SUMMARY of the minutes of the September 12, 2011 Town of Hull Board Meeting <u>Unofficial</u>

1) Call to order by Chairperson Holdridge at 6:25 p.m. at the Town Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point WI 54482.

Present: Chairperson Holdridge, Supervisor Mel Bembenek, Dave Pederson, Dave Wilz and LaVerne Syens.

Excused: Fire Chief Mark Kluck.

Others present: Clerk Janet Wolle, Treasurer Jim Kruziki, Road Foreman Pete Kaminski, EMS Administrator/President Mark Fritsche.

02)Pledge of Allegiance

03) Citizens wishing to address the board non-agenda items. Agenda items are for discussion with possible action. (This opportunity for citizens to ask questions, express opinions is a 21st Century version of the opportunity citizens had in the historic New England town meetings.) Current Wisconsin law requires government action cannot be taken until a topic is placed on the Town Board agenda and <u>published 24 hours in advance</u> of the Town of Hull meeting.

04) Minutes of August 1, 15 and 29, 2011 board meetings

Motion Bembenek, second Syens, <u>approve as corrected minutes of August 1, 2011 board</u> meeting. Motion carried unanimous vote.

Motion Wilz, second Bembenek, <u>approve minutes of August 15, 2011 board meeting.</u> Motion carried unanimous vote.

Motion Wilz, second Bembenek, <u>approve minutes of August 29, 2011 board meeting</u>. Motion carried unanimous vote.

5) Vouchers

Motion Pederson, second Bembenek, <u>approve vouchers as presented and discussed</u>. Motion carried by unanimous vote.

- 6) Announcements Chairperson and Supervisors
- 7) Septic system at Fire Department

Motion Wilz, second Syens, table action. Motion carried unanimously

8) Cable television at Fire Department

Motion Bembenek, second Syens, <u>approve in the monthly amount of \$46.39 for expanded cable tv of which the FD will pay \$27.99</u>. The internet rate is lowered to \$71.99. There is no <u>connection</u> fee. Motion carried unanimously.

9) Generators

Motion Pederson, second Bembenek, <u>explore option of running independent applications and what is needed to operate along with costs of break out circuits.</u> Motion carried unanimously

10)Credit card

Motion Wilz, second Bembenek, <u>bring back to board on October 3 for credit card from Chase Bank.</u> Motion carried unanimously.

11)New Voter Photo ID Law

Motion Wilz, second Syens, accept the report. Motion carried unanimously.

12)Reports

13) Adjournment: Motion Wilz, second Bembenek, <u>adjourn the meeting</u>. Motion carried unanimously. Meeting adjourned at 8:20 p.m.

MINUTES OF TOWN OF HULL BOARD MEETING, PORTAGE COUNTY ON MONDAY SEPTEMBER 12, 2011

6 p.m. the Board will meet at the Fire Station, 4818 Wojcik Memorial Dr., Stevens Point WI 54482 to review the septic system.

Present: Chairperson Holdridge, Supervisor Mel Bembenek, Dave Pederson, Dave Wilz and LaVerne Syens.

Others present: Clerk Janet Wolle, Road Foreman Pete Kaminski, EMS Administrator/President Mark Fritsche.

Excused: Fire Chief Mark Kluck.

- Pete Kaminski presented drawing of FD septic system
- Information explained by Mel Bembenek
- 1,250 gallon septic tank
- Pump every 3 years
- If holding tank installed can pump above ground legal as per Ray Schmidt of Portage County Planning & Zoning (use sump pump)
- Pipes outside of FD building at 5 ½ feet deep
- If conventional system installed drain field would have to be in blacktopped area 6:09 p.m. Break time leave for Municipal Building.

6:30 p.m. the Board will convene at the Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point WI 54482 with agenda as follows:

1) Call to order by Chairperson Holdridge at 6:25 p.m. at the Town Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point WI 54482.

Present: Chairperson Holdridge, Supervisor Mel Bembenek, Dave Pederson, Dave Wilz and LaVerne Syens.

Others present: Clerk Janet Wolle, Treasurer Jim Kruziki, Road Foreman Pete Kaminski, EMS Administrator/President Mark Fritsche.

Excused: Fire Chief Mark Kluck.

- 2) Pledge of Allegiance
- 3) Citizens wishing to address the board non-agenda items. Agenda items are for discussion with possible action. (This opportunity for citizens to ask questions, express opinions is a 21st Century version of the opportunity citizens had in the historic New England town meetings.) Current Wisconsin law requires government action cannot be taken until a topic is placed on the Town Board agenda and <u>published 24 hours in advance</u> of the Town of Hull meeting.

No citizens present regarding non-agenda items.

