

MINUTES OF TOWN OF HULL, COUNTY
OF PORTAGE, BOARD MEETING MONDAY
APRIL 12, 2010

- 01) Call to order by Chairperson John W Holdridge at 7 p.m. at the Town of Hull Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point WI 54482.

Present: Chairperson Holdridge and Supervisors David Pederson and David Wilz.

Excused are Supervisors Robert Brilowski and Melvin Bembenek.

Others Present: Treasurer Jim Kruziki, Road Foreman Peter Kaminski, Fire Chief Mark Kluck, President First Responders Sara Charneski.

- 02) Pledge of Allegiance

- 03) Minutes March 1, 2010 meeting:

Motion Supervisor Wilz, second Supervisor Pederson, approve the minutes of March 1, 2010 Board Meeting.

Motion carried.

- 04) Vouchers

Discussion:

F.D. – Lamination of pre-set cards – basic instructions for operation of fire equipment

F.D. 600 volt battery – battery for pump house

Horton Group – Audit for Worker’s Compensation – estimate is based on budget, final is based on actual costs – there is either an additional charge or a refund – in this case an additional charge

Portage County Business Council – commitment was reduced for 2010

Motion Supervisor Wilz, second Supervisor Pederson, approve the vouchers as presented and discussed.

Motion carried.

- 05) Citizens wishing to address the board non-agenda items. Agenda items are for discussion with possible action.

No citizens present to address non-agenda items.

06) Announcements – Chairperson and Supervisors

- Finance/Roads Committee meeting on April 22 at 3 p.m. – Maurice King, Chairperson Town of Dewey to attend meeting relating to Hull's Weight Limit Ordinance
- Next Town Board meeting to be on Tuesday May 4
- Hull Plan Commission next meeting May 25 at 7 p.m.
- Wittenberg Disposal is being sold
 - o Assistant Manager bid 1.7 million
 - o Others may bid
 - o Final sale decision by Bankruptcy Court
 - o Hull's contract with Wittenberg goes until 2010
 - o Review bank account for up to date deposits – this account set up to ensure Hull has funds to cover pickup in event Wittenberg would fail
- Received a check in amount of \$1,059 for steel costs
- Audit proposals due on May 1, 2010
- Town Board has received letter from the Town of Dewey re; weight limit on North Second Dr
- Xs on roadways are intentional by Department of Transportation (aerial photography)
- Market Place magazine has picture and article of Town of Hull resident Chuck Nason
- Correspondence received from Historical Society
- April 26 Branch pick up will begin

07) Approval of Revised Zoning in I-39 W, new 5 acre zoning for parcels over 20 acres and 2 acre zoning for parcels under 20 acres

John Holdridge, the following are recommendation by the Hull Plan Commission:
Preliminary Recommendations of Plan Commission:

- 1) Prohibit commercial/industrial development at the Casimir Interchange and in I-39 W Planning area
- 2) Protect the pipe, and Red Bridge areas from development
- 3) Support Federal, State and Portage County restrictions on development in the I-39 W area
- 4) Monitor ground water quality and quantity in the I-39 West area
- 5) Develop a revised subdivision ordinance for application to the Town of Hull

- 6) Explore and develop, if feasible, an ordinance controlling condominium development in I-39 W area

Hull Plan Commission I-39 West Recommendation:

- 1) Support Preliminary Recommendation 1-6 above
 - 2) Prohibit Commercial development at I-39/Casimir Road Interchange – Hull Plan Commission rejection of request to change Comprehensive Plan Land Use to Commercial (Public Hearing on March 23, 2010 at Stevens Point Area Senior High School)
 - 3) Change the zoning in the I-39 West Planning Area as follows:
 - a. Lots of 20 or more acres require 5 acre lot splits (A-3 Zoning)
 - b. Lots of less than 20 acres require a minimum of 2 acre lot split (A-4 Zoning)
 - c. Zoning maps for the area will be created to reflect a. and b. above and color coded for visual representation
 - d. The Hull Plan Commission will review development in the I-39 West area for the purpose of monitoring growth and evaluating preservation efforts in the area. The review will occur 3 years from the date the Portage County Board of Supervisors approves the zoning changes.
- The Plan Commission has held a number of Public Hearing on rezoning of I-39W area – considerable involvement
 - Previously a survey was done of property owners relating to lot size(s) – both sides of issue about same
 - Plan Commission took on sizes deciding on:
 - o 20 acres or more 5 acre development (A-3 zoning)
 - o Lots of less than 20 acres require a minimum of 2 acre lot splits (A-4 zoning)
 - Not on this agenda I-39 West request of Pete and Kerry Klismith and Justin Callan to change land use to commercial
 - o This will be on May 4 board meeting agenda
 - There are 18 parcels in the I-39 W area of 20 or more acres in size
 - One new home construction in 2009

Dave Pederson, is there a timeline for when the maps will be complete?

