

- 1) Call to order by Chairperson John Holdridge at 5:30 p.m. at the Town Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point WI 54482.

Present: Chairperson Holdridge, Supervisors Mel Bembenek, Dave Pederson, Dave Wilz and LaVerne Syens.

Others present: Clerk Janet Wolle, Road Foreman Pete Kaminski, Fire Chief Mark Kluck and EMS President/Administrator Mark Fritsche.

Excused: Treasurer Jim Kruziki

- 2) Pledge of Allegiance
- 3) Minutes: Motion Syens, second Pederson, approve minutes of the November 14, 2011 meeting. Motion carried unanimously.
- 4) Motion Bembenek, second Pederson, approve the vouchers as presented and discussed. Motion carried unanimously.
- 5) Citizens
- 6) Announcements
- 7) Motion Wilz, second Syens, approve the Hebbe, Broecker and Oberthaler certified survey map. Motion carried unanimously.
- 8) Moved by Bembenek, second Pederson, accept the road dedication of Legacy Lane in Section 4, Town 24 N Range 8 E, abutting Firkus Road. Motion carried unanimously.
- 9) Motion Wilz, second Syens, approve the Stop Sign Ordinance for Legacy Lane. Motion carried unanimously.
- 10) Motion Bembenek, second Wilz, accept the quote from Central States Electric in the amount of \$14,310.00 for a generator purchase for the Fire Department. Motion carried unanimously.
- 11) Motion Bembenek, second Wilz, accept the quote from Central State Electric in the amount of \$6,944.00 for a generator purchase for Town Municipal Building. Motion carried unanimously.
- 12) Motion Bembenek, second Wilz, accept the process for appointment of Election Inspectors. Motion carried unanimously.
- 13) Motion Bembenek, second Wilz, appoint the following Town of Hull residents to serve as Election Inspectors as per recommendations received from the Democratic Party and the Republican Party for the 2012-13 election period: Ted Stoltz, Marilyn Kranig, Jean Morris, Tim Zimmerman, Trudy Pederson, Barbara Reed, Audrey Spreda, Lorraine Bretl, Frank Sniadajewski, Emmett Polum, Marian Polum, Cathy Zywicki; Loretta Feltz, Heidi O'Brien, Susan Vandre, Tyler Vandre, Nancy Wolle, Noel McCormick(emergency only) and Lorna Szachnit. Motion carried unanimously.

14) Motion Pederson, second Wilz, explore surfaces possibilities, Pete report back to John and Mel and come up with a temporary path.

M Kranig – can I ask that you not go with the granite?

D Pederson – I think we have ruled granite out.

Motion carried unanimously.

15) Motion Wilz, second Pederson, allow John Holdridge, John Gardner and other townships to work with Harter's about opening up the contract agreement now, instead of waiting until later in the year, in hopes of recapturing a better contract financially for the Town of Hull. Motion carried unanimously

16) Motion Wilz, second Pederson, approve the contract with Portage County Municipal Solid Waste and Recycling Agreement. Motion carried unanimously.

17) Motion Wilz, second Bembenek, re-up Animal Control Contract with Portage County Humane Society – addendums come back to town board. Motion carried unanimously.

18) Motion Bembenek, second Pederson, put on all public doors – signs relating to concealed weapons – signs are modeled after those of Ministry Health Care. Motion carried unanimously.

19) Motion Bembenek, second Pederson, approve the TRIP project for 2012 (Woodview Drive) in the amount of \$79,000. Motion carried unanimously.

20) Motion Bembenek, second Pederson, approve the TRIP project for 2012 (Woodview Drive) in the amount of \$79,000. Motion carried unanimously.

21) Motion Wilz second Syens, approve TRIP-D Project for 2013 (North Second Drive) in the amount of \$800,000. Motion carried unanimously.

22) Motion Wilz, second Pederson, make the Personnel/Organization Study Group informal. Motion carried unanimously.

23) Have a holiday celebration on January 26, 2012 at 3 p.m. at the Municipal Building.

