

Summary Town of Hull Board Meeting 11-14-11

Call to order by Chairperson John Holdridge at 5:00 p.m. at the Town Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point WI 54482.

Present: Chair Holdridge, Supervisors Mel Bembenek, Dave Pederson, Dave Wilz and LaVerne Syens.

Others present: Clerk Janet Wolle, Treasurer Jim Kruziki, Secretary/Deputy Clerk Barb Brilowski, Road Foreman Pete Kaminski, and Fire Chief Mark Kluck.

Minutes of October 10, 2011 Board meeting

Motion Wilz, second Bembenek, approve the minutes of the October 10, 2011 Board Meeting.

D Pederson – Page 2 Summary Item 16 Grievance Procedure –

~~Motion Wilz, second Bembenek, approve a Class B Original Alcohol Beverage License Application for Chester Salvinski for Knotty Pines, 1511 North Second Dr. Motion carried unanimously.~~ Motion Bembenek, second Wilz, approve Grievance procedure as presented by Chairperson John Holdridge. Motion carried unanimously.

Page 14 Pederson – signed up for code red – service we pay four for through taxes – siren would be a back-up. Motion carried unanimously.

Motion carried unanimously with corrections.

Vouchers - Motion Bembenek, second Pederson, approve vouchers as presented and discussed. Motion carried unanimously.

Pok-A-Snoz Snowmobile Club Trail - Motion Bembenek, second Pederson, approve the request of Pok-A-Snoz for snowmobile trails. Motion carried unanimously.

36th Annual Frostbite Road Race and Walk - Motion Bembenek, second Wilz, approve the Frostbite Road Race in Hull and to note instructions walkers and runners must run and walk against traffic. Motion carried unanimously.

Applications from Katelyn Bechard and Cynthia O’Sullivan for Operator’s licenses

Motion Syens, second Bembenek, grant operator’s licenses to Katelyn Bechard and Cynthia O’Sullivan, based on receipt of law enforcement records check. Motion carried unanimously.

Purchase/installation of furnace at the Fire Department - Motion Wilz, second Syens, authorize furnace replacement following the quote process and move forward. Motion carried unanimously.

Purchase of tires for FD vehicle - Motion Bembenek, second Pederson, put on hold as tires passed DOT inspection. Motion carried by unanimously.

Siren for North West Hull - Motion Syens, second Wilz, approve siren for northwest Hull.

Mark Kluck will get updated quotes; look at locations; contact county about availability of grants.

Janet Wolle – is the siren to be purchase in 2011 or 2012?

Holdridge – in 2011.

Kluck – I would think it would be 2012.

Holdridge – the money we don't spend will roll over.

Jim Kruziki – the siren is not budgeted for 2012.

Holdridge – this is an emergency and we have \$800,000 in reserves as of December 31st. If we had it in the budget in 2011 and did not spend it it just roles over.

Motion carried unanimously.

Planning project/rearranging Town of Hull Municipal Building for voting - Motion Syens, second Pederson, table action. Motion carried unanimously

Discussion of revised bill payment procedure - Motion Wilz, second Pederson, revise #4 on page 2; look at items above a certain threshold; revise Page 2 and work on item E. Motion carried by unanimous vote._

Concealed Carry Law in Wisconsin - Motion Pederson, second Wilz, post sign on door prohibiting fire arms in Hull Municipal Building. Motion carried unanimously.

Update on Hull TRIP program - Motion Wilz, second Pederson, Mel Bembenek and Pete Kaminski look at and decide what road project to do. Motion carried unanimously.

Rural Insurance Claim Summary closure - Motion Bembenek, second Pederson, accept report and close Rural Insurance Claim. Motion carried.

Adjournment: Motion Bembenek, second Pederson, adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:29 p.m.

TOWN OF HULL BOARD MEETING,
COUNTY OF PORTAGE WISCONSIN,
HELD ON MONDAY, NOVEMBER 14, 2011

Unofficial

- 1) Call to order by Chairperson John Holdridge at 5:00 p.m. at the Town Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point WI 54482.

Present: Chair Holdridge, Supervisors Mel Bembenek, Dave Pederson, Dave Wilz and LaVerne Syens.