J Holdridge, Chuck Lucht of Portage County Planning and Zoning is working on the maps.

D Pederson, is there a system to monitor water?

J Holdridge will work on.

D Pederson, is there a timeline on the subdivision ordinance development?

J Holdridge, we have talked about it, others have samples, and we do not want to reinvent the wheel.

Dave Wilz, the Comprehensive Plan is good, we need to support the plan and its base. We should have the ability to live and change. Does that encompass change? This is a great start but hope there is an opportunity to review the plan prior to 3 years.

D Pederson, there needs to be an avenue open for individuals to request change.

J Holdridge, we will get rid of the moratorium after the revised zoning is approved.

Following discussion motion Supervisor Pederson, second Supervisor Wilz, to accept recommendations.

Motion carried.

08) Resignation of Dave Way from the Plan Commission – John Holdridge

- Dave Way started on the Plan Commission in 2002
- Dave was valuable part in developing the Comprehensive Plan
- He was a valuable member of the Plan Commission – very dedicated

Motion Supervisor Wilz, second Supervisor Pederson, accept with regrets the resignation of Dave Way from the Plan Commission

Motion carried.

09) Ordinance Establishing Speed Zones on Casimir Rd, Granite Ridge Rd, Sawmill Rd, Pine Bluff Rd, Pinewood Dr, Scenic Rd, Driftwood Dr, Shady Oak Rd, Pioneer Rd (35 MPH); Fox Ridge Rd, Weatherfield Rd, Biscayne Rd, Birch Point Dr, Emerald Ln (25 MPH) – Pete Kaminski, Road Foreman

Chairperson Holdridge, Attorney Konkol reviewed the proposed speed limit ordinance and notes revisions that need to be made.

Motion Supervisor Wilz, second Supervisor Pederson, table action on the speed zone ordinance until the May 4 meeting.

Motion carried.

- 10) Architectural Contract for Todd Grunwaldt to provide preliminary design for joint Town of Hull Municipal Building/Fire Station – Dave Pederson and Mel Bembenek Co-Chairpersons Hull Building Committee
Discussion:

John Holdridge, the contract is to come up with schematic design and estimated cost for a Municipal Building/Fire Department.

- This to be complete by July 1, 2010
- Audit will be done at that time and can look at our finances

Dave Pederson, this work is needed to prepare data to be presented to the public.

- Electrical, HVAC & plumbing costs will be determined
- Look at energy efficiency
- Enough information is need to show to public during a series of meetings

Dave Wilz, the amount of the contract is not to exceed \$24,000 (cost includes consulting engineers).

J Holdridge, with this contract we will have enough information to take to the public. This is good protection for the town.

Dale Bembenek, how much has been spent to date for consulting?

D Pederson, including this contract about \$34,000.

Fred Hoffman, is there a timeline for going to the public?

Mark Kluck, there is a safety factor at the Fire Department.

D Pederson we will begin public meetings after July 1, 2010. Meetings will be held in July, August and September to explain the needs, show drawings and provide estimated cost to the public. A decision can be made via referendum or a special town meeting.

J Holdridge, I would not build without getting support of the people.

Motion Supervisor Wilz, second Supervisor Pederson, approve the contract with Grunwaldt & Associates in the amount of \$24,000.

Motion carried.

11) Selection of vendor for Street Sweeping – Pete Kaminski Hull Road Foreman

Bids for street sweeping were opened on March 31 at 1 p.m.