24) Reports

25) Adjournment: Motion Syens, second Pederson, adjourn the meeting. Motion carried unanimously.
Meeting adjourned at 7:40 p.m.

COUNTY OF PORTAGE, WI HELD ON MONDAY, DECEMBER 5, 2011

- 1) Call to order by Chairperson John Holdridge at 5:30 p.m. at the Town Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point WI 54482.

Present: Chairperson Holdridge, Supervisors Mel Bembenek, Dave Pederson, Dave Wilz and LaVerne Syens.

Others present: Clerk Janet Wolle, Road Foreman Pete Kaminski, Fire Chief Mark Kluck and EMS President/Administrator Mark Fritsche.

Excused: Treasurer Jim Kruziki

- 2) Pledge of Allegiance
- 3) Minutes: Motion Syens, second Pederson, approve minutes of the November 14, 2011 meeting. Motion carried unanimously.

- 4) Vouchers

Discussion:

D Pederson – 100 watt speaker – Mark Kluck blew speaker on a siren

Payment to Jim Kruziki – no longer have petty cash – replenishing our cash box

Michael Savage – payment for culvert clean out on Wilshire Drive and Jordan Road

Ted Fischer - 5 x 7 No Weapons in Building decals

Central WI Body & Hoist – Repair '02 Sterling wing – tower was bent

National Fire Fighter - items paid for from the DNR grant received

Motion Bembenek, second Pederson, approve the vouchers as presented and discussed. Motion carried unanimously.

- 5) Citizens wishing to address the board non-agenda items. Agenda items are for discussion with possible action. (This opportunity for citizens to ask questions, express opinions is a 21st Century version of the opportunity citizens had in the historic New England town meetings.) Current Wisconsin law requires government action cannot be taken until a topic is placed on the Town Board agenda and published 24 hours in advance of the Town of Hull meeting.

No citizens present regarding non-agenda items.

- 6) Announcements – Chairperson and Supervisors

- Memo from Clerk Wolle regarding recall Walker sign at Hwy 66 & Torun – is the same as any political sign – talked with representative from Government Accountability Board (G.A.B.)
- December 1 letter from Lynn Szymkowiak – very complementary re: the Fire Department
- Corresp from Robert Perkins re: Water Study Task Force
- NY Times article “Felons Find it Easy to Get Guns Back
- Wisconsin Rapids fireworks show to change
- Newspaper report re: Hull’s tax levy – some inaccuracies
- Public information meeting re: Country Club to Badger
- Next meeting January 9, 2012 – 5:30 p.m.

- 7) Certified Survey Map for Daniel and Kelly Hebbe, Tiffany and Lance Broecker and John Oberthaler, land in Section 4, Town 24 North, Range 8 East abutting Firkus Road – Recommendation from the Hull Plan Commission

- Dave Glodowski Hull engineer – road done properly (correspondence of 11-4-11)
- Dave Ladik – will put grass in spring 2012 (correspondence 11-17-11)
- Dave Ladik – service warranty received 11-7-11
- Mike Ostrowski – city no problem with CSM
- Tracy Pelky – Portage County no problem with CSM
- Almost \$6,000 in legal costs by Hull

Motion Wilz, second Syens, approve the Hebbe, Broecker and Oberthaler certified survey map. Motion carried unanimously.

Pete Kaminski – do not need culverts going in to Hebbe & Broecker properties

8) Road Dedication of Legacy Lane in Section 4, Town 24 North, Range 8 East abutting Firkus Road

Place for water to drain – Hull’s responsibility

Moved by Bembenek, second Pederson, accept the road dedication of Legacy Lane in Section 4, Town 24 N Range 8 E, abutting Firkus Road. Motion carried unanimously.

9) Stop Sign Ordinance for Legacy Lane

Motion Wilz, second Syens, approve the Stop Sign Ordinance for Legacy Lane. Motion carried unanimously.

10) Generator purchase for Fire Department

Motion Bembenek, second Wilz, accept the quote from Central States Electric in the amount of \$14,310.00 for a generator purchase for the Fire Department. Motion carried unanimously.

