

MINUTES OF TOWN OF HULL BOARD MEETING,  
COUNTY OF PORTAGE, WISCONSIN  
HELD ON MONDAY NOVEMBER 25, 2019

01) Call to order by Acting Chairperson David Pederson at 10 a.m. at the Hull Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point, WI 54482.

Present: Chair David Pederson, Supervisors Dave Wilz, Jan Way and John Koshnick.

Excused: Chairperson John Holdridge.

Others present: Clerk Janet Wolle, Treasurer Jim Kruziki and Secretary/Deputy Clerk Barbara Brilowski.

02) Announcements

Supervisor Wilz:

- Closing in on finishing the 90/10 MLS grant for Country Club Drive
- Working with Realtor Mike Williams re: the Norm & Darlene Klitzman property – there is a Stevens Point deferred charge for city services on the Klitzman property

Supervisor Way:

- ATV/UTV Task Force to meet Tuesday November 26, 2019 at 5:30 p.m. to just look at maps

Clerk Wolle:

- Thank you to the board. This past month has been the most wonderful month of accomplishing Town of Hull matters

Secretary/Deputy Clerk Brilowski:

- Having the carpets cleaned on November 27

03) Minutes November 11, November 14 and November 19, 2019

Motion Supervisor Wilz, **approve minutes of the November 11, 2019 board meeting.**  
Second by Supervisor Koshnick. Motion carried by voice vote.

Motion Supervisor Way, **approve minutes of the November 14, 2019 board meeting.**  
Second by Supervisor Koshnick. Motion carried by voice vote.

Motion Supervisor Way, **approve minutes of the November 19, 2019 board meeting.**  
Second by Supervisor Wilz. Motion carried by voice vote.

04) Agenda items are for discussion with possible action

05) Alternate Claims for November 15, 2019

Chair Pederson requested the alternate claims for November 15, 2019 be placed on the agenda. Clerk Wolle had been placing on the agenda once a month

Clerk Wolle:

- Had the alternate claims for November 15 complete
- Could be difficult to place on agenda twice a month when extremely busy i.e. election events
- Does the board want alternative claims on each agenda or alternative claims for a month on the first meeting of the subsequent month?

Supervisor Wilz – leave up to clerk as to whether alternative claims are on each agenda or once a month. Agreed to by other board members.

Motion Supervisor Wilz, **approve the alternate claims for November 15, 2019.**

Second by Supervisor Koshnick. Motion carried by voice vote.

06) Vouchers

Motion Supervisor Pederson, **approve the vouchers presented for payment.** Second by Supervisor Wilz. Motion carried by voice vote.

07) Managed Service Agreement by PSOL

Wolle:

- Brought the Managed Service Agreement by PSOL back to the board as I had questions when going through the agreement
- Called and talked with Zack Whipple of PSOL
- Learned the \$5,000 was for coming in to work on computers remotely
- Coming in to office the cost is \$98.00 an hour
- After talking with Zack inquired of Barb if she remembered hearing Zack say the \$5,000 was for remote – she did not

Brilowski:

- Neither Janet, Jim or Barb recalled hearing the \$5,000 was for remote
- Talked with Zack who indicated he told us about remote
- PSOL has offered \$5,000 to serve Hull as owner lives in Hull and willing to offer the service to Hull – the company has gone worldwide and does not take on small businesses
- If do not take the agreement with PSOL Hull will have to find a new provider starting 1-1-2020

Treasurer Kruziki:

- PSOL had to learn Hull's collection of different programs, licensing, passwords, etc
- Has taken them two (2) years to get in control of all
- They will monitor system and computers
- Having to find someone else to take over IT could potentially be more costly (additional cost for travel time, etc)

Supervisor Wilz – If do not have someone like PSOL, Hull could run in to problems when have need of issues to be taken care of right away.

Motion Supervisor Wilz, **approve/accept the PSOL agreement with changes added.**

Second Supervisor Koshnick. Motion carried by voice vote.

08)2020 Labor Agreement between Town of Hull and Town of Hull Employees' Union, General Teamsters Local 662, IBT – Update

Supervisor Wilz – approved all that is in the labor union document when approved the 2020 budget (wage increase).

Motion Supervisor Wilz, **approve the update to the 2020 Labor Agreement between Town of Hull and Town of Hull Employees' Union, General Teamsters Local 662, IBT.** Second by Supervisor Way. Motion carried by voice vote.

09)Bank loan

- a) Jewell Engineering
- b) Tandem Dump Truck with Plow

Treasurer Kruziki:

- Have made draws on the loan to pay for construction costs for North Second Drive project
- Need to draw for North Second Drive engineering costs which have been paid out of general funds
- Need to have funds drawn for dump truck this year for payment to be made in 2020
- Will meet with Lonnie Reetz, of Time Federal Savings Bank (formerly Rivers Cities Bank), to work out the details

Supervisor Wilz:

- Give direction to Jim to get the process done
- Thought would have finalized numbers by now for North Second Drive project however as the project start date was delayed for two (2) months that changed things
- Have need to have debt for this year for payment(s) in 2020
- Work with banker on North Second Drive costs

Motion Supervisor Way, **include engineering costs as part of the loan to complete the process for North Second Drive project and get paperwork done on loan for tandem dump truck with plow.** Second by Supervisor Koshnick. Motion carried by voice vote.