VENDOR

AMOUNT

T&C Pavement Maintenance Inc.	\$4,965.00 Lump Sum
PO Box 501	\$69.00 hourly rate for extra work performed
Waupaca WI 54981	
715-258-6053 (office)	
715-258-6122 (fax)	
920-570-0601 (cell)	

Fahrner Asphalt Sealers LLC	\$8,499.00
PO Box 95	
Plover WI 54467	
715-341-2868 (office)	
715-341-1054 (fax)	

RJL Maintenance LLC	\$8,000.00 (same as in 2009)
5056 Kirennny Ct	
New Franken WI 54229	
920-621-3417 (cell)	

Pete Kaminski, recommend T & C Pavement Maintenance for street sweeping. The work will take a week to a week and a half. Government entities T & C has done work for have been contacted. T & C has come highly recommended.

All subdivision roads, Fire Department parking lot and Municipal Building parking lot are to be swept.

Motion Supervisor Pederson, second Supervisor Wilz, accept the bid from T & C Pavement Maintenance Inc. for sweeping of streets in the amount of \$4,965.00.

Street sweeping will begin the last week in April.

Motion carried.

12) Portage County EMS Mutual Aid Agreement – Sara Charneski, First Responder Group Leader

Sara Charneski:

- Have had Mutual Aid in years past
- This agreement agrees to assist other First Responders services as follows:
 - o Accidents or emergencies involving multiple victims which one service cannot adequately, and in a timely manner, handle with available resources
 - o Unanticipated incapacitation of First Responder personnel.
 - o Two or more simultaneous emergencies within the service area that depletes the available resources.
- 13 First Responder groups in Portage County
- Four out of 7 of Hull's First Responders reside in the Town of Hull.

Mark Kluck, Mutual Aid is great thing, relying on others.

Motion Supervisor Pederson, second Supervisor Wilz, approve the Portage County EMS Mutual Aid Agreement.

Motion carried.

13) Metro Fire Organization – Mark Kluck Hull Fire Chief

Mark Kluck, the Villages of Plover and Whiting have joined as a Metro Fire Department. Tim Kluck from Village of Plover and Don Kontos of the Village of Whiting will provide a formal presentation to Hull's board regarding Metro Fire Organization.

Motion Supervisor Wilz, second Supervisor Pederson, schedule a meeting on May 20 at 6 p.m. regarding Metro Fire.

Motion carried.

14) HFD Rescue response area update – Mark Kluck Hull Fire Chief

Chief Kluck:

- Upgrading the system to get the closest and quickest F.D./Rescue Dept to service areas

- Currently Hwy 10 area is serviced by Village of Whiting Fire and Rescue Department
- City of Stevens Point would like Hull to take over the Highway 10 area to respond to vehicle rescue
- The Town of Hull can charge when there is a rescue (\$500 reimbursement)

Fred Hoffman, Hull Fire and Rescue would be called to help the city only if someone is trapped (vehicle extrication).

M Kluck, the city came to Hull because they know how good the Fire and Rescue Department is.

J Holdridge are there other ways to trade off with the city?

Firefighter Matt Schneeberg, at the fire on Lake View Drive, the city sent 4 firefighters and a truck instantly.

M Kluck, the city will send an engine company.

Mark Fritsche, at the Dave Lassa fire 2 years ago (on North Second Drive) the cities engine 1 was the first fire engine on scene.

Rapid intervention, if a city firefighter goes down, they are very happy with Hull coming in.

Firefighter Jack Elsinger, when we try to recruit firefighters and want to keep them on the department, it is important they have incidents to respond to. If they don't they will go to other departments.

The Emergency Service Response Change – Rescue reads as follows:

For Portage County ESN #219, located in the City of Stevens Point, the Village of Whiting Fire and Rescue Department will relinquish responsibility for rescue (vehicle extrication) and the Town of Hull Fire Department will assume responsibility for rescue (vehicle extrication).

For newly created portage County ESN #224 (formerly part of ESN #223), located in the City of Stevens Point, the Village of Whiting Fire and Rescue Department will relinquish responsibility for rescue (vehicle extrication) and the Town of Hull Fire Department will assume responsibility for rescue (vehicle extrication).

Motion Supervisor Wilz, second Supervisor Pederson, give Mark Kluck the authority to sign the "Emergency Service Response Change – Rescue".

Motion carried.

- 15) Hull hosting of Portage County Unit of Wisconsin Town's Association – John Holdridge

Motion Supervisor Wilz, second Supervisor Pederson, the Town of Hull will host the Portage County Unit of WTA on Monday July 26 with a meal beginning at 6:30 p.m., meeting to follow.

Motion carried.

