request of Mark Kluck for an ISO survey.

Motion carried unanimously.

13. Justiceworks request to use Hull roads for ½ marathon walk/run event on August 31, 2013 – Kurt Helminiak

Hull roads to be used: Reserve Street (north of DuBay Ave) to Jordan Road will be closed for about 2 hours.

Kurt Helminiak – thank you to the town for all of the help given to Justiceworks over the past years. This is our major fund raiser. Pete is great to work with; he has the barricades out the Friday. Thank you to the people of the Town of Hull for all of the support you have given Justiceworks over the years.

Motion Supervisor Bembenek, second Supervisor Syens, approve the Justiceworks request to use Hull roads for ½ marathon walk/run event on August 31, 2013. Motion carried unanimously.

14. Plan Commission workshop schedule for September 26, 2013 – John Holdridge

Motion Supervisor Wilz, second Supervisor Bembenek, authorize attendance at the workshop on September 26 and pick up cost of \$15 for each Plan Commission and board members attending the workshop on September 26, 2013.

Motion carried unanimously.

15. Boy Scout “Eagles” Project by Tanner Hoerter – Dave Wilz

Presentation by Tanner Hoerter. Dave and Pete met with Tanner last week and walked the area and reviewed his plan.

Tanner:

- ↓ Has been thinking about Eagle projects
- ↓ Came up with idea of placing sitting benches at area known as the “Pipe” off of Granite Ridge Rd W
- ↓ Benches would be wooden, backless sitting benches.
- ↓ Approximately cost for 2 benches would be about \$184.00
- ↓ All the labor free by the Boy Scouts in Tanner’s troop
- ↓ Is this something the board would approve and also if town would pay for the materials

J Holdridge – Tanner lives on Driftwood Drive in the Town of Hull.

Tanner – two locations are far enough off the road so that logging can still take place.

- Will put posts in ground and fill with cement to keep secure.

D Wilz – if approved how would costs be handled, would the town reimburse or give up front funds?

Todd Hoerter (Tanner's father)

- It wouldn't matter either way
- The Eagle project itself is designed for the Scout to:
 - Plan everything out
 - They do all of the work
 - They are the person managing
 - Tanner is not to get any help with any of that from Todd (Assistant Scout Master for 296 out of Amherst)
 - Eagle project is a leadership project for them
 - Todd can assist if helping with the install, but Tanner is the boss
 - Tanner must organize
 - They look for organization to donate funds for a project
 - They look at the benefit this would be for the community or for the organization they are doing the project for

D Wilz – we accept the gift and then become responsible for maintenance of.

Board – suggest when Tanner is ready to purchase supplies he contact Pete who will go with him to purchase the materials and thereby making the purchase tax exempt.

D Pederson – when talking about anchoring the posts in concrete, which is good, but you will probably run in to some rock.

T Hoerter – it is solid rock. He and Tanner have been discussing this and this will be the enormous challenge of the entire project.

Motion Supervisor Wilz, second Supervisor Bembenek, allow the project to go forward and the Town of Hull share in the costs as requested not to exceed \$225.00 or less. Motion carried unanimously.

16. Reappointment of Mike O'Keefe to 7 year term on Hull Park Committee – Dave Wilz

Motion Supervisor Bembenek, second Supervisor Syens, approve the reappointment of Mike O'Keefe to 7 year term on Hull Park Committee. Motion carried unanimously.

17. Letter from Amy Sue Vruwink expansion of Broad Band Internet Coverage

Motion Supervisor Syens, second Supervisor Wilz, appoint Supervisor Dave Pederson, assisted by Hull staff, to work on Broad Band Internet Coverage for the Town of Hull. Motion carried unanimously.

18. Fire Department Dry Hydrant – Mark Kluck

- Ray Waldoch is putting in a large pond off of Pioneer Road
- Asked the FD if interested in putting in a dry hydrant at that location
- He would provide additional access for the FD to get to the location
- If dry hydrant put in Hull FD could pump water year round
- Currently do not have anything in that area
- FD has all the piping and connections needed
- Lease at no charge, landowner cannot charge FD, if want hydrant removed FD gets 180 days once receive notice in writing
- Kyle Kluck is digging pond and would do the install for the FD at no cost

Motion Supervisor Bembenek, second Supervisor Pederson, authorize Fire Chief Mark Kluck to proceed with the FD dry hydrant on property off Pioneer Road owned by Waldoch's. Motion carried unanimously.

19. Order approving compromise settlement with Kessa Firkus

Hull received settlement compromise from the court relating to Kessa Firkus. Total settlement was about \$60,000 with about \$12,000 going to the lawyers. Need to sit down with FD leadership and review Necessary to clarify her claim of not being rehired

M Kluck – we need to do that. Kind of disagree with the settlement.

Motion Supervisor Bembenek, second Supervisor Pederson, approve the compromise settlement with Kessa Firkus. Motion carried unanimously.

20. Request of Randy Herman Hull Road crew to be out of Portage County approximately 7 to 10 days during 2013-14 snow plow season

Road crew member Randy Herman present and requesting to be out of Portage County approximately 7 to 10 days during 2013-14 snow plow season.

John Holdridge:

- ‡ Hull has a policy that indicates if a road crew member is unavailable from November 15 to April 15 that it needs the board support
- ‡ Memo from Pete of July 30th stating, if this request is granted the other requests by employees during the period of time November 15 to April 15 would need to be considered
- ‡ One of the questions is, if Randy or any road crew member should go during this period, do we have a replacement that can take over at the job?
- ‡ Last year we had 12 plow times, this winter season we had 24
- ‡ This is not a small issue as we have 4 routes, and 82 miles to plow
- ‡ Last year Randy was gone during this time period

Randy Herman – was gone on a 7 day trip.