11) Generator purchase for Town Municipal Building

Pete Kaminski - Will get 10,000 watt portable generator

Motion Bembenek, second Wilz, accept the quote from Central State Electric in the amount of \$6,944.00 for a generator purchase for Town Municipal Building. Motion carried unanimously.

12) Process for appointment of Election Inspectors for a term year term

As per correspondence from the Government Accountability Board (G.A.B.) the following is the process for appointment of Election Inspectors:

- At a meeting in December, but not later than December 31, 2011, the municipal governing body shall appoint election inspectors for a two-year term which begins January 1, 2012 and ends December 31, 2013
- No later than November 30, 2011 the two major political parties may submit a certified list of election inspector nominees to the municipal governing body
- When lists of election inspector nominees are submitted to a municipal governing body, appointments must be made from the lists submitted by the parties for as long as election inspector positions are available.
- If Democratic and Republican parties’ lists are insufficient to fill the positions available for that party’s nominees, the remaining positions are filled without regard to party affiliation
- If no lists are submitted the mayor, Village President or Town Board Chairperson nominates other qualified individuals, regardless of party affiliation, and submits the names to the governing body for appoint

Motion Bembenek, second Wilz, accept the process for appointment of Election Inspectors. Motion carried unanimously.

13) Appointment of Election Inspectors (poll workers) as recommended by Democratic and Republican Parties for the 2012-13 election period

Motion Bembenek, second Wilz, appoint the following Town of Hull residents to serve as Election Inspectors as per recommendations received from the Democratic Party and the Republican Party for the 2012-13 election period: Ted Stoltz, Marilyn Kranig, Jean Morris, Tim Zimmerman, Trudy Pederson, Barbara Reed, Audrey Sprea, Lorraine Bretl, Frank Sniadajewski, Emmett Polum, Marian Polum, Cathy Zywicki; Loretta Feltz, Heidi O'Brien, Susan Vandre, Tyler Vandre, Nancy Wolle, Noel McCormick(emergency only) and Lorna Szachnit. Motion carried unanimously.

14) Planning project/rearranging Town of Hull Municipal Building for voting

- ✓ A February primary election (if necessary) would be the first election in 2012
- ✓ Big elections President and Governor
- ✓ The Presidential Preference until 2012 was in February
- ✓ Registering to vote will be in the garage bay
- ✓ Voting will be in the meeting room
- ✓ Path cost estimates
 - Cement sidewalk \$520.75 with the road crew doing the work (5 ¼ yards)
 - Granite about \$45.00
- ✓ If the path is not put in now and there is snow in February/April the road crew would not be able to get the path in
- ✓ J Holdridge – Granite is much safer than cement
- ✓ J Holdridge – not sure want cars going beyond the gate
- ✓ Get somebody to greet people with walkers, canes wheel chairs in the parking lot – have them come in the front door
- ✓ One door would be marked for voters only – the other marked for business
- ✓ Good signage will go along way – easily read that states Handicapped Entrance
- ✓ Will add lights to the municipal building and upgrade existing to brighter lighting - \$697.00 for high sodium (includes installation) – will be on a switch as lights will only be used for voting
- ✓ If city lot across the street from the municipal building is used for voting look at portable lighting
 - Once get generator could plug in a light as long as it is locked down

J Holdridge – is there interest in going back to the Fire Station with voting?

Marilynn Kranig – No

Dave Wilz – we voted as a group to pursue this and move in this direction.

- Talked with Pete about the safety issue of the walk
- Concerned about if we had a February election whatever we had down as a surface could that be made safe enough with ice buildup and snow
- To lay cement down on first try are you getting it in the right place?
- Assured if put granite down and packed it really well, regardless of what the weather was that day the walk could be made safe for the people
- From that standpoint feel comfortable we can go the cheaper route until we really know what we are doing – we have had some elections – then we can do something more permanent if we wanted to
- As far as handicapped people needing assistance through the front door, if we have a good solid surface, concrete, granite whatever it is, they are prepared for that

- The handicapped are not the ones I am worried about, they know they have issues, it's the 60 some plus generation that still think they are 30 and they slip on an ice patch