- 16) Storage of Surplus Salt – Pete Kaminski Hull Road Foreman

Pete Kaminski:

- Due to mild winter have 155 ton of bulk salt left over
- 150 ton is straight salt
- Fox River Dock will store the salt for \$5.00 per ton per month equaling
 - o \$775.00 per month with storage for six months being \$4,650.00
- Salt needs to be put on a pad and shrink wrapped to protect from weather
- Scott Plaski has offered to store 4 loads (100 ton) at no cost to the town
- Purchase blocks from County Material at \$46.30 a block – place on pad behind Hull garage for remaining 50 ton – cover with tarps purchased from Fleet Farm
- If necessary this type of storage could be expanded in the future

Motion Supervisor Wilz, second Supervisor Pederson, authorize Pete Kaminski work with Scott Plaski for storage of 100 ton of salt and to purchase material needed for temporary storage bay behind garage.

Motion carried.

- 17) Reports

a. Supervisor

- Dave Wilz – Stevens Point is becoming active regarding TIF off of Country Club Drive (Spectra Print and across tracks including Joerns
- City wants to stimulate growth in the area and rezone parts of the Spectra's land – citizens and Dave are trying to understand what.

- Parks Committee met April 7 – in March playground equipment was ordered for Kirschling Pleasant View Park
- Hull won a DNR tree grant – the trees are coming in this month

Dave Pederson, will soon be scheduling a Building Committee meeting.

b. Treasurer – Jim Kruziki

Account balances through March 31, 2010

Chase Bank

Checking -	\$	41,491.26
High Yield Savings		83,131.61
Tax collections		634,303.68

River Cities Bank

Business Savings		
CDs, 12 mo.		<u>250,000.00</u>
		1,008,926.55

Designated Account

River Cities Bank

CDs, 14 mo		250,000.00
Business savings		<u>4,736.58</u>
		254,736.58

Total cash on hand \$ 1,263,663.13

Special Accounts

Real estate tax		
FEMA Grant (Fire Dept)		
Wittenberg Disposal	\$	8,347.58

Chairperson Holdridge request the \$750.00 donation from Bruce Wiza become part of the Designated Accounts.

Breakdown of Designated Accounts

1 st Responders	\$2,272.35
FD-Large Equipment	594.20
Rds-Large Equipment	1,280.21
PEG	87,984.76
Parks	6,735.04
Roads – Major	<u>155,870.02</u>
Total	\$254,735.58

Jim will be taking pictures for the town's web page!

c. Road Foreman – Pete Kaminski

- Will be hauling branches to Affordable Tree off of County Rd J
- Jim Grezenski of Grezenski Forest Products took the branches last year however does not want them this year
- 82 loads of branches went to Grezenski's in 2009

d. Fire Chief – Mark Kluck

- Part of Mid-State Tech Fire Commission – starting a 1- year fire training plan (will be a 5 year project)
- Jeff Krueger and Randy Spurlin have been working on ISO

Jeff Krueger, through the winter have been working on the three phases of the ISO

- 1) Prepared 3 packets of surveys
- 2) Water supplies
- 3) Fire apparatus (hauling, pumping, equipment on trucks)

Hope to get ISO in August. Third phase is hands on.

- Will bring in water trucks from other departments
- Auto aid will tie in to Metro Fire
- Metro Fire improving their ISO ratings
- Village of Whiting sole 2 fire trucks
- Plover sold 2 truck and this year gave ½ million to city to purchase a truck
- At a later date the city will be giving Village of Plover ½ million to purchase a truck
- Homeowners insurance will be cheaper
- Homeowners within 5 miles of F.D. will get the greatest break

Laverne Syens, former insurance agent , ISO looks at the equipment a Fire Department has and its proficiency. The better ISO rating a F.D. has the better insurance a homeowner gets.

ISO notifies insurance companies of ratings.

ISO staff will come to Hull Fire Department, flow water and run tankers

e. First Responders – Sara Charneski

- In an upcoming Stevens Point Journal article section, there will be a section on volunteers, a write up on what they do and why.

Dave Pederson, regarding the bond on the Pipe, will that soon be addressed?

John Holdridge will pull the group together again. We need an ordinance as Hull controls the 'Pipe'.

- 18) Adjournment: Motion Supervisor Pederson, second Supervisor Wilz, to adjourn the meeting. Motion carried. Meeting adjourned at 8:45 p.m.

Janet Wolle, Clerk