Others present: Clerk Janet Wolle, Treasurer Jim Kruziki, Secretary/Deputy Clerk Barb Brilowski, Road Foreman Pete Kaminski, and Fire Chief Mark Kluck.

Excused: Mark Fritsche, EMS Administrator/President.

2) Pledge of Allegiance

3) Minutes of October 10, 2011 Board meeting

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D Pederson – Page 2 Summary Item 16 Grievance Procedure –

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Motion carried unanimously with corrections.

4) Vouchers

D Wilz:

Page 2 CRA (Swiderski) Do they do the work in Hull's garage on new Holland Tractor Pete – work is done here – the tractor hooked up to a computer for testing – oil was leaking and 8/9 hydraulic valves were changed.

Page 4 Park Ridge Family – EMS Banquet – 97 attendees?

Mark Kluck – there were 97 attendees for the County EMS banquet – each EMS group in the county is responsible for the banquet from year to year – it was Hull's turn in 2011. This was a budgeted item. There was a last minute influx of about 20 people the night of the banquet.

D Pederson:

Page 1 acetelyne tank rental – is this monthly or yearly?

Pete – monthly

Page 1 FD-Gloves

Mark – 911 gloves with the blood borne pathogens barrier for EMS & FD

Page 3 Gremmer & Assoc – what is gravel testing?

Pete – when gravel put down on Walkush Road and Driftwood Drive – gravel was hauled from DB John Oberthaler's pit – have it tested to make sure the material meets state specs

Page 4 Milestone 3/4 “base dense (133.63 ton)

Pete – material for stockpiling at Hull shop – this is a pit at Mosinee

Oshkosh Fire & Police – compressor filter and installation of – can Hull's FD mechanic do that work?

Mark – No, because it is a certified piece of equipment, it is a compressor that fills the air firefighters breathe at fires- this has to be done by someone certified to do the work. Air samples are sent monthly to Florida for testing

Page 5 Portage County Highway Department 48x48 sign

Pete – sign was used during flooding – was billed for the sign as it was not returned to county

Premier Overhead Doors for the building, what happened?

Pete - 6 new remotes needed for overhead garage doors and a new receiver box in the 1st bay.

The remotes were needed due to excessive use on the little key pads.

Stevens Point Parks – FD security deposit – is that a return?

Mark – yes.

Motion Bembenek, second Pederson, approve vouchers as presented and discussed. Motion carried unanimously.

- 5) Citizens wishing to address the board non-agenda items. Agenda items are for discussion with possible action. (This opportunity for citizens to ask questions, express opinions is a 21st Century version of the opportunity citizens had in the historic New England town meetings.) Current Wisconsin law requires government action cannot be taken until a topic is placed on the Town Board agenda and published 24 hours in advance of the Town of Hull meeting.

Jack Elsinger, 5408 Claret Dr, regarding FD driver training and getting mileage from Hull – are firefighters under Hull insurance or their own?

LaVerne Syens – both (Hull insurance has non-owned autos)

Elsinger – board members coming to meeting also covered by Hull insurance? Have learned about vicarious liability – if reason to believe firefighter not capable of driving must report. What is town liability in light of John's eye sight?

J Holdridge – can't drive at night – have insurance on own vehicle – is low vision/handicapped

Dave Pederson – bring driving up, what if employee driving on Hull business does not have insurance – state requires insurance but some don't have.

Mark Kluck – the Fire Department takes driver training yearly from a certified instructor.

Jerome Klicinski (5212 Airport Rd) and Ernie Klicinski (3649 Simonis) present with concerns about Airport Road ditches and having water in driveway. Originally total ditch would be 10" to 12" deep – then Dave Glodowski told Klicinskis because of road with crown the ditch will be 22" deep.

Pete Kaminski – work on the ditches is not yet complete – plans of Dave Glodowski were followed - 3" to 4" of black dirt will be put in along with grass seed.

Pete Kaminski and Dave Glodowski will view Airport Road tomorrow – request Klicinskis be present.