Marilynn Kranig why a cement sidewalk is necessary:

- Close to 1/3 of our voters are elderly – use canes, walkers or need assistance walking because of poor balance
- \$19,000 was allocated for a very necessary warning siren while those of us who work at the polls are asking for a cement sidewalk for the safety of the voters and which would not cost anywhere near \$19,000
- A granite walkway was suggested – ask the ladies on their way to work how they feel about their high heels sinking into red granite and possibly damaging their expensive shoes
- Red granite dragged in to the building and on to the carpeting will stain the carpet red
- Our own crew could probably do the cement work so a contractor is not needed
- 2 generators are being discussed and they are necessary but a cement sidewalk will get a lot more use than the generators
- A safety committee was formed in the town to address safety concerns – does this not apply to this building?
- As said at a previous meeting we are all capable of doing our best if you just let us continue to do our jobs
- Please seriously consider the cement sidewalk with the concerns of safety

J Holdridge – The Public Safety Task Force is really meant to deal with bikers, walkers and vehicles on public roads.

Dave Pederson – how well does the granite compact? Marilyn brings up the concerns about heels

Pete Kaminski – want to dig out the sod about 4” and put it 4’ wide and 36” thick. We will get a roller from Stuczynski – the path will be as flat as the table. If it was a warmer spring

D Pederson – thawing.

P Kaminski – thawing, some people weigh 200 lbs. If it got muddy out there you would have to put something else down. Granite can be salted if it got slippery.

D Pederson – it would be sufficiently above the sod so that it would drain?

P Kaminski – it would be tapered so if it does melt the water would run off. I can mow over the path in the summer time.

J Holdridge – are there other things that need to happen in side this building in the garage area?

Janet Wolle – we will have something down on the floor in the garage. We will find something to drape off the office area.

J Holdridge – how do you deal with citizens who do not come in to vote? The front door will be the exit door.

J Wolle – that is correct.

J Holdridge – that probably will not be a problem at the February election but certainly will be a problem when you get in to the Governor and Presidential elections. If you have the office open those people will not go around and come in here?

J Wolle – no they will not. We will have signage on the door or out by the parking lot that would indicate a certain door for office use only.

Mel Bembenek – had granite at his home for 2 years and if you get sloppy weather it is dirty and does stain. After 2 years granite out and blacktop in. The only place for granite is on a regular road. Big chunks stay for awhile and then crumble. I would not have granite anywhere around my area.

D Pederson – there is a limestone mix that when it sets up it gets a lot harder.

P Kaminski – has some limestone but it has sharp edges (3/4 inch). It is a gray rock mixed with clay mat.

M Kranig – have had limestone in driveway for 18 out of 20 years – it is finally breaking down. You could feel it through your shoes. Now that it is broken down it is almost like cement.

D Wilz – have seen limestone but a smaller stone – instead of sand when putting in pavers they use gray limestone and pack it and it gets hard. There are probably other products.

D Pederson – coming off the side of the sidewalk in front of the building is a shorter distance – I like the idea of coming off the parking lot but look at other options.

J Holdridge – want to know why we don't close down the Town of Hull on Election Day. Carol of the Wisconsin Town's Association said closing the building makes a lot of sense. Then you are not mixing activities.

J Wolle – I understand that and that is the reason we have continued down at the Fire Department. As clerk I need someplace to work because of the availability requirement for people calling regarding absentee ballots.....

J Holdridge – can't you still do that back there?

J Wolle – I will continue to do that function in my office.

J Holdridge – that is related to voting.

J Wolle – understood however as Hull has full-time staff, people will naturally call especially due to the new election laws – there will be a lot of questions. Going into April there will be more requests for road permits. We are answering the phones so the poll workers do not thinking about the calls coming in. Could there be other things that come up? Yes. Not a lot.

M Bembenek – for things relating to voting, you will be here and if there is something that could come up, you will be here – it will be like it is open.

M Kranig – simply because the office is closed does not mean they will not get phone calls. Like it or not people will call about dogs, people on the planning department, at the fire department, etc.