4) Minutes of August 1, 15 and 29, 2011 board meetings

Mel Bembenek – page 7 Paragraph 4 of the agreement has been changed from a line of credit to an escrow interest bearing account with a title company located in Portage County, Wisconsin listing the Town as the beneficiary of the escrowed amount and authorizing disbursement by the title company to the Town if Developer fails to properly blacktop and shoulder the Road upon the earlier of the following occurring: (a) six (6) homes to be serviced by the Road are substantially completed, or (b) two (2) years have elapsed from the date of the Town's acceptance of the dedication of the Road. Upon default under this paragraph, the escrowed funds shall be immediately disbursed to the Town upon the Town's Chairperson certifying by letter sent to the title company of the default with a copy to the Developer.

Page 3 & 25 Concealed carry law in Wisconsin

Motion Bembenek, second Syens, table to the September 15 12 meeting. Motion carried

Comment by Mark Fritsche relating to generators on page 23 – the Fire Department has 2 generators on trucks and 1 portable generator.

Motion Bembenek, second Syens, <u>approve as corrected minutes of August 1, 2011 board</u> meeting. Motion carried unanimous vote.

Motion Wilz, second Bembenek, <u>approve minutes of August 15, 2011 board meeting.</u> Motion carried unanimous vote.

Send correspondence to Stevens Point Plan Commission and Common Council relating to Klismith/Callan annexation

Motion Wilz, second Bembenek, <u>approve minutes of August 29, 2011 board meeting</u>. Motion carried unanimous vote.

5) Vouchers

Discussion:

Dave Wilz- page 1 Al Chroma - crack sealer

Mark Fritsche – Jefferson Fire & Safety – 2 ½" fire hoses

Dave Pederson – page 1 6 volt batteries – for portable pumps

Custom Fab & Body – FD Engine 48 (dump valve)

Page 2 Fab Co – general service for end loader

Seal coating is complete

Great lakes – ladder testing to certain height – test by stacking weights on ladders

Page 4 FD Oshkosh Fire & Police – boot for air cylinder

Staples – dymo tape cartridge for hand labeler

Motion Pederson, second Bembenek, <u>approve vouchers as presented and discussed</u>. Motion carried by unanimous vote.

- 6) Announcements Chairperson and Supervisors
 - Chairperson Holdridge:
- September 28 WTA Basic Finance workshop in Stevens Point at Holiday Inn
- Ruder & Ware September 28 seminary on Collective Bargaining
- Email from Marie Helminiak re: individual who would handle grievance
- DNR meeting re: hwy 10 E in Junction City
- Sept 17 FD picnic 3 p.m. social 5 p.m. meal
- Sarah Wallace getting people to count bikers and walkers
- Brien storage shed to be built by Stevens Point
- September 9 meeting with Portage County Business Council Legislative Committee attended by John Holdridge, Bob Bowen and Barb Grzezinski – committee voted to support effort to get ramps at County Road X
- Upcoming meetings
 - o Parks September 14 6:30 p.m.
 - Public Safety Task Force September 15 6:30 p.m.
 - o Town Board October 3 − 6:30 p.m.
 - Water Study Task Force October 13 6:30 p.m.
 - Plan Commission October 26 6:30 p.m.
- 7) Septic system at Fire Department

Discussion:

- Get confirmation from Portage County re; French drains
- Know system working
- Know where pipes are

Notes from Pete Kaminski:

- Middle sewer pipe 10 feet 6 inches from edge of building by flag to middle of pipe by old window.
- Septic lid from building to lid 36 feet out
- Drywell pipe 40 feet out from building
- 12 feet from sewer lid to drywell
- Floor drain pipe at edge of building by flag is 5 feet found buried pipe
- North bay 3 feet out from building, then 22 ½ degree angle 4 inch pipe buried to holding tank 85 feet long

Motion Wilz, second Syens, table action. Motion carried unanimously.

- 8) Cable television at Fire Department
- FD use cable when have severe weather for:
 - Storm spotting disperse trucks (take trucks out of harms way)
 - Watch weather

Motion Bembenek, second Syens, <u>approve in the monthly amount of \$46.39 for expanded cable tv of which the FD will pay \$27.99.</u> The internet rate is lowered to \$71.99. There is no connection fee. Motion carried unanimously.

9) Generators

Discussion:

Quote received for FD - \$35,070

Quote for Municipal Building/Garage - \$31,970

- Breakdown of generator cost needed (wiring; installation; concrete base, etc)
- Request worksheet of how arrived at 50,000 KW
- Circuits could have switch to throw off line
- Could do with portable generator
- Get hookups to plug in FD portable generator
- Have to have wiring in order to have portable generator
- More information needed
- Cost of functions : pump (fuel); lights; door; phone system

Motion Pederson, second Bembenek, <u>explore option of running independent applications and what is needed to operate along with costs of break out circuits.</u> Motion carried unanimously.