10) Operator's license applications: Matthew Weiss; Megan Schultz, Tiffani Leitzke, Arthur Rebeschke

Motion Supervisor Wilz, **grant Operator's Licenses to Matthew Weiss, Megan Schultz, Tiffani Leitzke and Arthur Rebeschke as per recommendation of Clerk Wolle.** Second by Supervisor Way. Motion carried by voice vote.

11) Resolution Adopting the Portage County All Hazards Mitigation Plan Update

Supervisor Wilz:

- ✓ The Portage County All Hazards Mitigation Plan Update document is 500+ pages long
- ✓ Need to make sure the contact information in the document is correct for Hull
- ✓ Hull's yearly problem is the flooding on Walkush Road when Consolidated needs to flood the river
  - Consolidated assists in paying Hull for repair

Acting Chair Pederson:

- Another concern can be in the area where the railroad tracks run through Hull

Motion Supervisor Wilz, **adopt the Portage County All Hazards Mitigation Plan Update.** Second by Supervisor Koshnick. Motion carried by voice vote.

12) Discuss process for disposal of materials

Barb Brilowski:

- Road crew is pulling out things they have to get rid of
- Road crew employees interested in things they consider junk

Supervisor Koshnick:

- Suggest get rid of things once a year
- Place notice in the Spring Newsletter – have garage open with items displayed at same time Weller's is here

Brilowski:

- Put pictures on Craig's list, Hull website and on bulletin board

Discussion:

- Put price on initially
- Are we asking for bids?
- Offer to public for two (2) weeks

- If items do not sell let employees put bid in

Supervisor Pederson – scrap metal should be taken to Weller’s

- Pete is not in favor of selling any signs

Wilz – contact WTA with questions

Discussion:

- Direction has now been given
- If does not work will have to relook at options

### 13) Parking issues on North 2<sup>nd</sup> Dr. now that project is complete

Barb Brilowski

- Memo to board re: Chad Laskowski parking vehicles, trailers, equipment on the side of the road on North Second Drive
- Complaints from citizens with concerns about inclement weather and hitting a vehicle
- Concern when Hull crew is out plowing
- Call from school bus driver with concern about safety of children as need to stop near the parked vehicles, etc
- Sheriff’s Department has indicated as Hull does not have an ordinance there is nothing they can do

Clerk Wolle – Patty Fritsche, at an Annual Meeting, requested an ordinance on cars not parking on roads when there is a snow emergency. This has not yet been taken up.

Would be nice to have an ordinance in place that is enforceable when have snow.

Motion Supervisor Koshnick, **table action. Authorize Supervisor Wilz to talk with Lieutenant Ostrowski of the Portage County Sheriff’s Department and bring information back to the board. Also bring general ordinance information to the board.** Second by Supervisor Way. Motion carried by voice vote.

### 14) Possible new employee conditions for Town Clerk position for discussion with possible action

Supervisor Wilz:

- Background checks have been completed by Janet
- Position has been offered to Judy Rachick-Holley
- She has asked questions about insurance
- Big question is about health care as health through Hull has a formula that new hire will not get coverage for 60 or 70 days
- Cobra is available to continue health insurance at 100 to 150%
- Judy is checking with Human Resources Department at the Stevens Point School District as she heard the district will extend coverage for 60 days

- Feel very important any cost relating to health insurance coverage be reimbursed to Judy by Hull
- On Janet's computer is a formal engagement letter, to be signed by Acting Chair Pederson, ready to be sent via email to Judy with a start date of December 11, 2019

Motion Supervisor Way, **proceed with sending letter of engagement to Judy Rachick-Holley, and Hull will reimburse her for health insurance costs if any.**

Second by Supervisor Koshnick. Motion carried by voice vote.

15) Adjournment: Motion Supervisor Koshnick, **adjourn the meeting.** Second by Supervisor Wilz. Motion carried by voice vote. Meeting adjourned at 11:32 a.m.