J Holdridge – if someone wants to come in to get a dog license say this is Election Day please come in tomorrow.

J Wolle – that is true and by the time we are in to April the majority of the dog licenses will have been issued. There will be, however, those coming in late – that is simply what happens.

- ✓ The majority of the business in the office on Election Day will relate to elections
- ✓ As mentioned before, Barb and I can also watch what is happening, help with getting voters in to the correct lines and make things are moving along as best as we can.

- ✓ We are all working together for that common goal of running the election

J Holdridge – the part in the meeting room has to be quiet – right?

- ✓ Recall when the Republicans had inspectors literally looking over the shoulder of the poll workers

J Wolle – they were poll watchers. I anticipate we will have poll watchers as well this year

- Poll watchers are allowed to look at the poll books
- They are supposed to, however, be very quiet and that was a problem as they were not

M Kranig – talking among people waiting to vote and poll watchers will have to be outside of the area for voting.

J Wolle – they will have to leave

D Pederson – is the problem with taking phone calls in here, the noise level?

J Wolle – we will make sure the phones are turned off in the voting area.

D Pederson – taking the calls in the back two offices won't interrupt the voting?

J Wolle – that is a reason we want to drape off the office area to eliminate as much as possible phone calls being handled by Barb and me.

- Pete has looked at the bell ringing in the bay and will be taken off so there will be some noise but limited
- For citizens coming in for non-voting business there will be signs directing them down the hallway to the office door – we have talked about having a Dutch door installed
- These are things we have been talking about so we can make this work for everybody

J Holdridge – there is a sign indicating the capacity in the meeting room is 38. Barb asked why we did not put an emergency exit there (take out the window). If we do that it increases the capacity to 60. Why is that?

Mark Kluck – because you have another way out. There would be 3 doors instead of 2. The size, the height of the door, if it is wheelchair width makes the difference.

D Pederson – a single door?

M Kluck – yes.

J Wolle – a single door would not increase the capacity to 60 would it?

D Wilz – I think you have to have a double. Someone should check that.

Mark Fritsche – a door could be put in like you see in a department store that is inaccessible from the outside – it is an emergency exit only.

M Kluck – it does not have to be a usable door until there is an emergency.

D Wilz – what does the weather do in terms of planning on putting down granite or some other substance.

Pete Kaminski – we need to get it in right away before the ground freezes. Once the ground freezes nothing can be done until it thaws.

M Kranig – took upon myself to call County Concrete and asked if you could put a cement sidewalk in at this time of the year. They said yes you can but you have to cover it with straw for 28 days to cure slowly. As long as the ground is not frozen 6” deep you can lay cement.

D Pederson – as long as you keep it warm enough so the chemical action

P Kaminski – the path is 48” wide.

J Wolle – would like to see a couple of temporary handicapped signage on the garage bay door.

D Pederson – need good signage. Is there a possibility of looking at different grades of limestone mix?

P Kaminski – will make some calls and look in to it. If a decision is made now, and later next fall if we decide we want something more permanent the granite or whatever material is used can be taken out and cement put in.

M Bembenek – whatever is installed it has to be wheel chair assessable width.

Motion Pederson, second Wilz, explore surfaces possibilities, Pete report back to John and Mel and come up with a temporary path.

M Kranig – can I ask that you not go with the granite?

D Pederson – I think we have ruled granite out.

Motion carried unanimously.

J Wolle – thank you.

15) Harter Contract for Solid Waste/Recycling (formerly Wittenberg Disposal)

John Holdridge:

- Contract ends December 31, 2012
- 8 towns and villages have Harter’s for collection
- John Gardner is supportive of looking at rebidding or at least negotiate again with Harter’s because they have a fuel surcharge that is adding cost
- Andy of Harter’s is agreeable
- There are some other towns in Portage County that might want to go with Harter’s
- You put out bids you have Veolia, Harter’s and a company out of Mosinee
- Nothing on the table for Veolia purchasing MRF
- Harter’s assumed the contract from Wittenberg

Motion Wilz, second Pederson, allow John Holdridge, John Gardner and other townships to work with Harter’s about opening up the contract agreement now, instead of waiting until later in the year, in hopes of recapturing a better contract financially for the Town of Hull. Motion carried unanimously.