- 6) Announcements – Chairperson and Supervisors

- Stevens Point Plan Commission denial re Klismith/Callan annexation will go to Stevens Point Common council on November 21 – Hull representatives should be at the meeting
- Collective Bargaining meeting with Attorney O'Brien November 22 at 11:30 a.m. at the Fire Department
- Public Safety Task Force meeting on Thursday November 17 is the last meeting
- Firkus Road – are culverts needed by the cul-de-sac?
 - o No as per Pete Kaminski Hull's Road Foreman
- Generators for the garage and Fire Department will be wrapped up at the December 5 board meeting
- Hull Plan Commission meeting on November 22 will include certified survey map for Legacy Lane – road abutting Firkus Road
- Hull Board meeting December 5
- Memo to Hull employees regarding use of Hull equipment for personal use
- Mobile home put in on North Second Drive
- Have 1 year warranty on all new roads installed
- Correspondence from Portage County Planning & Zoning Department regarding campers being used as residence at 215 Jordan Road
- Stevens Point and Wisconsin Department of Transportation looking at railroad crossing at Country Club Drive
- Clifton Gunderson changing their name – merging with another company – Hull has Postini with Clifton
- Received the October fire run report
- Received from Janet line item proposed 2012 budget
- Bridge repair to be done on Barbara's Lane in 2012
- Hull's Budget hearing on December 1 at 6: 30 p.m.
- Would board have problem having board meetings at 5:30 p.m.? No

Reports moved from Item 18:

Treasurer Jim Kruziki:

- provided cash balances/budget data.
- Will attend the meeting at Portage County relating to formula for dog licensing

Road Foreman Pete Kaminski:

- Will get Airport Road done this week
- Ann Marie Court is complete
- Seed ditches this year or wait until spring of 2012 on Driftwood Drive, Ann Marie County, Legacy Lane
- Board suggests waiting until Spring of 2012 and requests correspondence from Dave Ladick regarding Legacy Lane

Fire Chief Mark Kluck:

- Demonstrations were done at Bannach School
 - o Received thanks from school kids in forms of pictures and letters
- EMS banquet was very successful
 - o Fire Fighter Jeff Krueger who works at Pointe Precision was given an award for assisting in saving an employee's life
 - o Kelly Kluck, for the second year, was awarded EMS of the Year

John Holdridge – should the town have defibrillators in Hull buildings?

M Kluck – the Fire Department has 3 defibrillators that go out with EMS when on call. Cost is between \$1500 and \$3000.

7) Pok-A-Snoz Snowmobile Club Trail

Dave Zarneke, member of PoK-A-Snoz was present to request snowmobile trails in Hull.

Snowmobile routes as in past years as follows:

1. Prairie Dr., east to west to cross North Star Drive
2. Hay Meadow Lane $\frac{3}{4}$ mile
3. North Reserve Drive just south of hay Meadow bridge to just north of Hay Meadow bridge
4. Evergreen Drive running east and west. Trail comes out of Bill Schultz property going west to corner of Ed Pozniak property
5. Willow Springs from pipeline running north across Jordan road going north $\frac{1}{4}$ mile to Pok-A-Snoz trail

New routes as follows:

6. County X overpass south to Saw Mill road to Granite Ridge intersection (will run large ditch line)
7. Shady Oak Lane to Granite Ridge Road heading south
8. Casimir Road heading east $\frac{1}{4}$ mile to next landowner

Motion Bembenek, second Pederson, approve the request of Pok-A-Snoz for snowmobile trails. Motion carried unanimously.

8) 36th Annual Frostbite Road Race and Walk

- ✓ Will be held on December 3, 2011
- ✓ All roads are open
- ✓ Map received showing run/walk location

Motion Bembenek, second Wilz, approve the Frostbite Road Race in Hull and to note instructions walkers and runners must run and walk against traffic. Motion carried unanimously.

9) Applications from Katelyn Bechard and Cynthia O'Sullivan for Operator's licenses

Motion Syens, second Bembenek, grant operator's licenses to Katelyn Bechard and Cynthia O'Sullivan, based on receipt of law enforcement records check. Motion carried unanimously.

10)Purchase/installation of furnace at the Fire Department

- Quote received from Chet's Plumbing and Heating
- Bad heat exchanger – not fixable
- Funds are available in 2011
- Current furnace has been blowing out carbon monoxide
- Quote of \$3,036 includes installation
- Furnace is a safety issue
- Receive 2 additional quote

Motion Wilz, second Syens, authorize furnace replacement following the quote process and move forward. Motion carried unanimously.

