

MINUTES OF TOWN OF HULL, COUNTY
OF PORTAGE, WI BOARD MEETING
HELD ON MONDAY MAY 17, 2010

- 1) Call to order by Chairperson John Holdridge at 7 p.m. at the Town Municipal Building, 4550 Wojcik Memorial Dr., Stevens Point WI 54482

Present: Chairperson Holdridge, Supervisors Melvin Bembenek, David Pederson and David Wilz.

Others present: Clerk Janet Wolle, Treasurer Jim Kruziki, Road Foreman Peter Kaminski, Representative of Fahrner Mike Joseph and Representative of Scott Construction Bill Plucker.

- 2) Selection and award seal-coat bids for Hull roads 2010

Peter Kaminski, \$80,000 is in 2010 budget for seal-coating town roads. Bids received were over that amount. To stay within the budget will cut Shady Oak and Fox Ridge from the 2010 seal coat plan.

Scott Construction – Single seal bid:	Fahrner Asphalt – Single seal bid:
\$78,229	\$81,375.16
- 8,669 Fox Ridge Rd	- 9,239.40 Fox Ridge Rd
- <u>8,467</u> Shady Oak Lane	- <u>8,626.98</u> Shady Oak Lane
\$61,093	\$63,508.78

Scott Construction – Double seal bid:	Fahrner Asphalt – Double seal bid:
\$19,996	\$18,274.18

P Kaminski, no performance problem with either vendor.

Motion Supervisor Bembenek, second Supervisor Pederson, award single seal bid to Scott Construction in the amount of \$61,093.

Motion carried.

3/8" fractured stone will be used.

Motion Supervisor Bembenek, second Supervisor Wilz, award double seal bid to Fahrner Asphalt Sealers in the amount of \$18,274.18

Motion carried.

- 3) Re-seal coating of Granite Ridge Road from Casimir Road to Shady Oak

Peter Kaminski, there are soft spots on the road, a road base problem and rock leaving the tar.

Bill Plucker, there are certain soft spots. The plow blade hit the middle of the road and took some of the rock off.

- ✓ Something came through with a heavy weight when the road was not dry
- ✓ Will put a heavy coat of seal on
- ✓ High spot in the middle of the road with weakness

Town of Hull will pay Scott Construction \$6,500 and Scott Construction will add another \$6,500 of material to bring cost of re-sealing Granite Ridge from Casimir Road to Shady Oak \$13,000.

Reduce the weight limit on Granite Ridge Road to 7 ½ ton.

Pete Kaminski, Hull's \$6,500 will come from the roads maintenance budget.

Motion Supervisor Wilz, second Supervisor Bembenek, approve the re-chipping of Granite Ridge Road from Casimir Road to Shady Oak Lane at Hull's cost not to exceed \$6,500. Work to be done by Scott Construction.

Motion carried.

4) Selection of auditing firm to conduct Town of Hull audit for 2009

For an audit of town records/inventory proposals from:

Accounting Workshop	\$6,450 (financial audit and completion of form C included). At a cost of \$90 per hour will spend time evaluating an inventory control system (amount of time spent determined by town board)
Schenck	\$6,000 (\$4,900 for audit of Basic Financial Statements; \$500 evaluation of existing controls over inventory; \$100 review of Form C; \$500 examination of bill payment system including the Hull FD)
Clifton Gunderson	\$7,750 (\$6,500 financial audit; \$750 Identification of an inventory control system; Review of Form C (included); \$500 review of Hull's bill payment procedure)

Following interview of the accounting firms on May 12, reference contacts for Accounting Workshop were made by Chairperson Holdridge and Treasurer Kruziki:

Town of Sharon

- ✓ Very pleased with work of Accounting Workshop
- ✓ Have been with them for 6+ years
- ✓ \$2,350.00 yearly cost
- ✓ Completes Form C

Town of Pine Grove

- ✓ Been with Accounting Workshop for 2 years
- ✓ Made some excellent suggestions
- ✓ \$4,500.00 yearly cost

Town of Hancock

- ✓ Has been with Accounting Workshop on a repeat basis for 10 years
- ✓ Very please
- ✓ Does Form C
- ✓ \$2,500.00 yearly cost

Town of Stockton

- ✓ Had a change in treasurer and town requested an audit
- ✓ Very pleased
- ✓ Made some suggested changes
- ✓ Would hire again
- ✓ \$3,500.00 cost for audit

Motion Supervisor Pederson, second Supervisor Wilz, hire Accounting Workshop to conduct an audit for the town. Jeff Kropp will do the audit.

Motion carried.

Chair Holdridge will call Jeff Kropp. Letters will be sent to Schenck and Clifton Gunderson.

- 5) Adjournment: Motion Supervisor Bembenek, second Supervisor Wilz, adjourn the meeting. Motion carried. Meeting adjourned at 7:40 p.m.

Janet Wolle, Clerk