16) Portage County Municipal Solid Waste and Recycling Agreement with the Town of Hull

John Holdridge:

- Extend the current contract to 2019
- That is the same length of contract Veolia has to run the MRF

- This would direct anybody hired would have to take recycling to MRF and solid waste to transfer station
- All solid waste and recyclable must go to MRF/Transfer Station in Plover

D Wilz – Veolia has increase usage volume at MRF

Motion Wilz, second Pederson, approve the contract with Portage County Municipal Solid Waste and Recycling Agreement. Motion carried unanimously.

17) Animal Control Contract with the Portage County Humane Society and recent request by John Holdridge and Jim Kruziki report of Animal Control meeting

- Urban areas pay more
- Formula based on population and number of dogs licensed
- Joint operations between Sheriff's Department and Humane Society
- Patty Dreier has talked with municipalities receiving money back to agree to kick in to an education fund
- Patty Dreier will have addendums added

Motion Wilz, second Bembenek, re-up Animal Control Contract with Portage County Humane Society – addendums come back to town board. Motion carried unanimously.

18) Concealed Carry Law Application to Hull Municipal Building and Fire Station

John Holdridge:

- Weapons cover hand guns, electronic guns, billy clubs and knives more than 3" under the law
- All buildings will have signs
- Use signs received from Mark Kluck
- Our main issue is guns
- Concealed weapons not allowed

Motion Bembenek, second Pederson, put on all public doors – signs relating to concealed weapons – signs are modeled after those of Ministry Health Care. Motion carried unanimously.

19) TRIP project for 2012 (Woodview Drive \$79,000)

Mel Bembenek – 0.92 miles between North Second Drive and North Reserve

J Holdridge – this is reimbursement program 50% state/ 50% local

Motion Bembenek, second Pederson, approve the TRIP project for 2012 (Woodview Drive) in the amount of \$79,000. Motion carried unanimously.

20) TRIP-D Project for 2013 (North Second Drive \$800,000)

M Bembenek – from city limits to X

- Total cost \$800,000
- Complete resurfacing of the road
- 50/50 reimbursement program

Motion Wilz second Syens, approve TRIP-D Project for 2013 (North Second Drive) in the amount of \$800,000. Motion carried unanimously.

21) Reconsideration of formal Personnel/Organization Study Group

Motion Wilz, second Pederson, make the Personnel/Organization Study Group informal. Motion carried unanimously.

22) Christmas Celebration in Hull

Have a holiday celebration on January 26, 2012 at 3 p.m. at the Municipal Building.

23) Reports:

a. Clerk

Today John asked me to report on the sequence of events relating to having tax bills processed:

- Budget preparation
- Budget Hearing/Spec. Town Meeting (the local levy is approved by citizens present)/Board meeting to approve the budget
- Upon approval of Hull's tax levy the mill (tax) rate is calculated using the total assessment of the town (same is done for school, county, state, Tech. College and state as well)
- The mill rate calculation worksheet is taken to the County Treasurers office. The mill rate worksheet also shows the aggregate ratio; school tax credit; estimate major state aids; variable information to show on the tax bill
- Tax bills are prepared by the county (or their designee)
- Once printed Hull will receive bills, stuff in envelopes with other documents to send to tax payers
- All envelopes are posted and taken to the Post Office
- ✓ A list has been started with names/phone numbers of those wanting to come and pick up their tax bill.
- ✓ I took info to Treasurer's Office on Dec 2
- ✓ Tax bills were received on Dec 5
- ✓ Barb and I will review tax bills and set up a schedule

b. Treasurer – Monthly financial reports presented to board

c. Road Foreman

- Airport road project complete

d. Fire Chief – No report

e. EMS President/Administrator – No report

24) Adjournment: Motion Syens, second Pederson, adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:40 p.m.

Janet Wolle, Clerk