11)Purchase of tires for FD vehicle

Mark Kluck – a certified mechanic from Mid-State Truck checking the tires. They passed a DOT inspection. Feel can get by for 1 more year with the tires.

- ✓ Get quotes from 2 or 3 vendors
- ✓ Weight on truck causes the problems – this truck is an off road vehicle
- ✓ Current quote received is \$5,750

Motion Bembenek, second Pederson, put on hold as tires passed DOT inspection. Motion carried by unanimously.

12)Siren for North West Hull

- Citizens hearing siren in northwest corner of Hull is in question
- \$19,500 is best quote
- Village of Plover putting in 2 new sirens
- Location in Hull of new siren:
 - End of Bobby's Lane would cover NW area better
- Perfect condition radius for siren is 2 miles/actual is 1 ½ miles
- American Signal Corporation from Milwaukee would install siren
- Purchase from Northway Communication – they have to tie the radio signals in to the county dispatch transmitter
- Siren needed when look at the area which includes a mobile home park in NW
- Not aware if grants are available. Stevens Point replaced all their sirens last year

Motion Syens, second Wilz, approve siren for northwest Hull.

Mark Kluck will get updated quotes; look at locations; contact county about availability of grants.

Janet Wolle – is the siren to be purchase in 2011 or 2012?

Holdridge – in 2011.

Kluck – I would think it would be 2012.

Holdridge – the money we don't spend will roll over.

Jim Kruziki – the siren is not budgeted for 2012.

Holdridge – this is an emergency and we have \$800,000 in reserves as of December 31st. If we had it in the budget in 2011 and did not spend it it just roles over.

Motion carried unanimously.

13)Planning project/rearranging Town of Hull Municipal Building for voting

John Holdridge – presented plan:

- ✓ Enter building for voting at the east side garage door from the parking lot

- ✓ If it snows we have a snow blower – we can clear out the path
- ✓ Would not have to redo the parking lot
- ✓ Contact the city and explain Hull needs to use the parking lot by the disc golf course
- ✓ Ensure there are plenty of markers particularly as they round the bend on both sides due to people walking across the street
- ✓ The Presidential Election is the big election – once every 4 years
- ✓ Governor is less slow – once every 4 years
- ✓ Most local elections are considerably less in terms of voters
- ✓ Talked with the Wisconsin Town's Association and asked can the Town of Hull shut down this building for voting? Absolutely. It is probably preferred because you should probably not have a number of activities going on where you are voting.

Janet Wolle:

- ✓ Nine election board members were here on Friday
- ✓ Election, including registration, was set up within the meeting room
- ✓ They work at the polls and their input is very vital
- ✓ One of the things discussed was the lack of room in the meeting area for registration and voting – that would not work
- ✓ Also there was concern about the flow of voters and parking
- ✓ We have been very fortunate over the years to have the flow that we have at the Fire Department – come in one door and go out the other. Also voters are used to the parking at the FD
- ✓ They viewed the bay and looked in the garage to see if there was a small door going outside south of the big overhead door in the garage – obviously there is not
- ✓ Talked about the possibility of doing parking along the side of the building/compost area – these are things that still have to be worked out
- ✓ John came up with the plan today using parking at the disc golf course lot across from Municipal Building – and I think there may very well be some people parking across the street in that lot
- ✓ We have to plan for the large elections so we know where we are going. The small elections will not be a problem
- ✓ Registration would be out in the bay
- ✓ Voters would then come in to the meeting area to vote
- ✓ We were trying to figure out what would work for everyone and would not cost the Town of Hull a lot of money
- ✓ John and I talked about his conversation with Carol at the Wisconsin Town's Association and with his explanation I indicated that is the reason we have been at the Fire Station
- ✓ I as clerk have to be available – I will be in my office and Barb could answer the phone in John's office, however I feel we should drape the office closed
- ✓ If we can keep things as separate as we possibly can I think that would be a good idea
- ✓ Also discussed with John was square foot measuring done at the FD done by LaVerne and John; then Mel, Pete Marilyn and I. There was quite a difference between the two measurements so I asked Nick Proulx if he would measure the FD of which he did.
- ✓ I feel the real difference in the measurements is probably due to the registration area
 - On the day of the Presidential election there are 2 fire trucks that are moved
 - Others times 1 fire truck is moved

- All of the useable area was measured – taking out areas such as Mark’s office, new cabinets in the FD meeting room, air compressor and other cabinets in the area where registration was held
- ✓ John was concerned about having people work in the bay and that was one of the other reasons we asked Election Board members to take a look and we asked them if they would be willing to work in the bay – the answer was yes.