Pete – Bill has been giving up a trip for the last few years out of state with his family and sister.

- He has not gone because he said he knows he has to be here to plow
- Bill has not made a statement that if Randy can go then I will go

- There are guys out there that want to go also but they never did
- We have to hire another part-time guy, because last year when Randy left us guys plowed his route.
- Joe Wierzba does the driveways
- If Randy is gone and one of us get sick, we need to get 2 part-time snow plow drivers

Dave Wilz – the last request we granted, obviously the handbook was written pretty strong in this. We have to have crews to plow.

- ✓ The last time when Randy came to us it was because it was your 25th wedding anniversary
- ✓ I supported him being gone if he could be replaced because it was his 25th
- ✓ This falls under the word significant especially in lu of the fact there are others who will not ask us because we are going to turn them down, so what constitutes significant?

R Herman – I had a meeting with John who said yeah that would not be a problem and that is why I put it in writing. John said if it can be covered it is not going to be a problem.

J Holdridge – when was this meeting? This year or last year?

R Herman – I talked with you for a couple of hours.

J Holdridge – I know that last year we went through this and you were given permission to go. Pete, did you ever get a replacement?

P Kaminski – no. Me, Nick and Bill plowed his route.

D Wilz – was that last year? I'm trying to resurface in my mind what the history of what this was before. Crew is allowed to take vacation during this period if they can come off of vacation to plow.

M Bembenek – when everybody gets hired on the crew they are told November 15 to April 15 is serious stuff that is when we really need you.

R Herman – that was not really the rule when I was hired.

- There are plenty of guys that will fill in
- Last year Joe Wierzba went fishing up north so Pete and Nick plowed driveways for \$30 some dollars an hour – does that make sense because we do not have an extra guy?
- Instead of paying some one \$15 or \$16 dollars an hour you pay \$30+ an hour

Barb Brilowski – what happens if all 4 road crew members are here and somebody would have a medical emergency or somebody got seriously hurt? What would happen if somebody really became ill? What would you do then? I think you need to think about that as well. This is not just somebody going on vacation.

J Holdridge – we talked about this last year when we discussed this with Randy, we have to have some backup.

- ✓ Pete, are these people readily available?

P Kaminski – we would advertise it in the paper.

J Holdridge – the reason we hired Bill Omernik full-time is we had one route that was filled by part-time people. Those people tore up the trucks, tore up the lawns and now that Bill plows it is a whole different ballgame. He is a full-time employee with skills, etc.

D Wilz – when do you need to make decision re tickets?

R Herman – the earlier the better off we will be. We used to be able to get tickets at the last minute but cannot do that anymore because they are filling the planes up.

J Holdridge – does Bill Omernik want to take off during this period too?

P Kaminski - he has said he has been giving up a trip with his sister for the past 3 years.

J Holdridge – if he is going to do that, he has a request in, he is formerly applied, because the board has to make the decision.

P Kaminski – we need to get a person here so if somebody goes someplace, right now we have nobody.

J Holdridge – Pete we had this same discussion last year.

D Wilz – yes, I thought if I recollect we voted yes contingent on the fact you got him replaced by someone who could drive his rig.

P Kaminski – Joe Wierzba does my driveways. Could I send Joe Wierzba in his truck? Yes but then I would have to get somebody else to do the driveways.

J Holdridge – it is broader to the point that Barb made.

D Wilz – so last year's motion we voted on never got done other than Randy and his wife went on vacation.

B Brilowski – from time to time we have construction workers coming in looking for work. That is probably one of your best resources.

D Wilz – while listening to the conversation I am still struggling with the fact we approved this last year contingent upon he would be replaced with someone suitable to drive his rig and that never got done.

P Kaminski – Len Hintz was our back up, but within the past 2 years his eyes have gotten bad.

D Wilz – I'm wondering why we let these guys go when we didn't replace them. I don't understand we voted on the action and then

J Holdridge – we assumed there was going to be a qualified person.

D Wilz – right and then you were one guy short. You can go short for a variety of reasons but this was a planned reason. Issues:

- 1) What should we do?
- 2) If we did this last year why didn't we actually follow through?

J Holdridge – were you gone in January?

R Herman – yes.

J Holdridge – we have a request. Pete I'm not sure what you said other than somebody, and that somebody else may be Bill Omernik,

D Wilz – I think from what I interpreted from Pete's memo is that if we do this, other than for the big thing, then we need to be doing this for everybody, in which case we just take this right out of the handbook. That's what we are deciding.

J Holdridge – if Bill Omernik comes in and we said it two years in a row for Randy Herman, why in the world would we want to do it again?

B Brilowski – we don't know it is going to snow either. We've had years

J Holdridge – I wouldn't want to ride that horse very far cuz last year we had a lot of snow. I've seen it when the guys were out, they slept a little, they went out again, and slept a little and went out again.

D Wilz – I'm in agreement with Barb that as a fallback protocol we should have people available, or at least investigate if they are available, because when it snows we have to plow. If somebody gets in a car accident, or gets sick, we have those responsibilities. This is a little bit different because this (vacation) is a choice. We need to have a backup.

Following discussion motion Supervisor Pederson, second Supervisor Bembenek, deny the request of Randy Herman to be out of Portage County approximately 7 to 10 days during 2013-14 snow plow season. Motion carried unanimously.

Motion Supervisor Syens, second Supervisor Pederson, look for at least two part-time back-up drivers for snow plow season. Motion carried unanimously.

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21. Adjournment: Motion Supervisor Wilz, second Supervisor Syens, to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:38 p.m.

Janet Wolle, Clerk