10)Credit card

- Make application applicable to Town of Hull
- Credit card addendum to be done by John Holdridge
- Resolution or addendum to state what board wants
- Sign for card

Motion Wilz, second Bembenek, <u>bring back to board on October 3 for credit card from Chase Bank.</u> Motion carried unanimously.

11)New Voter Photo ID Law

To: Hull Town Board From: Janet Wolle, Clerk Date: September 7, 2011

Subject: IMPACTS NEW VOTER PHOTO ID BILL for 9-12-11 meeting

- Electors voting at polling place must be asked to show a photo ID before receiving a ballot – photo must reasonably look like voter
- Electors must sign a poll list before being issued a ballot
 - Elector with disability preventing physically able to sign are EXEMPT
 - o If another person signed voter's registration form as voter has disability the election inspector writes 'exempt' on signature line

- o If voter already registered but claims to be unable to sign due to physical disability, and both inspectors concur, the inspectors enter words "exempt by order of inspectors" on signature line. If both inspectors do not waive signature requirement, the voter shall be allowed to cast a ballot and the inspector or inspectors who did not waive the requirement shall challenge the ballot.
- Changes will be made to following forms: Voter Registration Application, Absentee Application, Supplement Poll List, Absentee Certificate Envelope
- Voters casting provisional ballot on Election Day have until 4 p.m. the Friday after the election to provide the required documentation
- Residency requirement is now 28 consecutive days
- Elector can no longer use a corroborating witness on registration form
- Voters required to provide most recent address where they previously registered to vote – if falsified there is a penalty
- Municipal clerks shall be available at least until 5 p.m. on the Friday before the election
- In-person absentee voting begins the 3rd Monday before the election
- In-person absentee voting ends at 5 p.m. or the close of business, whichever is later, the Friday before the election
- During in-person absentee voting, municipal clerks must ask voters to provide a photo ID
- Photo ID will be required for mail-in absentee voting
- Clerks must send absentee ballots electronically if requested by the voter Attached are copies of:
- A page from a poll list showing signature line for voters
- Wisconsin Voter Registration Application
 - o Class I felony, a fine not to exceed \$10,000 or imprisonment not to exceed 3 years and 6 months or both.
 - Felony is defined as crime punishable by imprisonment in the Wisconsin state prisons

Motion Wilz, second Syens, accept the report. Motion carried unanimously.

12) Reports

- Clerk (Janet Wolle)
 - Please notify Barb ASAP if you plan on attending Sept. WTA workshop in Point and October WTA conference in Green Bay
 - o Will attend 1 day of the WTA Conference in Green Bay (Monday October 24)
 - Marilynn Kranig, Heidi O'Brien and I will be attending WisLine Teleconferences in Stevens Point beginning on September 21, 2011 and running through January 25, 2012. These series relate to changes in election laws.
 - Attending the WTA Budget and Finance Workshop in Stevens Point on Wednesday September 28, 2011
 - WisLine Teleconference in Stevens Point on April 26, 2012 regarding Conducting the Annual Board of Review (this meets the certified training requirement under the law for board of review members) will be attended. If time permits I will also

attend March 13, 2012 re: Annual Meeting and March 27, 2012 re: Alcoholic Beverage licensing

- Treasurer (Jim Kruziki)
 - Presentation of monthly finance balances
- Road Foreman (Pete Kaminski)
 - o Clean out ditches on Jordan Road
 - o Walkush road project complete
 - Found 30" cement culvert rotten on bottom
 - Went from 1 culvert to 3 culverts under Walkush
 - Hull will pay \$3,200
 - Work on shoulder on North Second Drive
- Fire Chief Not present
 - o FD had 7 calls in August
- EMS Administrator/President (Mark Fritsche)
 - o 8 call in August
 - o 82 total calls through August 31
 - o 4 calls to date in September
 - o Whiting and Plover FD to merge with Tim Kluck becoming Fire Chief

Janet Wolle, Clerk

13) Adjournment:	Motion Wilz, second Bembenek,	adjourn the meeting.	Motion carried
unanimously.	Meeting adjourned at 8:20 p.m.		
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Notes	Ward,District, ot	Ball Voter ID & Barcode	Voter # Name and Address	Voter Signature	
ALD: AI	WD150 41251-150-1 NP-5 _1 CONG: CG04	0706524180 	Names beginning with the letter [ABDULLAH, Sadiqa 7007 N 42ND ST E MILWAUKEE, WI 53209	spibs2 ,HAJJUQBA	
ALD: AL	WD150 41251-150-1 NP-5 -1 CONG: CG04	0009593834 	ABERCROMBIE, Jason L 6912 N 37TH ST APT 3 MILWAUKEE, WI 53209	ABERCROMBIE, Jason LSR S	2
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