Holdridge – that’s the poll workers who would work in the bay?

Wolle – no that would be the registration officers that would work in the bay, but it was the poll workers that happened to be here. Although the poll workers said they would work in the bay. We are all in the planning process of trying to figure out what we can do to make this work.

Holdridge – when looking at the area thought maybe the counter, it would have to be modified, as registration – people would come in the front door – register there; then get there assignment and get their ballots; not move the partitions you could throw some sheets over some of the office furniture/equipment – a desk might have to be moved – you can use the whole room. Thoughts of the Board. We are not at the point where we want to settle on anything but we certainly should talk.

Wolle – one of the other things mentioned by an Election Board member at the meeting was wondering about staying at the Fire Station. I stated Mark Kluck and I had talked about that and Mark said we could be there for this next year if we so chose.

- Knowing the furnace is going to be replaced we know we will not have a furnace with carbon monoxide blowing in the registration area
- In addition to the items that have been added in the Fire Department, which is understandable, as they need more room too. My concern is with all of the new laws coming down and the lines we are going to have based on what is expected to be happening in light of the elections in the summer of 2011
- If we have registration in the bay, voting in the meeting area I think we can handle voting here.
- John and I talked about registration at the counter and I expressed to him the problem Barb and I have had when people come in to register to voter. Again we are talking about the heavier elections especially the Presidential. When more than one person is to register to vote and or vote absentee ballot, either Barb or I would take paperwork to tables in the meeting area because both of us could not talk through the glass at the counter.

Holdridge – let’s go to Marilyn then to the board.

Marilynn Kranig – I’ve been chief inspector of elections for over 20 years. Our main concern is to get people in and out. To do the best job we possibly can do.

- I have an excellent crew
- I am asking the board to approve letting us set up the building the way we need to set it up so we have a good flow and so people can do their jobs
- We are just asking to make use of this building
- Off the poll workers that came to the meeting, are in agreement that they have no problem with working in the bay or in the meeting room
- Let us do our job – we know what needs to be done

Holdridge – you are not interested in going back to the Fire Station?

Kranig – I'll go back to the Fire Station if it has a major house cleaning!

- When a truck is moved out we have had to sweep the floor because there is so much sand
- Asking the people who work from 6 a.m. to 9 p.m. to eat in the truck bay where it is dirty – we have no facilities to refrigerate or heat our food

Barb Brilowski – when I go and help out at registration, my feeling is you need to keep registration and voting separate. During registration there is a lot of conversation going on. You get a lot of first time voters and you are walking them through the application. A lot of things are now changing.

- If you are going to mix the two there is going to be a lot of confusion
- Even when absentee voting is done there are a lot of instructions that we have to give them
- There is not just 1 registrant coming in – they are lined up especially for the big elections we have 5 or 6 people who are registering – some people are coming in with children
- We have every scenario
- Registration and voting can happen in one room when you have an election with 236 people
- Janet and Marilyn are talking about we are looking at the big picture, we are going to need to utilize 2 rooms – we can't have people bottlenecked
- Registration needs to be separate just for clarity purposes – just so it doesn't get so confusing

Holdridge – there is still same day registration in Wisconsin

Wolle – yes we do.

Holdridge – when you were registering at the fire station – you had a big crowd. Some people had to stay outside didn't they?

Kranig – usually we would have enough room for the people. I remember elections we had people waiting in the narrow hallway and I had to ask them to keep their conversations down.

Dave Pederson – with more people observing and involved with registration and that is where you are going to be adding people? And it is usually by ward isn't it

Wolle – we have been voting by district, as it has worked out that way, but it is not going to work out that way anymore because of how the census divided things up. Wards 1, 2 & 3 = District 11; Wards 4, 5, 6 & 7 = District 12; Ward 8 = District 10. In April we have to vote that way, but for the other elections we will vote by wards: 1, 2 & 3; wards 4 & 5; wards 6, 7 & 8.