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Janet Wolle, Clerk

Alternative Claims paid on November 15, 2019

Date Paid	Name of Claimant	Purpose	Amount
11/15/2019	Great West Securian Financial Group Inc	Employee deferred comp - Nick Kaminski	\$50.00
		RD- Life Ins prem.	\$84.10
		Gen Adm - Life Ins prem.	\$44.46
		Employee deferred comp	\$29.21
	Amman, Patricia	Wage - Clerical	\$86.07
	Brilowski, Barbara	Wage - Secretary/Deputy Clerk	\$1,273.02
	Fritsche, Patricia	Wage - Yardwaste Attendant	\$413.23
	Garski, Anita	Wage - Janitor	\$110.44
	Kaminski, Pete	Wage - Working Road Foreman	\$1,896.76
	Kaminski, Nicholas	Wage - Road Crew	\$1,480.12
	Omernik, William	Wage - Road Crew	\$1,603.95
	Wierzba, Joseph	Wage - Road Crew	\$1,449.85
	Wolle, Janet	Salary - Clerk	\$1,122.14
	Federal Payroll Tax	Social Security	\$1,644.53
		Medicare	\$384.61
		Federal W/H	\$1,146.70
	Charter Communications	FD - Internet/cable	\$129.46
		FD - Telephone	\$79.98
		FD - Franchise fee	\$3.22
		Bldg - Internet	\$69.99
		Bldg - Telephone	\$134.96
			\$13,236.80

Vouchers presented for payment 11-25-19

Vendor	Amount	Purpose	Credit Card
American Welding & Gas Inc	\$133.48	RD-Parts&Eq: Welding wire spool	X
Cardmember Services	\$126.58	Gen Bldg - Hot & Cold Water Dispenser	X
Condon Oil	\$118.00	RD-Fuel:40 gal 042 clear #2 15 ppm ULSD - fill excavator on Pioneer Road	
Eagle Engraving Inc	\$220.95	FD-Unclassified:Engrave badges - Fire Chief; Deputy Chief	
Fabick Cat	\$985.42	RD-Rpr&Maint: Filters;Cutting edge; End edge; Bolt;Nut	X
Fleet Farm	\$46.99	FD-Eqp Rpt&Maint: Farm MP Atf 5gal	X
Fleet Farm	\$33.96	RD-Bldg Maint: Lt C7 Ceramic Multi; Outlet adaptor; Duct tape	X
Fleet Farm	\$42.34	RD-Kerosene	X
Fleet Farm	\$68.96	Gen Bldg-Bldg Maint: Furnace Filters (3);Wick	X
Frank's Hardware Co Inc	\$29.48	RD-Parts&Eq: 1/2" deep socket;Jobsite offset scissors	X
GCR Tires & Service	\$302.00	RD-Rpr&Maint: 27/8.50-15 trac loader (New front tires for John Deere tractor)	X
Ladick Road Materials Inc	\$7,606.50	RD-Road Surface Treatment: Chiprock & Granite fore Pioneer Road project	
Lacross Premium Water	\$12.00	Gen Bldg-Water	
Musson Brothers, Inc	\$1,468.00	RD-Material:Purchase of 3 18" pipes & 4 endwalls	
Northway Communications Inc	\$7.00	FD-Eqp New&Rplcmt: DC/Cigarette adapter cord	
Portage County Highway Dept	\$3,501.95	RD-Striping Rd: North Reserve (south end) and Old Highway 18	
Portage County Transfer Facility	\$21.25	RD- Parts&Eq: Dispose of 85 oil filters	x
Superior Chemical Corp.	\$79.07	RD-Parts&Eq: Sellars white wiper (For 2nd order made on 10/18/19 by Pete)	
Swetz Oil Co Inc	\$225.00	RD-Lubricant: One 5 gal mobile delux synthetic	
Transmotion LLC	\$328.38	RD-Parts&Eq: 6 in radius 43 series fittings; 3 1/2 in bend radius 43 series fittings; 43 ser-fem jic swv (4); 43 ser-fem jic swv (3); 43 ser-fem jic swv 90 EL	X
Wausau Spring & Alignment	\$280.00	RD-Rpr&Maint:Install 1 leaf;1 center bolt; 2 7/8x3x?? (in 97 Ford Plow truck)	

Service LLC

Wisconsin Media

Leg Adm-Journal Ad: Proposed 2020  
\$638.63 Hull budget

\$16,275.94

## RESOLUTION 2019-1125

### **ADOPTING THE PORTAGE COUNTY ALL HAZARDS MITIGATION PLAN UPDATE**

**WHEREAS**, the Town of Hull recognizes the threat that natural hazards pose to people and property; and

**WHEREAS**, under taking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save tax payer dollars; and

**WHEREAS**, an adopted all hazards mitigation plan is required as a condition of future grant funding for mitigation projects; and

**WHEREAS**, all hazard mitigation plans are required to be updated every 5-years; and

**WHEREAS**, THE Town of Hull adopted the original 5-year All Hazards Mitigation Plan on January 7, 2013; and

**WHEREAS**, the Town of Hull participated jointly in the planning process with Portage County and the other local units of government within the County to prepare an update to the All Hazards Mitigation Plan;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Hull Board of Supervisors, hereby adopts the Portage County All Hazards Mitigation Plan Update as an official plan; and

**BE IT FURTHER RESOLVED**, that Portage County Emergency Management will submit, on behalf of the Town of Hull, the adopted All Hazards Mitigation Plan Update to Wisconsin Emergency management and Federal Emergency Management Agency officials for final review and approval.

Adopted this 25<sup>th</sup> day of November, 2019