Bembenek – I think it is going to work out for them, for big elections if we have to use the bay, if you don't need it for the small elections – you know what is needed.

Holdridge – is it always preferable to have them come in one door and go out another.

Kranig – it is preferable but we will make things work.

Dave Wilz – I agree with Marilyn. Let you guys decide what works best for you, but I will tell you from a public standpoint, whether it is 256 electors or 3,200 electors don't change inside, make it the same each time, every time. People are going to be jammed into this anyway, what do you mean they changed the place? Once we start training the public it has to remain consistent.

Wolle/Kranig – absolutely.

Wilz, as far as parking goes I think we John's idea of asking the city if they can help us out is all we really need to do. We have always had such good parking at the Fire Department because of the way the building is oriented toward Wojcik Memorial Drive. If you think about other places people vote in Portage County, in the city the districts are quite small, but people are walking blocks sometimes because there are no parking lots. We have been blessed with having very good parking but I think, while parking across the street will be inconvenient but no more inconvenient than anybody else in Portage County who is voting on that day.

Mark Kluck, see if the city will light the parking lot across the street because it is awfully dark over there.

Pederson – we could use the side of the building for some of that as we have some lighting out here where there is nothing over there.

Holdridge – it has to be safe to get across there.

LaVerne Syens – I think we can make this work here.

Wilz – we authorized this to have here. I am at the point now based off of your recommendations if we need to get facilities changed or sidewalk down we need to be about that too because it is going to be January before we know it.

Holdridge – we have a snow blower – put something on

Wilz – I have never walked or looked at the area. We have to have a safe place to walk. If you are going to ask them to come in that way and you are going to direct them that way it has to be a good solid surface that won't be slippery that will accommodate, wheel chairs or whatever.

Holdridge – what would you do with wheel chairs, take them in the front? How many wheel chairs do we have?

Kranig – right now it is one.

Wilz – that is great.

Wolle – but there are walkers and canes, etc.

Wilz – we have to look at safety that way. If we have to put cement out there to accommodate that then we need to do that.

Wolle – that was what we talked about in trying to work with the flow, if we could have a sidewalk that would come out

Holdridge – we will revisit this and try to firm it up.

Pederson – the voter ID part of it, is that the registration?

Wolle – no.

Pederson – where you pick-up your ballot.

Wolle – that is correct.

Pederson – so there will be more people there too.

Kranig – and you have to sign the registration book.

Holdridge – we have never signed it before have we?

Wolle – no.

Kranig/Lorraine Bretl – that is going to slow things down and reason we need more room.

Motion Syens, second Pederson, table action. Motion carried unanimously.

14) Discussion of revised bill payment procedure

Holdridge – went through the bill payment procedure and lots of things make sense.

- ✓ Page 2 – strike gas/fuel control (we have a card system)
- ✓ Look at credit card use control
- ✓ Board member review on page 2 could be adopted

Brilowski – is there a problem?

Holdridge – will let the board members talk to that. The problem is technically pay the bills and then approve after they are paid.

Brilowski – no they are approved by the department heads after coding the invoices.

Holdridge – we are talking about board approval. There has been some reaction to that.

Brilowski – I understand but is there a problem?

Holdridge – I've gotten some feedback on it. Maybe there isn't a problem.

Wilz – I don't know there is a problem. I think if I have an issue with something on the vouchers, it is not related to the voucher, it is not related to Barb paying it, we need to go back one more step, who pulled the trigger to make the decision to purchase that. Barb doesn't control that. She only deals with what is given to her. If we are concerned about that, then we are concerned about giving authority to people to make decisions. We expect that people heading up their departments to make good decisions based off the budget and their needs. If we are sensing that is not being done, we then need to talk with that person.

Brilowski – I think Mark and Pete can attest to me asking them a lot of questions.

Mark Kluck – everything that we buy has already been approved through the budget process.

Holdridge – if something is part of the budget and it is listed that should be your authority to go ahead and buy it.

Kluck – I don't know there is a problem. When asked questions about items I explain.

Syens – you have had a policy that was approved on October 9, 2006 and the first I knew of this was in the packet we received. It is obvious that the policy as written has been ignored for some time.

Wilz – maybe the board was remiss in their duties but that does mean

Holdridge – when the guys submit a bill they initial, date and code it.

Kluck – to be honest, answering to Barb is worse than answering to the board!!!! Barb does her job very, very well.

Holdridge – let's go back to the role of the board in this.

Bembenek – personally I think it is working out alright the way it is.

Wolle – when the policy was put together – John was reviewing the bills and initial the bottom of the page that shows all of the invoices. It started out with good intentions.

Holdridge – if you guys review and sign off on them and they are based on your budget

Pederson – we had great intentions when we wrote this but we didn't follow through on it. Finding the time to come in and review bills just didn't happen.

Holdridge – doing it that way is an alternative to the way it is working now. If you reviewed the bills nothing would be paid, if you wanted to set one aside you would do that.

Wilz – I think some of the comments you heard were based off of people not understanding what was in the budgets. If you weren't part of the budget process you didn't see all of the line items thrown in. I agree, we either do this or we have to go to a voucher system where everything is approved in advance of pulling the trigger. That means we are going to increase inventories because people will need to have items on hand because it will take a week to make a decision to buy a can of oil.

Brilowski – if board members are interested come in and look at bills and payroll – have always said that. Like the process – I pay bills, then give to Janet for review and signature and then to Jim for review and signature.

Jim Kruziki – involved in the process. Pleased in the efficiency of the process. Well maintained. We receive bills week to week and month to month and they have to be paid. Possibly we could define in the plan large purchases – everything over \$3,000 or \$5,000 have to be approved. Suggest bring plan back to board after revisions.

Motion Wilz, second Pederson, revise #4 on page 2; look at items above a certain threshold; revise Page 2 and work on item E. Motion carried by unanimous vote.

15) Concealed Carry Law in Wisconsin

Discussion:

- Say no to fire arms no concealed weapons
- Posting of signs important
- Liability opened up?
- Part of law confusing
- 49th state to pass the concealed carry law – are we making a mountain out of a mole hill?
- EMS group has 6 page guideline regarding concealed carry they have to adopt
- Ban weapons from Town Municipal Building – mainly handguns
- The town does not have to have a policy but it having a policy is suggested by lawyers
- Ban weapons, employees may also not carry a weapon – would there be town liability if someone came in building and employees did not have anything to protect themselves?
- Average person would have expectation that sign be on the door

Motion Pederson, second Wilz, post sign on door prohibiting fire arms in Hull Municipal Building. Motion carried unanimously.

16) Update on Hull TRIP program

- Next TRIP meeting on December 8
- Town needs to submit projects by December 1
- 50/50 grant
- Look at stripping roads

Motion Wilz, second Pederson, Mel Bembenek and Pete Kaminski look at and decide what road project to do. Motion carried unanimously.

17) Rural Insurance Claim Summary closure

J Holdridge – started working on the claim in October 2010
Time to close as we have money from insurance company

Motion Bembenek, second Pederson, accept report and close Rural Insurance Claim. Motion carried.

Statement read at the 11-14-11 Board Meeting re: item #17

On Friday November 11, 2011 John and I spoke briefly about correspondence from Attorney O'Brien relating to payment received from Rural Mutual. John stated it is time to move on and I agree.

However, there are some inaccuracies in the 10-26-11 letter.

Re: Clifton Gunderson not having records showing they had performed Form C service: I have copies of statements from Clifton Gunderson for the service and check issued. Alyce Sauer of Clifton Gunderson assisted me. Until recently Alyce has been assisting us for many years with finance.

Re: I (Janet) could never confirm the form had been filed - Alyce completed the on line form and sent it for me to send – I sent an email to Alyce on 8-11-09 at 12:45 p.m. asking “if I hit the submit button will that send the report to DOR?” I hit the submit button and the report was gone. The report was filed late but I did not learn until December 27, 2010 it had not been received by DOR.

All of the above was previously submitted to the board.

As the DOR did not send confirmation information in 2009 (they started in 2010) I do not have proof the report was sent (only my word) – Having said that I do not have proof the DOR did not receive the document, possibly it was mistakenly deleted.

2009 was the first year I submitted the report on line. In hindsight I should have also sent a copy via Registered Mail as I had done since becoming Clerk.

Janet Wolle, Clerk
Town of Hull

18) Adjournment: Motion Bembenek, second Pederson, adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:29 p.m.

Janet Wolle, Clerk